

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the W.I. Hall, Main Street, Cranswick on Wednesday, 26th February, 2020 at 7.00 pm.

Present: Councillors: Alderton, Kelly, Poolford, Richardson (in the Chair), Sibley-Calder, Swan, Teare, Thompson, Wilkinson, Wilson. Ward Councillors: Evison, Lisseter, Owen. (Cllr Holtby, see 20/033 below).

Parishioners present: One

The Clerk recorded the minutes.

20/030 Apologies: Councillors: Lock, Mrs Simpson.

20/031 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Teare Item No.15 - 20/042 - Non-pecuniary - HCSRA Committee Member.

20/032 Minutes – Resolved – That the Minutes of the Meeting of the Council held on the 22nd January, 2020 be approved and signed as a correct record (proposed Cllr Teare/seconded Cllr Wilson).

20/033 Membership – East Riding of Yorkshire Council had notified the Council that the current vacancy could be filled by co-option. An application had been received from a resident to join the Council – **Resolved** – To co-opt Tom Holtby (proposed Cllr Richardson/seconded Cllr Teare). Cllr Holtby signed the Declaration of Acceptance of Office and joined the meeting.

20/034 On-going matters – A progress report from Cllr Alderton, on the improvements being made to the BT kiosk at Hutton was noted.

20/035 Police Report – Updates from East Wolds and Coastal and Driffield/Rural for January, 2020 were noted. Cllr Wilkinson had attended a ‘Meet the Commissioner’ Event last month. The event raised awareness about initiatives to reduce crime through Farm Watch, Neighbourhood Watch Groups and the Community Alert free messaging system. The Commissioner was focussed on making rural communities a safer place to live. Safer and wellbeing visits offered in partnership with the Humberside Fire and Rescue Service focussed on support to vulnerable people. The ‘what3 words’ App was recommended to use to accurately identify a location.

20/036 Planning Matters – The following decision was noted:

- (a) **19/03865/PLF:** Alterations and extensions, including erection of a single storey extension to front with external staircase and roof terrace, installation of a replacement external staircase to existing roof terrace, installation of blackened timber, weathered steel and zinc cladding, installation of roof mounted solar panels and an air source heat pump and erection of a detached car port at The Tower, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – Full Planning Permission – Approved – 3 Conditions.
- (b) **19/04212/PLF:** Erection of a single storey extension to rear and detached garage at 1 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Full Planning Permission – Approved – 4 Conditions.
- (c) **19/04164/VAR:** Variation of Condition 4 (approved plans) to allow external design changes of planning permission 19/01072/PLF - Increase in roof height to create first floor accommodation, erection of two storey extensions to rear and side, following removal of existing conservatory and the

Signed.....Date.....

erection of a detached double garage to rear at The Chestnuts, 70 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Variation of Condition – Approved – 3 Conditions.

- (d) **19/04163/PLF:** Erection of single storey extensions to front, side and rear, erection of garden shed at rear, following demolition of existing conservatory and garage at 15 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Full Planning Permission – Approved – 3 Conditions.
- (e) **19/02497/REM:** Erection of a dwelling with double garage, following outline permission 19/00022/OUT (All matters to be considered), Land North of 85 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Full Planning Permission – Approved – 8 Conditions.

20/037 Planning Applications:

- (a) **20/00142/PLF:** Erection of 1.8m high timber fence to front and sides (Retrospective application) at The Old Granary, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Wilson).
- (b) **20/00217/PLF:** Erection of two storey building consisting of offices, laboratory, grain store, welfare facilities and meeting rooms with associated infrastructure, following demolition of existing building at Frontier Agriculture Limited, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Poolford).
- (c) **20/00228/PLF:** Erection of single storey extension to front, following demolition of existing conservatory and chimney stack at 52 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PX – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Alderton).
- (d) **20/00367/PLF:** Erection of a single storey extension to side, following demolition of existing side extension, erection of a single storey extension to rear, following removal of existing conservatory and erection of a single storey extension to existing store for use as workshop at Somerdene, 32 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Teare/seconded Cllr Wilson).
- (e) **20/00514/TPO:** TPO - HUTTON NO. 3 - 2009 (REF 1229) T7 - Crown lift 1 no. Oak tree by approximately 4-5 metres and remove 2 no. lowest branches on south side of the tree to balance the canopy at 12 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Works to Protected Trees – **Resolved** – Not to object to the application (proposed Cllr Alderton/seconded Cllr Thompson).

20/038 Play Area – The outcome of the annual inspection was noted. A quotation was considered from the installer of the original play equipment, which included items that could be repaired under guarantee and the cost of repairing items outside of the guarantee. The installer was to be asked to undertake the repairs of the work identified as under guarantee, including the work to the see-saw. Cllr Sibley-Calder noted that wood rot was now becoming more prevalent as a maintenance issue. Cllr Thompson confirmed that future-proofing equipment was a key design feature of the improvement project.

It was **Resolved** to accept a quotation for undertaking a stock valuation of the play area equipment (proposed Cllr Swan/seconded Cllr Thompson).

The Council had received £300.00 compensation for the Teen shelter.

Signed.....Date.....

20/039 Community Safety – Cllr Thompson requested that East Riding of Yorkshire Council be reminded of the poor condition of the highway and issues with drainage on Stockbridge Lane and Cross Lane.

20/040 Clerk's report:

- (a) **Replacement of the sewer pipe from Hutton Cranswick Sewage Pumping Station, located at the end of Southgate, to the Wastewater Treatment Works in Watton** – It was noted there had been some technical issues that had delayed the completion of the works. Yorkshire Water aimed to complete the work by the end of February, but this was weather dependant.
- (b) **Village Taskforce 2019** – A completion schedule was noted.
- (c) **BT Kiosk, 1 Main Street, Cranswick** – BT had completed the decommissioning of the kiosk. A notice had been placed in the kiosk confirming that the kiosk was owned and maintained by the Council.
- (d) **Bowls Club** – The Club had thanked the Council for the £2000.00 grant for a new mower. If the mower was not purchased within 6 months the Council may review its decision.
- (e) **Repairs to damaged highway on Hutton Road** – The highways engineer planned to repair the damage to the verge/road, between the Churchill Avenue junction to Dukes Close, at some point after April, subject to available budget, as part of the patching programme. The area of damage between Churchill Avenue, towards Main Street would be repaired once the flow of water had ceased. The engineer was making enquiries in an attempt to resolve the problem of water flowing onto the highway.
- (f) **Damage to the Green at the Junction of Hobman Lane and Main Street** – The company of the HGV that damaged the Green had agreed to pay £100 compensation towards the repairs.
- (g) **Village Show** – Cllr Teare was to provide an update report to the next meeting.

20/041 Allotments – Cllr Poolford reported that the allotments were holding up well despite the weather. Two residents had expressed an interest in taking an allotment.

20/042 HCSRA – Cllr Swan reported that all sports pitches were holding up well in the bad weather. The Committee continued its work in seeking grants for the new development.

20/043 Centenary Wood – Cllr Poolford reported the new footpath had gone slightly over budget due to more stone been required to build up the ground which had suffered, as a result of the very wet weather. He had received only positive feedback on the project. The Committee would meet in March.

20/044 Gatehouse Lake – The Minutes of the Meeting held on the 25th June, 2019 were received (proposed Cllr Swan/seconded Cllr Wilson). Cllr Richardson gave feedback on matters discussed at the Committee Meeting held on the 29th January, 2020. There was an issue with cormorants taking bream. The angling club had deferred improvement to pathways and pegs to concentrate on further work to control weed growth. The hedge along the access had been cut.

20/045 Parish Plan – A Workshop, focussing on Housing, Older People and Sustainability, was planned for Friday, 28th February, 2020 at the W I Hall. Further workshops would be held later in the year.

Signed.....Date.....

20/046 Communication – Cllr Swan outlined a proposal for modernising the Council’s website which had the benefit of creating a new community website. A one-off charge for development, training (2 people) inclusive of year one, maintenance and support would cost £1155.00. There were annual charges of £240.00 for three 12 months licences and £100.00 for a 12 months Domain and Hosting service. The annual charge for maintenance and support from year two onwards was £360.00. From 2021/22 an annual £700.00 budget was required. It was **Resolved** – To accept the proposal for the creation of the new website as presented (proposed Cllr Richardson/seconded Cllr Alderton) and to accept the financial commitment for the annual ongoing support of the website (proposed Cllr Richardson/seconded Cllr Thompson).

20/047 ‘Have a Go’ Evening – Resolved to award £350.00 as a contribution towards the running costs of the ‘Have a Go’ evening, at the SRA, on the 10th July, 2020 (proposed Cllr Thomson/seconded Cllr Wilkinson).

20/048 Christmas tree on The Green – Cllr Wilkinson was to explore the option of an artificial Christmas tree.

20/049 Standing Orders – A revision of the Council’s Standing Orders had been undertaken based on the latest (2018) National Association Local Councils (NALC) Model. It was **Resolved** to adopt the revised Standing Orders (proposed Cllr Richardson/seconded Cllr Swan).

20/050 Financial Regulations – A revision of the Council’s Financial Regulations had been undertaken based on the latest (2019) National Association Local Councils (NALC) Model. It was **Resolved** to adopt the revised Financial Regulations (proposed Cllr Richardson/seconded Cllr Thompson).

20/051 Proposed Solar Farm at Scurf Dyke – Community Benefit – Following the suggestions from the Council on areas of spend as a Community Benefit, JBM Solar preference was to support the solar PV installations on community buildings up to a value of £40,000.00. JBM was to be asked to reconsider its offer in favour of the Council’s preference for the provision of a hard surface to be installed for both cycles and pedestrians to connect Cranswick Main Street to the SRA.

20/052 Holderness Community Transport (H.A.R.T) – It was **Resolved** to award a £500.00 grant to support HART in providing its community transport service (proposed Cllr Poolford/seconded Cllr Teare).

20/053 Flag Flying – Approval was granted for flag flying days for the remainder of 2020 (proposed Cllr Swan/seconded Cllr Alderton).

20/054 Solar farm at Rotsea Lane – The Council had considered the request for it to conduct a feasibility study on the viability of using the agricultural lets on Rotsea Lane as a solar farm. It was **Resolved** not to undertake a feasibility study as the Council was not convinced that; as the allotment was classed as agricultural grade 2 land it would satisfy planning guidance; there would be a developer willing to develop the land and there was sufficient grid capacity for the electricity produced (proposed Cllr Teare/seconded Cllr Alderton).

20/055 VE Day 75 Celebrations on the 8th May, 2020 – Cllr Teare gave feedback on his consultation with community groups and residents in the village on celebrating the 75th anniversary of VE Day. An event was envisaged to be held on the Green. A £500.00 grant would be sought from the East Riding of Yorkshire Council VE Day 75th Anniversary Community Fund. It was **Resolved** that the event could be held on The Green and to allocate a budget of up to £500.00 for costs not covered by any sponsorship or grant funding (proposed Cllr Thompson/seconded Cllr Kelly).

Signed.....Date.....

20/056 Hornsea Project Four Offshore Wind Farm – Consultation on the Adoption of an alternative Export Cable Corridor (ECC) route option at Lockington Carr Cross, Minor Onshore Route Amendments and additional Operational Access Rights – The Council had no comments on the proposal at present.

20/057 Risk Register – The Clerk had provided a review on the risks faced by the Council. It was **Resolved** to approve the register, as presented, and to continue to focus on and mitigate, as far as possible, risks faced by the Council (proposed Cllr Richardson/seconded Cllr Swan).

20/058 Provision of a new gate at the junction of footpaths 8 and 9 – As part of improvements to the security of the perimeter fencing at the St Peter’s Church the Church had requested the removal and replacement of the existing gate. It was **Resolved** not to object to the proposal (proposed Cllr Swan/seconded Cllr Teare). It was noted the proposal had been referred to and was supported by the East Riding of Yorkshire Council.

20/059 Traffic Speed Survey – The Council had arranged for the East Riding of Yorkshire’s Traffic and Parking Team to place a speed monitor on both Hutton Road and Station Road, in order to provide evidence of both the number of vehicles and their speed.

20/060 Payments:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
Approved at January Meeting (20/027)					
3442	The Parish Notice Board Company	Supply and delivery of new noticeboards (50% balance) (19/271).	1670.00	334.00	2004.00
Total			1670.00	334.00	2004.00
February, 2020 - Payments					
3443	Hutton Cranswick WI Hall	Hire of Hall 26th February, 2020.	12.00		12.00
3444	T. Eling Landscapes and Garden Services	Centenary Wood - create new footpath (19/127).	2370.14	474.03	2844.17
3445	Opus Energy	Pond - Electricity standing charge to 31st January, 2020.	13.98	0.70	14.68
3446	M. Teare	Cork panels for noticeboards.	54.15	10.84	64.99
3447	Administration	Salary and expenses.	454.37	12.87	467.24
3448	The Play Inspection Company Ltd	Play Area - annual inspection	65.00	13.00	78.00
3449	T. Eling Landscapes and Garden Services	Centenary Wood: Pruning trees on 8th, 20th, 23rd and 24th January, 2020; Provision of 2 fixed benches (19/127 and 19/197).	1175.00	235.00	1410.00
3450	The Parish Notice Board Company	New noticeboards - delivery charge (19/271).	100.00	20.00	120.00
3451	P.A. Watson	Maintenance work to bus shelters (20/012b); install notice board at play area (19/271).	980.00		980.00
Totals			5224.64	766.44	5991.08

Resolved – To approve payment of accounts, as presented (proposed Cllr Swan/seconded Cllr Alderton).

20/061 Correspondence - The following correspondence was received and noted: -

- East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – January, 2020 Newsletter.
- Lissett Wind Farm Community Fund open for applications on 1st February, 2020.
- ERNLLCA Training Seminar on Play, Sport and Fitness – 9th April, 2020.
- Village hall photography competition.

Signed.....Date.....

- (e) Beverley and North Holderness Internal Drainage Board - Notice of Laying the Drainage Rate - The Notice had been advertised on the Council noticeboards.
- (f) Link to the Bridlington Regeneration Partnership Website.
- (g) Humber 2100+ managing tidal flood risk - Environment Agency - Stakeholder Newsletter – February, 2020.
- (h) Keep Britain Tidy - Great British Spring Clean & Great Big School Clean, 20th March, 2020 – 13th April, 2020.
- (i) Temporary prohibition of through traffic at Station Road Level Crossing, Hutton Cranswick, commencing 28th March, 2020 at 23:30 hours until 29th March, 2020 at 08:30 hours, to allow works for level crossing uplift.
- (j) Came & Company Local Council Insurance newsletter – Protect buildings in winter; ice and snow; flood wardens and resilience plans.
- (k) East Riding of Yorkshire Council VE Day 75th Anniversary Community Fund.

20/062 Next Meeting – It was agreed the next Meeting was to be held on the 25th March, 2020 at 7.00 pm in the W.I. Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.30 pm.

Signed.....Date.....