

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the W.I. Hall, Main Street, Cranswick on Wednesday, 23rd October, 2019 at 7.00 pm.

Present: Councillors: Alderton, Kelly, Lock, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilson. Ward Councillor: Lisseter.

PC Martin Phillips and PCSO Chris Webster (attended for agenda item 6, minute 19/227).

Parishioners present: One.

The Clerk recorded the minutes.

19/223 Apologies: Councillors: Mills and Wilkinson. Ward Councillors: Evison and Owen.

19/224 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Simpson Item No.15 - 19/236 - Non-pecuniary - HCSRA Committee Member.

Cllr Teare Item No.15 - 19/236 - Non-pecuniary - HCSRA Committee Member.

19/225 Minutes – Resolved – That the Minutes of the Meeting of the Council held on the 25th September, 2019, be approved and signed as a correct record (proposed Cllr Teare/seconded Cllr Thompson).

19/226 Matters arising – Further to minute 19/200, it was noted, there was to be no changes to the usual arrangements for the Remembrance Service.

19/227 Police Report – PC Martin Phillips gave an overview of Humberside Police current policing numbers and recruitment strategy and the operational priorities of the Driffield Neighbourhood Policing Team.

Consideration was being given for the current Fire Station site in Driffield to become a joint station for Police, the Ambulance Service and the Fire Brigade Service.

Crime in the Driffield Area had remained static over the last year. The Team was focussing on the dangers of speeding vehicles and recent lead thefts. The introduction of the use of CCTV had proved a successful crime prevention measure. The Community Alert initiative had also proved a success, where the public can make the Police aware of incidents and vice versa. It was suggested Parish Councils consider the use of CCTV.

PCSO Sharp had reported Main Street, Cranswick was not a suitable location for a speed survey, however, next week a test was to be carried out on Station Road.

Updates for East Wolds and Coastal and Driffield/Rural for September, 2019 were noted.

19/228 Public Participation: Paul Lisseter referred to the earlier discussion on speeding surveys and agreed to see if he still had some old planning information that included some speed data for Station Road.

19/229 Planning Matters – The following decisions were noted:

- (a) **19/02570/PLF:** Erection of a single storey extension to side and rear with render finish, following demolition of existing utility area, installation of replacement windows, removal of existing chimney stack on east elevation and erection of a detached garage at The Firs, 20 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Full Planning Permission – Approved – 4 Conditions.

Signed.....Date.....

- (b) **19/02492/PLF:** Erection of a single storey extension to rear, following removal of existing, internal and external alterations, including the construction of two dormers to the front, with alterations to the existing front dormer at 7 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QT – Full Planning Permission – Approved – 3 Conditions.
- (c) **19/02689/PLF:** Erection of single storey extension at The Nook, 18 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Permission – Approved – 3 Conditions.

19/230 Planning Applications:

19/03241/TCA: CONSERVATION AREA - HUTTON - Fell maple tree due to overshadowing and future risk of subsidence at 11 Mill Street, Elm Cottage, 13 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU– Tree in Conservation Area – **Resolved** – Not to object to the application (proposed Cllr Poolford/seconded Cllr Thompson).

19/231 Representatives reports:

- (a) **In Bloom** – Cllr Mrs Simpson reported the revamp of all containers was complete. A plant sub-group had been set up to buy in seed and plants and advise on planting. The Team had received donations of good quality top soil and manure. Further assistance at the Station was required.

Unfortunately, there was very little progress in completing the improvement work at the Station. The wall remained in a dangerous condition.

Two Members of the Team were to attend a Rail promotion Event on the 31st October, 2019. The Team was to support the Santa Special on the 14th December, 2019. The Advent Trail Windows was to be repeated again in December. The next Team meeting was on the 12th November, 2019.

- (b) **Pond** – Cllr Sibley-Calder had purchased replacement lighting and it would be installed on the 27th October, 2019. Cllr Poolford reported that the weed was under control at present. He would continue to closely monitor for any further weed growth.

19/232 Play Area – Cllr Thompson reported on obtaining grants to part fund the proposed improvements to the Play Area. A meeting with East Riding of Yorkshire Council, relating to a commuted sum allocation, was planned for the 29th October, 2019.

The Clerk was to seek further clarification regarding inspections.

19/233 Community Safety – Cllr Richardson reported the footpath from South Lodge to the Trout Stream was overgrown and could prove dangerous.

A proposal from the Scouts to hold an event on The Green on the 2nd December, 2019 was noted. Further consideration would be given to the final arrangements for the event at the next Meeting.

19/234 Clerk's report:

- (a) **Speed Survey – Resolved** – To accept the offer from the East Riding of Yorkshire Council to look into undertaking a speed survey in the Spring of 2020.

Signed.....Date.....

(b) **School Crossing Patrol Officer** – East Riding of Yorkshire Council continued its efforts to recruit a School Crossing Patrol Officer. An advert would be placed in the Bulletin.

19/235 Allotments – The Clerk would chase up payment of outstanding rents. There were two vacant plots.

19/236 HCSRA – Cllr Mrs Simpson reported a Volunteer Evening was to be held on 25th October, 2019.

19/237 Parish Plan – Cllr Teare was to provide a draft report for discussion at the next Meeting.

19/238 Sign at the junction of Hutton Balk with A164 – Cllr Mrs Simpson reported that she had cleared the site, following the damage caused to the sign. It was noted that it appeared that East Riding of Yorkshire Council had commenced work to provide a replacement sign.

19/239 Footpath across The Green from the School to Hotham Road – Cllr Swan had received concerns over the condition of the footpath. The Clerk would report the poor condition of the footpath to Highways.

19/240 Survey on Allowances – Resolved – To inform East Riding of Yorkshire Council that Hutton Cranswick Parish Council did not wish to pay an allowance to the Chairman or its Members (proposed Cllr Teare/seconded Cllr Richardson).

19/241 Creation of an area for dogs at the School – A request received from a resident was withdrawn.

19/242 Consultation from BT on the proposed removal public payphones – Resolved – To purchase the BT public phone on Main Street, Cranswick for £1 (proposed Cllr Kelly/seconded Cllr Alderton).

19/243 Tree Management Plan for The Green – Resolved – To accept the Plan, as presented, by Cllr Poolford (proposed Cllr Poolford/seconded Cllr Thompson).

19/244 Interim Audit of the 2019-20 Accounts – The Auditor remained satisfied that the accounts and records of the Council continue to be well maintained. There were no matters arising from the audit and no significant areas of concern to which the attention of the Council needed to be drawn.

A matter raised regarding the changes to the Council's insurance policy had been satisfactorily explained to the auditor. The Council further reviewed the key changes to the Policy and had no concerns with the changes (proposed Cllr Poolford/seconded Cllr Lock).

19/245 Noticeboards – Resolved – To seek finalised costs for the aluminium classic style noticeboards (proposed Cllr Poolford/seconded Cllr Teare).

19/246 2020-21 Parish Council Budget – A draft Budget was discussed and noted. The allocation for allotments was increased by £500.00 to £2500.00. Approval was deferred to a future Meeting, pending the East Riding of Yorkshire Council confirming the 2020-21 Tax Base figure for Band D equivalent properties for the Parish.

19/247 East Riding of Yorkshire Council's Overview and Scrutiny Committees 2020-21 – Cllr Teare put forward a suggestion for the Committee to look at 'the adequacy of the East Riding Energy Grid to cope with the future day to day demands of electric vehicles'.

19/248 Cluster Meeting – the Minutes of the Meeting held on 10th October, 2019 were noted.

Signed.....Date.....

19/249 Code of Conduct – Resolved – To adopt the new Code of Conduct proposed by the East Riding of Yorkshire Council on the 9th October, 2019 (proposed Cllr Richardson/seconded Cllr Thompson).

19/250 Budget – The latest budget position and bank reconciliation were noted.

19/251 Payments:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3399	Hutton Cranswick WI Hall	Hire of Hall	12.00		12.00
3400	A. Johnson	Half year audit and report	185.00		185.00
3401	Information Commissioner	Data protection registration	40.00		40.00
3402	Yorkshire Water	Garden allotments - water consumption to 23rd September, 2019	60.43		60.43
3403	Opus Energy	Electricity standing charge to 29th September, 2019	11.91	0.60	12.51
3404	T. Eling Landscapes and Garden Services	Cutting Green 2nd and 25th September, 2019	300.00	60.00	360.00
3405	S. Sanderson	Salary and expenses	390.08		390.08
3406	P.A. Watson	Play Area: replace posts to perimeter fencing (19/193) and new posts to safety rail around swings	370.00		370.00
Totals			1369.42	60.60	1430.02

Resolved – To approve payment of accounts, as presented, to include the invoice for the see-saw (cheque 3369) (proposed Cllr Thompson/seconded Cllr Wilson).

19/252 Other payments – Resolved – To approve payment of £467.49 to Ian Sibley-Calder for the recovery of expenses relating to the replacement of lights on the Pond, £18.90 to S. Richardson for travel expenses and £22.00 to Royal British Legion for a poppy wreath. Total £508.39 (proposed Cllr Alderton/seconded Cllr Swan). The payments will be recorded on the November agenda and in the Minutes.

19/253 Correspondence - The following correspondence was received and noted: -

- (a) East Riding and Northern Lincolnshire Local Councils Organisation (ERNLLCA) Newsletter, September, 2019.
- (b) YORSwitch – Cheaper Energy Together Events – Drifffield Centre, Cross Hill, 14th November, 2019.
- (c) Parish Transport Champions Review of Active Member List.
- (d) East Riding of Yorkshire Council's Self-Build Housing Bulletin.
- (e) Healthy Lifestyles - Activities in the Drifffield and surrounding areas – Walking Football.
- (f) ERNLLCA District Committee Meeting – 8th October at Cass Hall, Drifffield.
- (g) Estimate of Rough Sleepers – 2019 (the number of rough sleepers on the evening of Tuesday 19th November, 2019 into the morning of Wednesday 20th November, 2019).
- (h) ERNLLCA Conference – 15th November, 2019, Village Hotel, Hull.
- (i) Keep Britain Tidy - Fight Back against Dog Fouling.
- (j) Notes of meeting, dates and actions for next Cross Parish Working Group on minor roads between the parishes.
- (k) Review of Allowances –Town and Parish Councils - effect on councillor's personal tax liabilities.

19/254 Next Meeting – It was agreed the next Meeting was to be held on the 27th November, 2019 at 7.00 pm in the W.I. Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8. 25 pm.

Signed.....Date.....