


Bank reconciliation – pro forma

Name of smaller authority: **Hutton Cranswick Parish Council**

County area (local councils and parish meetings only): **Humberside and East Yorkshire**

Financial year ending 31 March 2019

Prepared by: Steve Sanderson – Clerk 

Date: 2nd April, 2019

| | |
|--|-----------|
| Balance per bank statements as at 31 March 2019: | £ |
| Business Account | 32,613.65 |
| Current Account | 3814.13 |
| Petty cash float (if applicable) | 0.00 |
| Less: any unpresented cheques at 31 March 2019 | -810.95 |

| Cheque No | Amount(£) |
|-----------|------------|
| 3246 | 6.65 |
| 3331 | 78.00 |
| 3332 | 18.00 |
| 3333 | 271.80 |
| 3334 | 10.86 |
| 3335 | 380.64 |
| 3336 | 45.00 |
| | 810.95 |

Add: any un-banked cash at 31 March 2019 0.00

Net balances as at 31 March 2019 (Box 8) **35,616.83**

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

| | |
|--|------------------|
| Opening Balance 1 April 2018 (Prior year Box 8) | 36,645.02 |
| Add: Receipts in the year | 52,283.67 |
| Less: Payments in the year | -53,311.86 |
| Closing balance per cash book [receipts and payments book] as at 31 March 2019 (must equal net balances above – Box 8) | 35,618.83 |