

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 27th September, 2017 at 7.00 pm.

Present: Councillors Mrs Johnson, Lock, Mrs Mills, Poolford, Sibley-Calder, Swan, Teare, Thompson (in the Chair), Mrs Thurlow, Wilson. Ward Councillors Mrs Evison, Owen (17/228 to 17/233 only)

Parishioners present: Two

The Clerk recorded the minutes.

17/228 Apologies: Councillors Richardson and Mrs Simpson. Ward Councillor Lisseter.

17/229 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No 15	Non-pecuniary - HCSRA Committee Member.
Cllr Teare	Item No 19	Pecuniary – Spouse of In Bloom Committee Member.
Cllr Mrs Thurlow	Item No 17	Non-pecuniary - Parent of GLAC Committee Member.

17/230 Minutes - Resolved - That the minutes of the extra-ordinary Meeting of the Council held on 30th August, 2017 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Wilson).

17/231 Police Report - Noted the East Wolds and Coastal and the Driffield and Rural updates' for August, 2017.

17/232 Housing Scheme on Hutton Road – Matt Lewer, East Riding of Yorkshire Council's Principal Housing Policy and Development Officer gave an update on the Hutton Road Housing Scheme. Permission was to be sought for the development of 12, 2, 3 and 4 bedroom residential dwellings of which 10 would be affordable homes, 6 being for affordable rent and 4 for shared ownership. Feedback from an open event held on the 20th September, 2017 at the W.I. Hall had been positive. Matt gave re-assurance on a number of issues raised.

17/233 Public Participation:

- (a) Ben Thurlow reported; the otter fence would be fully installed by the end of October; the Environment Agency had agreed a £7000 grant for matting and materials and would supply 1000 bream, 1000 tench and 1000 roach. The Club had purchased 80 carp. The Club had also purchased half a ton of feed and asked if the Council would consider funding half a ton? The Club had increased membership to 39.
- (b) Mike Hardman, the owner of No. 2 Green, was aware that the Parish Council had received a complaint regarding vehicles parking on the drive at the property. Mike considered that there was a common usage right to park vehicles on the drive, as the previous owners had had no challenge to exercising the right for over 21 years. He had owned the property since 2012 and vehicles had continued to be parked on the drive. Mike had received no complaints previously about vehicles parked outside the property. His understanding of the easement was to deal with a strip of land that had no title and not to restrict the parking of vehicles. Mike was looking for a permanent right to be granted for parking at the property. To park vehicles nearby on Southgate defied logic and compromised road safety on an already hazardous corner.
- (c) With regards to the sewage discharge on Southgate, Councillor Evison agreed to make representations to Yorkshire Water and inform the Clerk of the outcome.

Signed.....Date.....

17/234 Planning Matters - The following decisions were noted:

- (a) **17/02015/PLF:** Conversion of attached outbuilding to provide additional living accommodation and installation of roof light to existing flat roof with associated internal and external alterations, 15 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR – Approved - 3 conditions.
- (b) **17/02092/PLF:** Erection of a workshop/store (B2/B8) in connection with an existing business, Cranswick Caravan Storage Limited, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – Approved - 4 conditions.
- (c) **17/02542/PLF:** Temporary use of land for open storage of building materials in conjunction with 15/03538/REM and access along Williamsfield Road, Hutton Cranswick, East Riding of Yorkshire – Application considered not to require formal planning permission (letter dated 15th September, 2017).

17/235 Planning Applications:

- (a) **17/02909/PLF:** Erection of detached double garage and associated driveway, 48 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – **Resolved** - No objections (proposed Cllr Swan/seconded Cllr Wilson).
- (b) **17/02091/PLF:** Continued use of agricultural land as domestic curtilage and retention of tractor shed to rear (Amended Plans and Descriptions), Land North of Darkstone House, 21A Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Permission – **Resolved** - No objections (proposed Cllr Lock/seconded Cllr Swan).
- (c) **17/03092/PLF:** Re-siting of the approved double garage further to approved application reference DC/17/00937/PLF, 1 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR – Full Planning Permission – **Resolved** - No objections (proposed Cllr Lock/seconded Cllr Poolford).

17/236 Representatives' reports:

- (a) **In Bloom** – Cllr Teare had circulated the Yorkshire In Bloom results for the village entries. In the Business category all four entrants received a Silver Gilt Award. In the Young Peoples Award category the School Gardening Club received a Gold Award, the Playgroup a Silver Gilt and the Childminders Allotment a Silver Award. The entrants and the In Bloom team were congratulated on the results.
- (b) **Pond** – at the next meeting Cllr Sibley-Calder would seek volunteers to assist with assessment of the lights on the island. Maintenance of the pond was to be undertaken early in 2018.

17/237 Play Area – The new equipment had been installed. A post inspection had been carried out, the inspector had identified some minor work that needed attention. The contractor planned to complete the work by the 30th September, 2017. Payment to the contractor would be withheld until the work was satisfactorily completed.

17/238 Clerk's report:

- (a) Eddlemire Lane – It was noted that the developer has removed the membrane and the road planings / chippings and the area had been re-seeded.
- (b) Insurance – The insurance policy had been renewed to the 30th September, 2018. The Policy wording, and the To Whom it May Concern letter had been provided and were noted. A copy of the letter was to be displayed at the SRA.

Signed.....Date.....

- (c) Public Spaces Protection Order – A complaint about dog fouling was noted. The Parish Council had taken steps to promote responsible dog ownership.

17/239 Garden Allotments – Cllr Poolford reported the 2017/18 tenancy agreements had been issued. There were two vacant plots at present.

17/240 HCSRA – A request to assist with the funding of a defibrillator located at the SRA was granted (proposed Cllr Poolford/seconded Cllr Lock).

17/241 Centenary Wood – The minutes of the 6th March, 2017 Meeting were received (proposed Cllr Swan/seconded Cllr Teare). Cllr Poolford referred to the draft minutes of the Meeting held on the 6th September, 2017; minute 17/CW022 recommended that, at present, the Wood was not to be registered with the Woodland Trust, this was approved (proposed Cllr Poolford/seconded Cllr Teare).

Consideration was being given to a request from woodland volunteers for permission to plant foxgloves and buddleia in the Wood.

17/242 Gatehouse Lake – The progress reported at minute 17/ 233(a) was noted. It was agreed the Committee would hold a meeting in October, 2017.

17/243 RHS Britain In Bloom Awards – A request for funding travelling and accommodation expenses from the In Bloom team representing the village at the RHS Britain In Bloom Awards was granted (proposed Swan/seconded Cllr Poolford).

17/244 The East Riding of Yorkshire Rural Strategy 2016/2020 – The Annual Review 2017/18 – The review was noted.

17/245 Aldbrough Parish Council – An e-mail from Aldbrough Council concerning the planning decision process was noted.

17/246 Bus Shelter – A further letter from the lead representative of the petition seeking improvements to the brick bus shelter at Cranswick was considered. The matter had been subject to discussion at previous meetings. The majority of councillors present agreed the shelter was inadequate. It was **Resolved** to make changes and provide a shelter fit for purpose (proposed Cllr Lock/seconded Cllr Poolford). Cllrs Mrs Johnson, Mrs Mills and Sibley-Calder abstained from the vote.

17/247 Communication – There had been a number of comments on social media criticising the action/non action of the Parish Council. It was recognised there was a need to improve communication, as many of the adverse comments appeared to be due to a lack of understanding of the powers available to the Council. It was, however, recognised that not all of the people could be pleased all of the time. It was **Resolved** to explore the different methods of communication the Council could use, in particular social media (proposed Cllr Sibley-Calder/seconded Cllr Thompson). Cllr Teare agreed to research options and report back to a future meeting.

17/248 Parking on The Green – Taking account of the representation at minute 17/233(b) and the easement in place, it was **Resolved** to seek legal advice from ERNLLCA (proposed Cllr Thompson/seconded Cllr Poolford).

Signed.....Date.....

17/249 Use of The Green for events – The Clerk reported that the organiser of the Cranbury Beer Festival was to present proposals to the next meeting, seeking permission for continuing the event next year. The Parish Council discussed the benefits and risks of holding events on The Green, in general.

17/250 Payment of accounts, monthly budget report and half year audit

Cheque No	Name	Details	VAT	Total (including VAT)
3145	Hutton Cranswick Methodist Chapel	Hire of Hall		14.00
3146	T. Eling Landscapes and Garden Services	Cutting footpaths 1 st and 15 th August	58.80	352.80
3147	Autela Group Limited	Payroll and auto pension enrolment assessment (Q2)		38.40
3148	HMRC	PAYE/NIC Liability - 06/07/2017 - 05/10/2017		266.60
3149	The Play Inspection Company	Post installation inspection of new play equipment (17/141b)	59.00	354.00
3150	Administration	Salary and expenses		373.36
3151	Opus Energy	Electricity standing charge to 6 th September, 2017	0.54	11.40
3152	P.A. Watson	Install window in bus shelter (17/193a)		350.00
3153	Proludic Ltd	Supply and install new play equipment (17/141)	3757.99	22547.99
3154	Loxley Solicitors Limited	Legal fees (17/181)	230.00	1380.00
Total			4106.33	25688.55

Resolved - To approve payment of accounts, as presented and **Noted** the monthly budget report and the information to be submitted to the auditor (proposed Cllr Thompson/seconded Cllr Poolford).

17/251 Correspondence - The following correspondence was received and noted

- (a) Joint Local Access Forum – 13th September, 2017.
- (b) Rural Housing Conference – 4th October, 2017 at Carlton Towers, Goole.
- (c) ERNLLCA AGM 2017 – 14th September, 2017.
- (d) Litter Innovation Fund.
- (e) Festive Lighting Documentation - Season 2017/18.
- (f) ERNLLCA 2017 Conference – 17th November, 2017.
- (g) Lit Up 2017 / Beverley Literature Festival & Bridlington Poetry Festival.
- (h) Aviva Community Fund.
- (i) Department of Health letter re Consultation on Urgent Care and Community Care Services in East Riding of Yorkshire - referral to Secretary of State - passed to IRP for initial assessment.
- (j) National Churches Trust - Community Grants.
- (k) ERNLLCA September, 2017, Newsletter.

17/252 Next Meeting - It was agreed the next meeting was to be held on the 25th October, 2017 at the Methodist Chapel Hall, Main Street, Cranswick commencing at 7.00 pm.

There being no further business, the meeting closed at 9.00 pm.

Signed.....Date.....