

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 26<sup>th</sup> July, 2017 at 7.00 pm.

**Present:** Councillors Mrs Johnson, Mrs Mills, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Thompson, Wilson.

**Parishioners present:** None

The Clerk recorded the minutes.

**17/182 Apologies:** Councillors Lock, Mrs Thurlow and Ward Councillor Lisseter.

#### 17/183 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No	15	Non-pecuniary - HCSRA Committee Member.
Cllr Poolford	Item No	14	Pecuniary - Allotment holder.
Cllr Richardson	Item No	20	Non-pecuniary – Spouse of W.I. Secretary
Cllr Mrs Simpson	Item No	15	Non-pecuniary - HCSRA Trustee.

**17/184 Minutes - Resolved** - That the minutes of the meeting of the Council held on 28<sup>th</sup> June, 2017 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Mrs Mills).

**17/185 Co-option of Councillors** – No application for co-option was received.

**17/186 Police Report - Noted** the East Wolds and Coastal and the Driffield and Rural updates' for June, 2017.

**17/187 Public Participation:** Cllr Poolford made reference to item 14 (minute 17/194 refers) and stated that in his opinion the charge for the allotment rent was fair and reasonable and should not be increased.

**17/188 Planning Matters** - The following decisions were noted.

- (a) **17/00118/TCA:** Erection of two dwellings and associated parking to replace approved single detached dwelling, Williamsfield Road, Hutton Cranswick, East Riding of Yorkshire – Approved - 3 Conditions.
- (b) **17/01345/PLF-** Erection of a single storey extension to rear, 41 Howl Lane, Hutton, East Riding of Yorkshire, YO25 9QB – Approved - 3 Conditions.
- (c) **17/01315/PLF-** Erection of single storey classroom and facilities extension following demolition of existing modular building, Hutton Cranswick Community Primary School, The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9PD – Approved - 4 Conditions.
- (d) **17/01898/TCA:** Hutton Conservation Area: Cedar x2: fell as have outgrown location, 18 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ - Tree Works in Conservation Areas - Approved.
- (e) **Appeal Ref: APP/E2001/X/16/3165075(16/-1430/CLE):** The Workshop, Bramble Lodge, Station Road, Cranswick, Driffield, East Yorkshire, YO25 9QZ – Appeal dismissed.

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**17/189 Planning Applications:**

- (a) **17/02091/PLF:** Continued use of agricultural land as domestic curtilage, Land North of Darkstone House, 21A Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ - Full Planning Permission - **Resolved** - No objections (proposed Cllr Poolford/seconded Cllr Sibley-Calder).
- (b) **17/02015/PLF:** Conversion of attached outbuilding to provide additional living accommodation and installation of roof light to existing flat roof with associated internal and external alterations, 15 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR - Full Planning Permission - **Resolved** - No objections (proposed Cllr Thompson/seconded Cllr Sibley-Calder).
- (c) **17/02092/PLF:** Erection of a workshop/store (B2/B8), in connection with an existing business, Cranswick Caravan Storage Limited, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF- Full Planning Permission - **Resolved** - No objections (proposed Cllr Sibley-Calder/seconded Cllr Wilson).

**17/190 Representatives' reports –**

- (a) **In Bloom** – Cllr Mrs Simpson gave a comprehensive update on preparations for the Britain in Bloom judging planned for the 7<sup>th</sup> August, 2017 and gave details of the arrangements for the day. There was likely to be local and national press interest. The outcome of the judging was to be announced at the end of October, 2017. The planned improvements at the railway station reported at the last meeting had commenced.
- (b) **Footpaths** – Cllr Poolford had requested a detailed map from the East Riding of Yorkshire Council showing the location of the parish footpaths.

**17/191 Play Area** – The installation of the new equipment approved at the last meeting was on schedule to commence on the 14<sup>th</sup> August, 2017 and, weather permitting, was planned to take 7 days to complete. The Play Area was to be closed until the work was satisfactorily completed.

**17/192 Community Safety Strategy** – No issues reported.

**17/193 Clerk's report**

- (a) **Brick Bus Shelter, Cranswick** – Cllr Mrs Simpson proposed, seconded by Cllr Mrs Mills and it was **Resolved** to accept the quotation for the installation of a glazed window in the wall facing towards Beverley. Cllrs Poolford and Thompson did not support the decision as it did not meet some of the concerns raised in the petition from bus users, in particular the shelter had a small internal space, a lack of seating and there was little protection against bad weather.
- (b) **Cluster meeting 17<sup>th</sup> July, 2017** – Cllrs Poolford and Richardson attended the meeting and reported their disappointment that the East Riding of Yorkshire Council could not commit any financial support to deal with issues raised. Concerns about parking infringement on Main Street, Cranswick had been raised with Cllr Lisseter who had informed the clerk that parking tickets had been issued and that parking enforcement officers would continue to have a presence in the village.
- (c) **Challenge received in relation to decision 17/149** – the decision made to support the relocation of the font had been challenged. The 1874 Local Government Act prohibits a parish council from giving financial support to works of maintenance or improvement of property relating to affairs of the church. The Council had been made aware of advice from the National Association of Local Councils

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confirming this legislation had not been repealed. It was **Resolved** (i) to rescind the decision to award a grant for relocating the font (minute 17/149 refers) and (ii) inform the St Peter's Church fundraising Committee of the decision and the reasons for the decision (proposed Cllr Thompson/seconded Cllr Poolford).

**17/194 Garden Allotments** – As part of the annual review of fees and charges, it was **Resolved** that the rent for a garden allotment remains at £15.00 per plot (proposed Cllr Sibley-Calder/seconded Cllr Mrs Johnson).

**17/195 HCSRA Report** – It was noted the SRA Committee was considering the results of a building survey of the SRA building.

**17/196 Centenary Wood** – Cllr Poolford reported the verges to the footpaths had been cut. The next meeting of the Centenary Wood Committee was on the 6<sup>th</sup> September, 2017, in the school hall, commencing at 7.00 pm.

**17/197 Gatehouse Lake** – Cllr Mrs Johnson reported the fabrication of the otter fencing was complete.

**17/198 War Memorial** – It was noted the In Bloom team had renewed the plants in the War Memorial.

**17/199 The Humber and Wolds Rural Community Partnership** – It was **Resolved** not to join the Partnership at present (proposed Cllr Richardson/seconded Cllr Mrs Mills).

**17/200 70<sup>th</sup> Anniversary of the Women's Institute in Cranswick** – It was **Resolved** to grant the request to plant a tree on the Green to mark this special occasion. Cllr Poolford's suggestion of planting three rowan trees was agreed (proposed Cllr Poolford/seconded Cllr Swan).

**17/201 Annual Return for year ending 31<sup>st</sup> March, 2017:** the external auditor had certified the Annual Return was completed in accordance with proper practices and that relevant legislative and regulatory requirements had been met. It was **Resolved** (i) the Clerk issue a "Notice of conclusion of audit" in line with statutory requirements and (ii) £1 be charged for a copy of the Annual Return (proposed Cllr Thompson/seconded Cllr Richardson).

**17/202 Payment of accounts and monthly budget report:**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3123	Hutton Cranswick Methodist Chapel	Hire of Hall		14.00
3124	P.A. Watson	Refurbish litter bins; repair to play area gate		320.00
3125	Opus Energy	Electricity standing charge to 6th July, 2017	0.52	10.90
3126	D&D Taylor Engineering Ltd	Materials for otter fence	805.34	4832.04
3127	Administration	Salary and expenses	17.39	491.31
3128	Harry Berriman	Upkeep of vacant garden allotments		50.00
3129	T. Eling Landscapes and Garden Services	Cutting Greens 12 <sup>th</sup> June; cutting footpaths 30 <sup>th</sup> June and 10 <sup>th</sup> July	139.60	837.60
3130	PKF Littlejohn LLP	Audit fee	60.00	360.00
3131	East Riding of Yorkshire Council	Copy paper	1.92	11.52
3132	Delaney Marling Partnership	Professional fees re condition survey	130.00	780.00
3133	Pat Waddington	Plants for War Memorial Garden		35.40
<b>Total</b>			<b>1154.77</b>	<b>7742.77</b>

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**Resolved** - To approve payment of accounts, as presented and **Noted** the monthly budget report (proposed Cllr Thompson/seconded Cllr Sibley-Calder).

**17/203 Correspondence** - The following correspondence was received and noted

- (a) Greggs Foundation - Local Community Projects Fund.
- (b) The East Riding Crime Reduction Fund.
- (c) ERNLLCA - Annual Meeting of the East Riding (North East) District Committee – 11<sup>th</sup> July, 2017.
- (d) Scottish Power Foundation Grant.
- (e) Standards Committee – 18<sup>th</sup> July, 2017.
- (f) Parish Council Liaison Meetings Notes.
- (g) Invitation to HART AGM – 17<sup>th</sup> August, 2017.
- (h) East Riding Safeguarding Adults Board Newsletter – July, 2017.
- (i) ERNLLCA July, 2017 Newsletter.
- (j) Heritage lottery fund project workshops.

**17/204 Next Meeting** - It was agreed the next meeting was to be held on the 27<sup>th</sup> September, 2017 at the Methodist Chapel Hall, Main Street, Cranswick commencing at 7.00 pm.

**17/205 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960)** – (proposed Cllr Mrs Simpson/seconded Cllr Poolford).

**17/206 Farm Business Tenancy** – Cllr Thompson reported that the current tenancy agreement for the Beverley Road/Southburn Road allotment ended on the 30<sup>th</sup> September, 2017. Cllrs Poolford, Richardson and Thompson had considered the results of a competitive tendering process to re-let the allotment. It was **Resolved** to accept the tender from JA Fry Limited and grant a 5 year tenancy (proposed Cllr Thompson/seconded Cllr Swan).

There being no further business, the meeting closed at 8.00 pm.

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