

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the W.I. Hall, Main Street, Cranswick on Wednesday, 23rd January, 2019 at 7.00 pm.

Present: Councillors: Alderton, Mrs Kelly, Mrs Mills, Richardson (in the Chair), Mrs Simpson, Swan, Teare, Thompson, Wilson. Ward Councillor: Lisseter.

Parishioners present: One.

The Clerk recorded the minutes.

19/001 Apologies: Councillors: Lock, Poolford, Sibley-Calder, Mrs Thurlow. Ward Councillors: Mrs Evison, Owen.

19/002 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Alderton	Item No.9(c) - 19/006(c) - Non-pecuniary - Close friend of applicant.
Cllr Mrs Mills	Item No.15 - 19/010 - Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Simpson	Item No.15 - 19/010 - Non-pecuniary - HCSRA Committee Member.
Cllr Teare	Item No.15 - 19/010 - Non-pecuniary - HCSRA Committee Member.
Cllr Thompson	Item No.9(a) - 19/006(a) - Non-pecuniary - Part ownership of adjacent land.

19/003 Minutes – Resolved – That the Minutes of the Meeting of the Council held on the 19th December, 2018, be approved and signed as a correct record (proposed Cllr Thompson/seconded Cllr Swan).

19/004 Hutton Road Housing Scheme, Dukes Close – It was agreed to consider agenda item 23 following consideration of the Minutes. David Siddle, Rural Housing Enabling, gave an overview of the Scheme and the sales and lettings processes. Together Housing was developing the Scheme and the homes marketed by Together Homes. Construction was expected to be completed in May/June, 2019 and would provide 12 new homes for rent and sale. The contractor was to make good any damaged grass verges once the housing scheme was complete.

The Scheme comprised: 2 four-bedroom houses to be sold at full market value; 6 homes for rent (4 two-bedroom houses and 2 two-bedroom bungalows) and 4 homes for sale on a shared ownership basis (2 three-bedroom houses and 2 two-bedroom bungalows). The homes for rent will be at 80% of full market rent and the shared ownership shares would be available from between 25% and 75% depending on what share the purchaser was able to afford.

Priority was to be given to local residents and those with strong connections to the village. The homes for rent would go to households who had their names on the housing register. The shared ownership homes would be sold to those who had registered their names with the local HomeBuy agent.

An open afternoon was to be held on Wednesday, 13th February, 2019 between 3.30 pm and 6.00 pm at the W.I. Hall.

A comparison on house prices on the shared ownership properties, and the monthly rent on the rented properties with similar developments in the East Riding was noted.

David answered questions raised by Councillors.

Signed.....Date.....

19/005 Police Report – The Office of the Police & Crime Commissioner for Humberside Engagement Officer, for the East Riding, had requested Parish Councils to provide the Top 3 Community Safety issues / priorities for their area. It was agreed to report; dog fouling; speeding and inconsiderate parking as the top 3 safety issues in the village. Updates for East Wolds/Coastal and Driffield/Rural for December, 2018 were noted.

19/006 Planning Matters – The following decisions were noted:

- (a) **18/03081/PLF**: Erection of two dwellings (substitution of house types Plots 7 and 8 following refusal of 08/00482/PLF and allowed on appeal APP/E2001/A/09/2096275), Land and Buildings, Rear of 99 Main Street, Hutton Cranswick, East Riding of Yorkshire – Full Planning Permission – Approved – 4 Conditions.
- (b) **18/03913/TCA**: CONSERVATION AREA - Remove Conifer (T1) and Holly (T2) to reduce any potential localised soil desiccation issues, 2A Hobman Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9PE – Tree Works in Conservation Area – No Objections.
- (c) **18/03570/PLF**: Erection of extension to existing sports hall and changing facility to provide a new sports hall and associated toilets, store and meeting room, Hutton Cranswick Sports and Recreation Association, Hutton Cranswick Sports Field, Rotsea Lane, Hutton, East Riding of Yorkshire, YO25 9ES – Full Planning Permission – Approved – 5 Conditions.

19/007 Planning Applications:

- (a) **18/02968/PLF**: Erection of a function building to replace existing marquee, Land South East of Struncheon Hill Farm, Rotsea Road, Hempholme, East Riding of Yorkshire, YO25 9ET– Full Planning Permission. An e-mail from Cllr Mrs Evison outlining concerns raised by Brandesburton Parish Council, relating to traffic issues, was discussed and noted. Cllr Thompson reported he had been contacted by two parishioners expressing concern of the potential increase in traffic if the application was approved. It was **Resolved** - No Objections (proposed Cllr Teare/seconded Cllr Wilson).
- (b) **18/00078/REFUSE**: 18/01025/PLF: Conversion and raising of roof height of existing garage/workshop to form dwelling, following removal of car port, Land and Building, North of The Willows, 3 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Appeal to Planning Inspectorate against the refusal of planning permission – Written Representations – **Resolved** – Not to submit a written representation (proposed Cllr Thompson/seconded Cllr Swan).
- (c) **18/04169/TCA**: CRANSWICK CONSERVATION AREA - Fell two Hawthorn trees, as both trees are in poor health with die back evident, neighbour has also expressed concern – Dawndale, 12 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Tree Works in Conservation Area – **Resolved** - No Objections (proposed Cllr Swan/seconded Cllr Wilson).
- (d) **19/00150/TCA**: HUTTON CONSERVATION AREA - T1 Cherry: fell. T2 Cypress: fell. G1Cypress; remove 3 No stems. Trees are too close to house and are causing subsidence. Elm Cottage, 13 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Tree Works in Conservation Areas – **Resolved** - No Objections (proposed Cllr Teare/seconded Cllr Thompson).

Signed.....Date.....

19/008 Representatives' reports:

- (a) **In Bloom** – Cllr Mrs Simpson reported that the In-Bloom Team had entered Yorkshire In Bloom 2019 Competition. Other entrants were James White the Butcher; Paul Harrison Cars; Hutton Cranswick Fisheries; Southlands; Hutton Cranswick School; Childminders and the Hutton Cranswick Playgroup.

19/009 Play Area – Following consideration of quotations for a number of options it was **Resolved** – That the Schoolchildren be asked to choose their preferred seesaw (proposed Cllr Teare/seconded Cllr Swan).

19/010 Community Safety – It was noted the road markings on the junctions off the A164 at Hobman Lane, Main Street and Hutton Balk were barely visible and needed re-lining (798217). Similar concerns had been raised with the yellow road markings in Cranswick (789239).

A resident had raised a concern that a tree at the corner of Church Lane, opposite the church, in the grass verge had grown very big and wide, making it difficult to see anything coming around the corner when approaching from Church Street direction (789228).

A resident had raised a concern that there were times when lorries parked on both sides of Hutton Road, where the new building site was, it made it extremely hazardous to squeeze through. It was suggested that deliveries be taken on to site and not on Hutton Road.

19/011 Clerk's report:

- (a) **Local and Parish Elections 2nd May, 2019** – An information pack on the nomination and Election process was to be provided to the Clerk in early February. The East Riding of Yorkshire Council was to publish information on the Election and provide briefings for potential candidates.
- (b) **Precept 2019/20** – East Riding of Yorkshire Council had confirmed the receipt of a precept demand for £30,105.00 for the Hutton Cranswick Parish Council. The precept, set by the Parish Council, will mean there was no increase for residents, to the parish council charge in the Council tax bill. The band D charge was to remain at £38.20. The precept was to be paid to the Parish Council in two equal instalments on the 30th April, 2019 and on the 30th September, 2019.
- (c) **Proposal for improving safety for children attending Hutton Cranswick Primary School – report from Traffic and Parking Assistant Engineer** – As a result of a resident requesting the zig-zags outside the School be extended, the Parish Council sought advice from East Riding of Yorkshire Council on measures to improve safety for children and parents approaching the School from the direction of Hobman Lane and on general road safety at the School. Traffic and Parking Engineers had undertaken a traffic survey over the last 2 to 3 months. As a result of the survey the engineer had suggested the introduction of a no waiting restriction on both sides of the carriageway that would be operational the same time as the existing no stopping restrictions, 8.15am to 9.15am and 3.00 pm to 4.00 pm.

The proposal would prevent vehicles parking in that location and would make a clear crossing area for those that walk and come on the path across The Green and clear the location where a lot of vehicles come face to face and are uncertain on what to do. The engineer was to contact the School to see if they had any issues.

The implementation process was noted. The proposal would be added to the Traffic and Parking workload programme for 2019/20. It was likely to take between 6 to 12 months before the proposal came to fruition.

Signed.....Date.....

The Traffic Regulation Order (TRO) process was: Consultation (three weeks); Delegated report to be written and signed off; Legal Services instructed to progress the TRO; Public advertisement (three weeks); if objections received, then objections to be considered and an objection report written; order the works (contractors given eight weeks to complete the works). As a TRO was expensive, the East Riding of Yorkshire Council often grouped two or three together to be cost effective.

It was **Resolved** to request the engineer to take the proposal forward (proposed Cllr Teare/seconded Cllr Mrs Simpson).

- (d) **Village Flag** – It was agreed to have a competition for a design of a Village flag. The Schoolchildren would be asked to submit entries to the Parish Council by the first week in July. The Parish Council would select 3 of the designs to go forward to the Village Show, with residents voting to choose the winning design. Cllr Teare was to prepare a plan and costings (proposed Cllr Thompson/seconded Cllr Mrs Mills).

19/012 HCRSA – Cllr Mrs Simpson reported that the Senior Youth Club was doing well. East Riding of Yorkshire Council’s Health and Wellbeing Co-ordinator was to attend a session and there would be an opportunity to discuss ideas for future funding of equipment for the Club.

19/013 Centenary Wood – The Minutes of the Meeting held on the 19th September, 2018 were received (proposed Cllr Swan/seconded Cllr Mrs Mills). Cllr Richardson reported maintenance work had been carried out in the North Eastern Zone. Further work to be done in the Northern Zone by the end of the Month. It was planned to introduce ground elder, periwinkle and wild garlic as ground cover to suppress the growth of nettles.

A proposal for planting silver birch trees was to be presented to the next Meeting.

19/014 Gatehouse Lake – The Minutes of the Meeting held on the 16th October, 2018 were received (proposed Cllr Thompson/seconded Cllr Swan). A draft Lease between the Council and the Angling Club was considered. It was **Resolved** – That the Lease was approved, subject to the inclusion of (a) a condition survey of the Lake to include a period of review and (b) a Schedule of maintenance work to show what each party was responsible for. A revised Lease would be submitted to a future Meeting for approval (proposed Cllr Thompson/seconded Cllr Swan).

19/015 Parish Plan – Cllr Teare reported that separately to the Parish Plan re-write, preparation was underway on the survey and contact with houses on Main Street/Hutton Road, The Paddocks and Churchill Avenue on the proposal for a new layby for car parking on Hutton Road. The ‘Thoughts’ Boards had been placed in St. Peter’s Church over the Christmas period. A meeting had taken place with management at Hutton Cranswick Primary School. Discussion was taking place with Driffield Secondary School on holding an assembly with Hutton Cranswick children who attend the School.

19/016 Standing Orders – The Clerk had reviewed the Standing Orders. It was **Resolved** that there was no change required at present (proposed Cllr Thompson/seconded Cllr Swan).

19/017 Financial Regulations – The Clerk had reviewed the Financial Regulations. It was **Resolved** that there was no change required at present (proposed Cllr Mrs Mills/seconded Cllr Wilson).

19/018 Risk Register – The Clerk had provided a review on the risks faced by the Council. It was **Resolved** – The risk assessments be approved with the addition of risks for the flag pole and the chamber for the Christmas Tree (proposed Cllr Swan/seconded Cllr Mrs Simpson).

Signed.....Date.....

19/019 East Riding of Yorkshire Council Chairman's Awards, 2019 – There was no nomination for this year's awards.

19/020 Allerthorpe Neighbourhood Plan 2019-2034 – The Plan was noted.

19/021 Payment of accounts, monthly budget report:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3312	Opus Energy	Electricity standing charge to 31st December, 2018	0.71	14.90
3313	Hutton Cranswick Methodist Chapel	Hire of Hall: 9th January, 2019 CW and GHL 23rd January, 2019 PC		24.00
3314	Yorkshire Water	Water consumption - ending 4th January, 2019 - garden allotments		49.98
3315	Yorkshire Water	Water consumption - ending 4th January, 2019 - pond		329.72
3316	T. Eling Landscapes and Garden Services	Pruning trees on the Green (18/160(b)/18/263)	440.00	2640.00
3317	Open Spaces Society	Annual subscription		45.00
3318	SLCC	Annual subscription		106.00
3319	Administration	Salary and expenses	16.44	501.19
3320	East Riding of Yorkshire Council	Copy paper	2.17	13.02
3321	East Riding of Yorkshire Council	Provide electrical supply for Christmas tree lighting (18 238e)	92.55	555.29
3322	Melvyn Teare	Expenses re groundworks for Christmas Tree (18/238e)(19/021)	83.06	498.38
Totals			634.93	4777.48

Resolved – To approve payment of accounts, as presented. The bank account balances and the Monthly budget report were noted (proposed Cllr Swan/seconded Cllr Mrs Mills). Approval was given to the additional costs of £353.00 for the provision of the Christmas tree on the Green (proposed Cllr Richardson/seconded Cllr Swan).

19/022 Correspondence - The following correspondence was received and noted: -

- (a) ERNLLCA Newsletter, December, 2018.
- (b) To consider request from Kirkburn Parish Council to establish a joint representation to East Riding of Yorkshire Council, in respect of a lowering of the speed limit on the minor roads that link our villages. It was agreed to make a joint representation (proposed Cllr Richardson/seconded Cllr Swan).
- (c) Hornsea Project Four offshore wind farm Consultation Summary Report.
- (d) YORSwitch, East Riding of Yorkshire Council's collective energy switching scheme.
- (e) Beverley and North Holderness Internal Drainage Board – Notice of Drainage Rates for the year ending 31st March, 2020.
- (f) Standards Committee Agenda – 22nd January, 2019.
- (g) The Prince's Countryside Fund.
- (h) Humber and Wolds Rural Action - Community based Affordable Housing.
- (i) Request from ERNLLCA for a nomination to attend the Royal Garden Party at Buckingham Palace on Tuesday 21st May, 2019 - It was agreed to nominate Cllr Mrs Simpson to attend the Garden Party (proposed Cllr Richardson/seconded Cllr Mrs Mills).

19/024 Next Meeting – It was agreed the next meeting was to be held on the 27th February, 2019 at 7.00 pm in the W.I. Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.30 pm.

Signed.....Date.....