

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the W.I. Hall, Main Street, Cranswick on Wednesday, 27th November, 2019 at 7.00 pm.

Present: Councillors: Alderton, Kelly, Mills, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilkinson. Ward Councillor: Lisseter.

Parishioners present: One.

The Clerk recorded the minutes.

19/255 Apologies: Councillors: Lock, Poolford, Wilson. Ward Councillors: Evison and Owen.

19/256 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mills	Item No.15 - 19/265 - Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Simpson	Item No.15 - 19/265- Non-pecuniary - HCSRA Committee Member.
Cllr Teare	Item No.9(a) - 19/260(a) - Pecuniary - Applicant of planning application.
Cllr Teare	Item No.15 - 19/265 - Non-pecuniary - HCSRA Committee Member.
Cllr Thompson	Item No. 27 – 19/276 - Non-pecuniary – part owner of land of the proposed development. Any decision on the correspondence under consideration would realise no benefit to Cllr Thompson. In the event of the Council acting in its capacity as a consultee to a planning application for the development, Cllr Thompson would declare a pecuniary interest.

19/257 Minutes – Resolved – That the Minutes of the Meeting of the Council held on the 23rd October, 2019, be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Alderton).

19/258 Police Report – Noted updates from East Wolds and Coastal and Driffield/Rural for October, 2019.

Cllr Richardson referred to the recent theft of the lead from St Peter’s Church roof - this was a considerable setback for the Church. It was noted that the Parish Council had no Powers to assist with the cost of restoration. The Council had provided St Peter’s with details of a number of grant bodies that may be able to assist with the restoration costs faced by the Church.

19/259 Planning Matters – The following decisions were noted:

- (a) **19/03241/TCA:** CONSERVATION AREA - HUTTON - Fell maple tree due to overshadowing and future risk of subsidence at 11 Mill Street, Elm Cottage, 13 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Tree in Conservation Area – No objections.
- (b) **19/01988/PLF:** Erection of 5 detached dwellings with associated garages and erection of a detached garage to 4 The Green, following demolition of existing garage and outbuildings and part demolition of existing dwelling, South Holme, 4 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Full Planning Permission – Approved – 9 Conditions.
- (c) **19/03145/TPO:** TPO HUTTON VILLAGE - 1973 (REF: 330) - Remove Horse Chestnut trees (T1 and T12) due to shedding limbs and have become very large with an increasing risk of failure and will continue to encroach into the garden (T11 and T10 are not within the Conservation Area or within the Tree Preservation area) at The Chestnuts, 70 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Tree in Conservation Area – Granted Consent.

Signed.....Date.....

19/260 Planning Applications:

- (a) **19/03445/TCA:** HUTTON CRANSWICK CONSERVATION AREA - Beech (T1); Crown lifting to 2.5m to increase clearance between ground level and lower branches and crown thinning (15%) to allow more light through the crown. Bird Cherry (T2); Crown thinning (15%) to allow more light through the crown. Pear (T10); Crown lifting to 3.5m to increase clearance between ground level and lower branches and crown thinning (20%) to allow more light through the crown. Cherry (T13); Crown thinning (5%) to allow more light through the crown at Octon House, 14 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9PD – Tree Works in Conservation Area – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Thompson).
- (b) **19/03529/TPO:** TPO EDDLEMERE LANE, HUTTON CRANSWICK - 1984 (REF: 351) - Fell Lime tree (T1) as in severe decline at 5 Simpsons Place, Hutton Cranswick, East Riding of Yorkshire, YO25 9BL – Works to Protected Trees – **Resolved** – Not to object to the application (proposed Cllr Sibley-Calder/seconded Cllr Alderton).
- (c) **19/03754/TCA:** HUTTON CONSERVATION AREA: Remove 2no. Silver Birch trees because they are growing within 10m of property and 5m within septic tank. Their removal will allow more light into property. Two replacement trees will be planted in a more appropriate position at Jenkinson Farm, 2 Jenkinson Lane, Hutton, East Riding of Yorkshire, YO25 9PY – Tree Works in Conservation Area – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Wilkinson).

19/261 Representatives reports:

- (a) **In Bloom** – Cllr Mrs Simpson reported that there had been little progress in completing the improvement work at the Station. Two Members of the Team had attended a Rail promotion Event at the end of October, 2019. The Team was to support the Santa Special on the 14th December, 2019. The 24 Advent Trail Windows had been confirmed, full details were published in the Bulletin. The next Team meeting was the AGM on 14th January, 2020. A quotation of £200.00 to refurbish the two village map boards was accepted (proposed Cllr Teare/seconded Cllr Wilkinson).
- (b) **Pond** – Cllr Sibley-Calder reported the replacement lighting was now installed. The Nativity scene was to be placed on the island by the beginning of December. Renewal of some of the scene was to be considered for next Christmas. It was noted there been some predation of fish. It was possibly mink. Cllr Richardson would provide a mink raft to detect if this was the case.
- (c) **Local Access Forum** – Cllr Richardson reported that at a recent Forum Meeting, concerns had been expressed about damage to and speeding on green lanes by 4x4 vehicles. Incidents should be reported to the Police on the non-emergency number, 101.

19/262 Play Area – The actions resulting from the 4 weekly inspection were noted, in particular the £381.88 cost in repairing the wilful damage done to the handle of the aerospeed equipment. An offer of compensation for the removal of the Teen Shelter was not accepted. The Clerk was to contact the supplier.

Cllr Thompson was completing an application for a commuted sum grant.

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19/263 Community Safety – A number of issued were raised:

- (a) East Riding of Yorkshire Council was looking to improve safety, following concerns raised by a resident, to the access to the polling station at the Bowls Club. It had been suggested to put temporary lighting up to ensure everyone who wished to vote felt more comfortable walking across to the polling station.
- (b) East Riding of Yorkshire Council's Highways Engineer had inspected Mill Street and there was a small amount of damage to the verges, but with the amount of rain the verges were very soft. The situation was to be monitored and undertake any works required in the spring being the best time to do verge repairs.

The potholes/edge damage on Hutton Road was to be repaired within the next week.

- (c) During the installation of the lights on the pond (19/261b), which necessitated parking a vehicle at the side of the pond for around one hour, there had been a number of drivers showing a lack of patience, poor judgement, driving too fast with what appeared to be a lack of safe and responsible driving.

The Council would actively explore the creation of a Community Speed Watch Team with the aim of making drivers more aware of the speed limits through the village.

- (d) Cllr Mrs Simpson reported there had been a recent incident of inconsiderate parking of cars by residents on Hobman Lane. This had resulted in severe disruption and traffic congestion as the position of the parked cars did not allow sufficient room for a School bus to safely pass between. It was noted a vehicle causing an obstruction in such a way, that it was considered to be a hazard to pedestrians or other road users, can be reported to the Police on the non-emergency number, 101.

19/264 Clerk's report:

- (a) **Southgate – broken sewage pipe** – Concerns had been raised by residents over the time taken by Yorkshire Water to clear up the mess following damage to the sewage. A road sweeper had attended site on the 27th November, 2019. A resident had organised the jetting out of blocked drains.
- (b) **Rough Sleepers** – The Council had been asked to provide information on people sleeping rough in the Parish for the evening of Tuesday 19th November into the morning of Wednesday 20th November. The Council was not aware of any rough sleepers in the Parish during this period.
- (c) **Data Protection** – The Council had received a certificate from the Information Commissioner, confirming receipt of the annual data protection fee payment and registration as a data controller in compliance with the Data Protection (Charges and Information) Regulations 2018.
- (d) **Repairs to footpath that runs across The Green from the School to Hotham Road** – The Clerk was in discussion with Highways.
- (e) **Festive Lighting** – A lighting permit for the erection of Festive Lighting for the 2019-20 season had been issued by the East Riding of Yorkshire Council.
- (f) **Carol and Tree Lighting Service** – Noted the arrangements that would be taking place around the Christmas tree on the Green planned for the 2nd December, 2019.

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- (g) **Damage to the Green at the junction of Hobman Lane and Main Street** – There was evidence that the driver of a Warburtons delivery vehicle had caused the damage. The Company was considering a request to compensate the Council for the cost of making good the damage. It was agreed the Council would take legal action if necessary (proposed Cllr Richardson/seconded Cllr Teare).
- (h) **Station Road traffic speed survey** – Historical speed data for Station Road provided by Paul Lisseter was noted. PCSO Sharp was arranging for a speed survey to be carried out on Station Road.

19/265 HCSRA – Cllr Mrs Simpson gave an update on activities at SRA. Consideration was being given to holding an all-day music event in June, 2020.

19/266 Centenary Wood – It was noted Northern Power was to prune and trim trees, hedges and vegetation around the overhead power lines and clear the transformer and fuses of vegetation.

19/267 Gatehouse Lake – The Angling Club had completed the final stretch of the otter fence. A request from the Club to locate an additional 10m container, next to the existing container, to act as a wet net room was granted (proposed Cllr Richardson/seconded Cllr Teare).

19/268 Parish Plan – Cllr Teare gave an update on the development of the Parish Plan. Cllr Teare was to organise two evening workshops in January and February. Both would take place outside of the normal council meeting timetable. For each issue identified in the Plan, a number of questions would need to be considered - What is the real issue? Who has ownership? What outcome is sought? Who needs to take action? What influence can be brought to bear? What happens next?

Parish Councillors and other key stakeholders would be invited to attend the workshops.

19/269 Communication – An offer to upgrade the Council's website was noted. Cllr Swan and Cllr Teare were preparing a specification with a view to create a more comprehensive website as a single point of information about the parish.

19/270 Village Flag – An update from Cllr Teare was noted. The final flag design was accepted and it was agreed to purchase three flags (proposed Cllr Kelly/seconded Cllr Mrs Simpson). Suggestions for flag flying dates was requested. The Union Flag was to be flown in 2020 for the same events as in 2019.

19/271 Noticeboards – Resolved - To approve the quotations for the supply (£3440.00) and installation (£480.00) of new notice boards (proposed Cllr Richardson/seconded Cllr Thompson).

The cost was contained in the overall budget. There was to be a new board in Centenary Wood and replacements for the existing parish council noticeboards located at the play area, St. Peter's Church and Main Street, Cranswick (minute 19/176).

19/272 2020-21 Parish Council Budget – Following consideration the proposals discussed at the October Meeting and assumptions in a budget briefing paper, it was **Resolved** - To approve expenditure of £104,365.00. This was to be funded by £41,156.00 income, £22,500.00 from the Legacy Fund (improvements/new equipment to the play area) (proposed Cllr Teare/seconded Cllr Alderton), £33,115.00 from the Local Precept Demand from East Riding of Yorkshire Council and £7,594.00 from monies held by the Parish Council (proposed Cllr Thompson/seconded Cllr Swan).

Signed.....Date.....

19/273 Local Precept Demand for 2020-21 Precept – The provisional 2020/21 tax base for Hutton Cranswick Parish Council was 809.6 for Band D equivalent properties. Confirmation of the actual tax base was subject to a decision by The East Riding of Yorkshire’s Cabinet on the 17th December, 2019. The Council was to make a Local Precept Demand to East Riding of Yorkshire Council of £33, 115.00 to support its 2020/21 budget, this was a 10% increase to the 2019/20 precept (£30,105.00). The Local Precept Demand would be presented for sign off at the next Meeting.

19/274 VE Day 75 on the 8th May, 2020 – Ideas to celebrate the event would be discussed at the next Meeting.

19/275 Drifffield School’s Twilight Bus Service – Resolved - That £500 be granted to the Drifffield School’s Twilight Bus Scheme (proposed Cllr Richardson/seconded Cllr Swan).

19/276 Scurf Dyke Solar Farm Project – Initial feedback from the public consultation event held on the 8th November, 2019 was noted. Consideration of other correspondence was deferred to a future meeting.

19/277 Community Emergency Plan – Cllrs Richardson, Sibley-Calder, Swan, Thompson and the Clerk would update the Plan for consideration at the next Meeting.

19/278 Consultation on Strengthening police powers to tackle unauthorised encampment – Cllrs Richardson, Sibley-Calder, Swan, Thompson and the Clerk would respond on behalf of the Council.

19/279 Budget – The latest budget position and bank reconciliation were noted.

19/280 Payments:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
Approved at October Meeting(19/252)					
3407	Ian Sibley Calder	Expenses re replacement lighting at the pond(19/192(b))	389.56	77.93	467.49
3408	Stephen Richardson	Travel expenses	18.25	0.65	18.90
3409	Royal British Legion	Wreath of poppies	22.00		22.00
Total			429.81	78.58	508.39
November					
Auto	Dee Atkinson and Harrison	FBT - Management fee	423.50	84.70	508.20
3410	Hutton Cranswick WI Hall	Hire of Hall	12.00		12.00
3411	Opus Energy	Electricity standing charge to 31st October, 2019	12.31	0.62	12.93
3412	East Riding of Yorkshire Council	SLA 1 Street Lights (Village) - April 2019 - March 2020	1926.07	385.21	2311.28
3413	East Riding of Yorkshire Council	SLA 2 Street Lights (SRA) - April 2019 - March 2020	976.33	195.27	1171.60
3414	T. Eling Landscapes and Garden Services	Cutting Green- 15th October, 2019 - final cut	150.00	30.00	180.00
3415	Administration	Salary and expenses	390.08		390.08
3416	CPRE (Campaign to Protect Rural England)	Annual subscription	36.00		36.00
3417	Ian Sibley-Calder	Expenses re standing calf for Christmas Nativity scene on the pond(19/168(b))	74.99	15.00	89.99
Total			4001.28	710.80	4712.08

Resolved – To approve payment of accounts, as presented (proposed Cllr Swan/seconded Cllr Thompson).

Signed.....Date.....

19/281 Other payments – Resolved – To approve payments of £276.00 to Cllr Alderton for the recovery of expenses relating to the purchase of glass for the BT box in Hutton and £10.23 to Cllr Kelly for expenses in relation to refreshments (proposed Cllr Teare/seconded Cllr Thompson).

The payments will be recorded on the December agenda and in the Minutes.

19/282 Correspondence - The following correspondence was received and noted: -

- (a) Insurance – Council Matters, Autumn, 2019.
- (b) East Riding of Yorkshire Council Cabinet Newsletter.
- (c) Tackling Anti-Social Behaviour in the Community – 6 Monthly Statistics.
- (d) East Riding and Northern Lincolnshire Local Councils Organisation (ERNLLCA) – Purdah - Remembrance Day Events.
- (e) Joint Local Access Forum Annual Report, 2019.
- (f) Remarkable East Yorkshire Tourism Awards 2020 – applications by 20th January, 2020.
- (g) Open Space Magazine, Autumn 2019.
- (h) National Association of Local Councils (NALC) Chief Executive’s Bulletin.
- (i) Survey regarding the East Riding of Yorkshire Future Communities Initiative.

19/283 Next Meeting – It was agreed the next Meeting was to be held on the 18th December, 2019 at 7.00 pm in the W.I. Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.30 pm.

Signed.....Date.....