

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick on Wednesday, 25th April, 2018 at 7.00 pm.

Present: Councillors: Lock, Mrs Mills, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Mrs Thurlow, Wilson. Ward Councillors: Mrs Evison and Owen.

Parishioners present: Two.

The Clerk recorded the minutes.

18/074 Apologies: Councillor: Poolford. Ward Councillor: Lisseter.

18/075 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Lock	Item No 15	Non-pecuniary – Spouse of author of grant application.
Cllr Mrs Mills	Item No 15	Non-pecuniary - HCSRA Committee Member.
Cllr Sibley-Calder	Item No 9(f)	Non-pecuniary – Owner of neighbouring property.
Cllr Mrs Simpson	Item No 15	Non-pecuniary - HCSRA Committee Member.

18/076 Minutes - Resolved – That the Minutes of the Meeting of the Council held on the 28th March, 2018 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Lock).

18/077 Membership – There remained 2 vacancies.

18/078 Police Report – Noted the East Wolds and Coastal/Driffield and Rural updates' for March, 2018.

18/079 Public Participation – A resident expressed his concerns and objections to the outline planning application 18/00831/OUT. The size and scope of the proposal was not in keeping with properties in that area of Orchard Lane. The dwelling would overlook his property and result in a loss of privacy. He had also had concerns of potential flooding, the creation of noise and disturbance and an adverse impact to the highway.

A resident concurred with the objections and concerns expressed by the previous resident in relation to planning application 18/00831. He had been a resident in Hutton for over four years and had seen, in that time, a change to the unique layout of the village. As custodians of the Parish, he expected the Council to take responsibility in conserving Hutton as a small village.

Cllr Mrs Evison reported that Yorkshire Water had confirmed the installation of the replacement equipment at the pumping station on Southgate, was to commence on the 30th April, 2018. On 3rd May, 2018, East Riding of Yorkshire Council was meeting Yorkshire Water to better understand the plans for the East Riding and to discuss any concerns. The problems suffered by residents on Southgate were to be raised.

18/080 Planning Matters – The following decisions were noted:

- (a) **18/00276/PLF:** Installation of 2 rapid electric vehicle charging stations and associated equipment, Broach Hill Garage, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ – Full Planning Permission – Approved - 3 Conditions.

Signed.....Date.....

18/081 Planning Applications:

- (a) **18/00831/OUT:** Erection of a dwelling (Access and Scale to be considered), Land East of 24 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Outline Planning Permission. The objection made by Mr Caley and Mr Curtis were noted. Cllr Sibley-Calder stated that the Council took its responsibilities seriously, in particular, in terms of conserving the village and opposing developments that had adverse impacts on the village. It was noted, the East Riding Local Plan had a target of 170 new houses for the village, the target was not set by the Parish Council. It was **Resolved** – To object to the application on the following grounds; excessive scale and size of the proposed dwelling; incompatible with the design of existing buildings; overlooked and dominated adjoining properties and the potential of increasing the risk of flooding on Orchard Lane (proposed Cllr Swan/seconded Cllr Wilson).
- (b) **18/00453/PLF:** Erection of detached dwelling, following demolition of existing garage and workshop, (**AMENDED LOCATION PLAN**) Land East of Bramble Lodge, Station Road, Hutton Cranswick, East Riding of Yorkshire – Full Planning Permission – Resolved – To object to the application, as the proposed development was in conflict with the East Riding Local Plan, as the development was not in an area allocated for development (proposed Cllr Teare/seconded Cllr Richardson).
- (c) **17/02867/PLF:** Erection of 12 dwellings with associated access and parking, (**AMENDED PLANS**), Land North of 38 Hutton Road, Hutton Cranswick, East Riding of Yorkshire – Full Planning Permission – **Resolved** – No objections (proposed Cllr Richardson/seconded Cllr Wilson).
- (d) **18/00937/PLF:** Alterations and extensions, including the erection of single storey extension to side following removal of existing garage/utility and erection of single storey extension to rear, following removal of existing outbuilding, Ivy House Farm, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Application – **Resolved** – No objections (proposed Cllr Lock/seconded Cllr Wilson).
- (e) **18/00938/PLB:** Alterations and extensions, including the erection of single storey extension to side following removal of existing garage/utility and erection of single storey extension to rear, following removal of existing outbuilding, Ivy House Farm, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ– Listed Building Consent – **Resolved** – No objections (proposed Cllr Lock/seconded Cllr Wilson).
- (f) **18/01025/PLF:** Conversion and raising of roof height of existing garage/workshop to form dwelling, following removal of car port, | Land And Building, North of The Willows, 3 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Application – **Resolved** – No objections (proposed Cllr Swan/seconded Cllr Thompson).
- (g) **18/01056/PLF:** Change of use and part demolition of public house to form dwelling with attached granny annex and lean-to extension and part demolition of existing outbuilding, The Pack Horse Inn, 93 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Application – **Resolved** – No objections (proposed Cllr Sibley-Calder/seconded Cllr Swan).

18/082 Representatives' reports:

- (a) **In Bloom** – Cllr Mrs Simpson had received the Britain In Bloom Gold Award plaques. A location for the plaque, water butt and cigarette butt container at the Station had been agreed with representatives from National Rail. Cllr Simpson was to arrange for the siting of the two other plaques. Work to place a heritage collage in the Hutton phone box was progressing.

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Three new hayracks had been installed at the front of the White Horse. Two planters at the junction of Main Street and A164 had been stolen. Some of the verges on Orchard Lane, in particular around the post box at the junction of Piper Road, had been damaged by vehicles.

The Hutton Cranswick Girl Guides were to undertake weekly litter picking in readiness for the July Judging. The Scouts were considering doing some refurbishment to bird boxes at Centenary Wood.

18/083 Play Area – Maintenance work was planned for June.

18/084 Community Safety Strategy – Cllr Swan had received concerns over damage to verges on Howl Lane and Hutton Balk. Further information was to be sought regarding Howl Lane. The Clerk was to inform East Riding of Yorkshire Council Highways of the damage on Hutton Balk.

It was agreed to arrange for the re-instatement of the Green on the corner of the junction of Main Street and Hobman Lane adjacent to the War Memorial (proposed Cllr Teare/seconded Cllr Richardson).

18/085 Clerk's report:

- (a) **Potholes** – A progress report received from the Highways Maintenance Area Engineer was noted.
- (b) **Defibrillator** – It was agreed the Council take ownership and responsibility for maintenance of the defibrillator and cabinet, located at the White Horse Inn, from the Yorkshire Ambulance Service (YAS). The YAS was to replace the original cabinet and defibrillator consumables (battery and electrodes) (proposed Cllr Swan/seconded Cllr Sibley-Calder).
- (c) **Evolis Radar Speed Sign** – It was agreed to explore providing two signs (proposed Cllr Thompson/seconded Cllr Sibley-Calder).
- (d) **General Data Protection Regulations** – An update from East Riding of Yorkshire Council's Head of Legal Services was noted. The Council was working towards compliance with the new legislation. Further information from ERNLLCA was expected following the ERNLLCA Executive meeting on the 28th April, 2018.
- (e) **P60** - A P60 end of year certificate 2017-18 had been issued to the Clerk.

18/086 HCRSA – A request for a £350 contribution towards the running costs of the 'Have a Go' Open Evening on the 13th July, 2018 was approved (proposed Cllr Swan/seconded Cllr Thompson). It was noted the next HCSRA Committee Meeting was to be held on the 14th May, 2018.

18/087 Centenary Wood – It was agreed to proceed with providing the wildlife posters as suggested by Cllr Mrs Thurlow (proposed Cllr Lock/seconded Cllr Mrs Simpson).

18/088 Gatehouse Lake – The Minutes of the Meeting held on the 8th February, 2018 were received (proposed Cllr Thompson/seconded Cllr Wilson). Cllr Richardson reported on the Meeting held on the 19th April, 2018.

18/089 War Memorial – The decision on the 'Tommie figures' was deferred to the May Meeting.

Signed.....Date.....

18/090 Local Council Audit for the year ended 31st March, 2018 – Noted the auditor considered the accounts had been well maintained and no matters arose that needed to be drawn to the attention of the Council.

18/091 Annual Governance and Accountability Return for the year ended 31st March, 2018: To review the effectiveness of the system of internal control – Section 1 - Annual Governance Statement 2017/18 – following a review of the effectiveness of the system of internal control, it was **Resolved** – to approve Section 1 - Annual Governance Statement 2017/18 (proposed Cllr Thompson/seconded Cllr Teare).

18/092 Annual Governance and Accountability Return for the year ended 31st March, 2018: – Resolved – to approve (a) Section 2 – Accounting statements 2017/18, (b) the dates planned for the provision for the exercise of public rights and (c) the documentation to be submitted with the Return. (proposed Cllr Thompson/seconded Cllr Swan).

18/093 Hutton Cranswick Bowls Club – Resolved – to award a grant of 50% of the cost of a new mat for short mat bowling (proposed Cllr Thompson/seconded Cllr Mrs Mills).

18/094 East Riding of Yorkshire and Kingston upon Hull Joint Minerals Local Plan Proposed Submission Consultation – Cllr Thompson emphasised the importance in establishing the ownership of the mineral rights for the land owned by the Parish Council.

18/095 Safety signage at the crossing point near the Spar – A request from Hutton Cranswick Primary School was noted. The Clerk would inform the School of a contact in the East Riding of Yorkshire Council's Traffic and Parking Team. An article advertising that East Riding of Yorkshire Council had a vacancy for a School Crossing Patrol Officer at Hutton Cranswick, was to be placed in the Bulletin.

18/096 Payment of accounts, monthly budget report:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>VAT</u>	<u>Total (including VAT)</u>
auto	Dee Atkinson and Harrison	Management Fee	84.70	508.20
3211	Hutton Cranswick Methodist Chapel	Hire of Hall - PC meeting 25 th April	0.00	14.00
3212	ERNLCCA	ERNLCCA and NALC Membership fee - 2018-19		690.20
3213	T. Eling Landscapes and Garden Services	Maintenance and repairs in Centenary Wood	94.24	565.46
3214	East Riding of Yorkshire	Salt bin maintenance visits Winter 2017-18	120.00	720.00
3215	Yorkshire Water	Garden allotments - water consumption		40.35
3216	Beverley and North Holderness Internal Drainage Board	Agricultural Drainage Rates year ending 31 st March , 2019		88.65
3217	HCSRA	Donation as precept		5000.00
3218	HC In Bloom	Donation as precept		1200.00
3219	HC Bulletin	Donation as precept		2500.00
3220	Mrs Price	Siting of Parish Notice board		2.00
3221	Village Show	Donation (minute 17/115)		500.00
3222	Hutton Cranswick Guides	Donation (minute 18/070)		500.00
3223	Autela Group Limited	Payroll and auto pension enrolment assessment: Jan-Mar, 2018	7.68	46.08

Signed.....Date.....

3224	Administration	Salary and expenses	24.72	521.91
3225	A. Johnson	Annual audit and report		305.00
3226	East Riding of Yorkshire Council	Copy paper	1.97	11.82
3227	S. Richardson	Expenses	0.69	19.80
3228	Opus Energy	Electricity standing charge to 18 th April, 2018	0.43	8.93
3229	Civic Pride UK Limited	Ascot In Bloom Winners Plaques	69.52	417.10
Total			403.95	13659.50

Resolved – To approve payment of accounts, as presented and **Noted**, the bank account balances and associated notes (proposed Cllr Swan/seconded Cllr Lock).

18/097 Correspondence - The following correspondence was received and noted:-

- (a) Parish Council Liaison Meetings Invitation Letter re. planning.
- (b) ERSAB Newsletter – April, 2018.
- (c) Town and Parish Council Communication Review Panel – Survey.
- (d) ERNLLCA East Riding (North East) District Committee Meeting.
- (e) Cluster Meeting – 16th May, 2018 – SRA, Rotsea Road, Hutton.
- (f) Rural Housing Seminar – 22nd May, 2018.
- (g) Parish Transport Champions North East Zone – 10th April, 2018.
- (h) Invitation to attend a Service to Celebrate the Festival of St. John of Beverley - 13th May, 2018.
- (i) Consultation: unauthorised developments and encampments.
- (j) East Riding Voluntary Action Services (ERVAS) Ltd – Announcement.
- (k) Aldbrough Parish Council - Planning Meeting Agenda – 26th April, 2018.
- (l) East Yorkshire Motor Services – May, 2018 Changes.
- (m) The Yorkshire Wolds Cycle Challenge 2018 – 14th and 15th July, 2018.

18/098 Next Meeting – The following was agreed:

- (a) Annual Parish Meeting – 6.45pm.
- (b) Annual Meeting of the Parish Council – 7.00 pm.
- (c) Ordinary Meeting of the Parish Council – May, 2018 – 7.15pm.

The meetings to be held on the 23rd May, 2018 at the Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.30 pm.

Signed.....Date.....