

Hutton Cranswick Parish Council

Minutes of the meeting of the Parish Council, held on the 28th October, 2020.

The meeting was held remotely via Skype and open to the public. The session commenced at 7.00 pm.

Present: Councillors: Alderton, Holtby, Kelly, Richardson (in the chair) Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilkinson, Wilson. **Ward Councillors:** Evison and Owen. **Parishioners:** One
The Clerk recorded the minutes.

20/268 Apologies: Councillors: Lock, Poolford.

20/269 Minutes – Resolved – That the minutes of the meeting of the Council held on the 23rd September, 2020 be approved and signed as a correct record (proposed Cllr Alderton/seconded Cllr Thompson).

20/270 Public Participation – Cllr Evison and Cllr Owen gave an update on the discussions held by East Riding of Yorkshire Council and Hull City Council about adopting, a Mayoral Combined Authority status between the two authorities. This would allow the two authorities to collaborate and take collective decisions across the Council boundaries. A Mayor would be elected and have the power to make decisions, about policy and spending, in conjunction with Council Leaders. The government would offer a financial package to support any changes. The suggested areas of work were Transport, Skills, Environment and Flood Risk and Infrastructure and Economic Development. There was some concern over the consultation process. The government had delayed considering submissions for combined authorities, until sometime in 2021.

A representation was made requesting the Parish Council to call for the developer to expedite the completion of outstanding highways works, relating to the Phase 2 Williamsfield Development. It was proposed by Cllr Richardson and seconded by Cllr Sibley-Calder that the matter be escalated to Ward Councillors. Cllr Evison and Cllr Owen agreed to make enquiries on the matter.

20/271 Budget – The latest budget position and assumptions for the predicted year-end outturn which, together with the bank reconciliation, were noted. Rents from tenants of the farming business allotments had been received.

20/272 Annual Estimates and Forward Planning for 2021-22 to 2023-24 – A draft Budget, previously circulated, was considered. It was **Resolved** (a) 2021-22: to increase the provision for the allotments to £3000.00 and approve a revised net budget of £38,340.00, which was to be funded from the Precept and reserves held by the Council and (b) to approve the Budgets for 2022-23 and 2023-24, as presented (proposed Cllr Thompson/seconded Cllr Teare).

29/273 Interim Audit of the 2020-21 Accounts – The Auditor remained satisfied that the accounts and records of the Council continue to be well maintained. There were no significant areas of concern to which the attention of the Council needed to be drawn.

It was noted that a matter arose regarding information given to the Council on the calculation of costs arising from the implementation of the 2020-21 NJC salary settlement. The calculation had been based on an incorrect salary point. The auditor was satisfied this had been resolved and measures were in place to ensure that the correct salary will be implemented by the council's payroll provider. The Clerk had issued a replacement document.

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20/274 Planning Matters – The following decisions were noted:

- (a) **20/02627:** CRANSWICK CONSERVATION AREA – Cranswick Green, YO25 9QU - remove 1 no. Pink Chestnut tree (T25) due to previous failure of main bough, hollow going down the main trunk, poor condition and possibly dangerous – Tree Works in Conservation Area – Raised no Objection to the Works.
- (b) **20/02465/PLF:** Conversion, alterations and extension to existing garden room to create elderly persons living accommodation with access ramp and re-siting of hot tub at Building East of 43 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Full Planning Permission – Permission Granted - 6 Conditions.
- (c) **20/02843/TCA:** CRANSWICK CONSERVATION AREA - Fell 1 no. Sweet Cherry (*Prunus Avium*) tree (T1) and 1 no. Willow tree (T2); Crown reduce 1 no. Beech hedge by 3 metres in height due to hedge being overgrown at Somerdene, 32 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – No Objections Raised.
- (d) **20/01799/PLF:** Change of use of land to create additional vehicle parking area at Manor Farm Shop, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ – Full Planning Permission - Permission Granted - 2 Conditions.

20/275 Planning Applications:

- (a) **20/02955/PLF:** Erection of a single storey extension to rear, following demolition of existing conservatory at 9 Howl Lane, Hutton, East Riding of Yorkshire, YO25 9QA – Full Planning Permission. The Council did not object to the application (proposed Cllr Teare/seconded Cllr Wilkinson).
- (b) **18/03902/PLF – Change of use of agricultural building to stable block and part of agricultural land to equestrian use, and construction of a manège for private use at Land South of 7 Sheepman Lane (Permission Granted)** – Correspondence from the applicant was noted.

20/276 Festive Lighting – A submission for a lighting permit for the erection of Festive Lighting for 2020-21 season had been submitted to the East Riding of Yorkshire Council.

20/277 Garden Allotments – It was noted there was 8 vacant plots. Rent was awaited from 7 Tenants. A decision on management of vacant plots was deferred to a future meeting.

20/278 Remembrance Sunday – An explanation of Government Guidance received from East Riding of Yorkshire Council's Head of Legal and Democratic Services and a proposal to hold a Remembrance Service, from St Peter's Church were noted. Guidance on the proposal was to be sought from the Council's Insurance Company (proposed Cllr Sibley-Calder/seconded Cllr Richardson).

20/279 Estimate of the number of rough sleepers – An estimate of rough sleepers in the parish on the evening of Wednesday 11th November, 2020 into the morning of Thursday 12th November, 2020 was to be provided to East Riding of Yorkshire Council.

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20/280 Play Area – Cllr Thompson presented a revised scheme incorporating a number of the changes suggested by councillors at the last meeting. Part of the scheme required consent from the Planning Inspectorate, as new play equipment was proposed to be sited on The Green outside of the boundary of the play area. Progress had been made in securing a grant from Commuted Sums. It was **Resolved** to fund the scheme, as presented and, in addition, provide a new Teen Shelter (proposed Cllr Thompson/seconded Cllr Richardson).

Cllr Thompson was thanked for all his efforts and hard work in procuring the scheme.

20/281 Damage to the Green – The Clerk was to investigate the damage to The Green off Hobman Lane and an area close to No 9 The Green. Cllr Teare had erected temporary safety mesh fencing on both sides of the road close to the War Memorial, to act as a barrier, to driving on The Green at that point.

20/282 Staffing Review – Resolved – That the chairman and the vice-chairman conduct a review of the performance and annual appraisal of the work of the Clerk (proposed Cllr Swan/seconded Cllr Sibley-Calder).

20/283 East Riding of Yorkshire Council's Standards Committee – Resolved – That Cllr Holtby be nominated as a Parish Council representative on the Standards Committee (proposed Cllr Richardson/seconded Cllr Wilson).

20/284 Pond – Cllr Sibley-Calder had tested the lights on the tree on the island and all were working. A budget of £150.00 was agreed for the provision of resin animals on the island (proposed Cllr Teare/seconded Cllr Thompson) A 'spot the animal' event for the schoolchildren was to be planned for Spring 2021.

20/285 Planting new trees on The Green – Deferred to the November meeting.

20/286 New footpath on The Green – Cllr Teare reported relevant Notices had been advertised in the Driffeld Wolds Weekly and a Section 38 Submission had been made to the Planning Inspectorate. A decision was awaited from the Inspectorate.

20/287 In-Bloom Team – An update from Cllr Mrs Simpson, previously circulated, was noted.

20/288 SRA – An update from Cllr Mrs Simpson, previously circulated, was noted.

20/289 ERNLLCA – Resolved – That Cllr Richardson put his name forward as the representative from the North East sub-district to represent councils in that area on the ERNLLCA Executive Committee (proposed Cllr Teare/seconded Cllr Thompson).

20/290 Damage to verges on Howl Lane – The verge suffering the greatest damage was at a point of the road where cars were parked outside the row of houses at the bottom of Howl Lane. It was extremely difficult for large tractors and trailers to safely pass, the parked cars, without using the grass verge. The recent damage was a result of a tractor/trailer leading potatoes. The Clerk was to ask the farmer to show greater consideration when travelling through this point of the road, in particular, to travel at a sensible speed for the conditions.

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20/291 Payments: -

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3507	Alma Printers	Printing of Village Leaflet (20/211)	48.00		48.00
3508	Business Stream	Garden allotments - water consumption to 19th June to 18th September, 2020	148.53		148.53
3509	Information Commissioner	Data protection registration	40.00		40.00
3510	East Riding of Yorkshire Council	Copy paper and staples	10.39	2.08	12.47
3511	T. Eling Landscapes and Garden Services	Cutting Green 1st, 14th and 28th September, 2020. Pruning tree branch on Hutton Green.	499.00	99.80	598.80
3512	S. Sanderson	Salary and expenses	461.60		461.60
3513	Harrison EDS	Annual inspection of flagpole	176.00	35.20	211.20
3514	A. Johnson	Half year audit and report	180.00		180.00
3515	Richard Alderton	BT Box Hutton - paint and materials	79.18	15.84	95.02
3516	Royal British Legion	Wreath of poppies	22.00		22.00
Total			1664.70	152.92	1817.62

Resolved – To approve payment of accounts, as presented (proposed Cllr Swan/seconded Cllr Wilson).

20/292 Correspondence – The following correspondence was received and noted: -

- (a) Second instalment of the Precept.
- (b) National Association of Local Councils (NALC) – Chief Executive’s Bulletin - 22nd September, 2020 - Rural conference 2020, NALC Management Board, NALC National Assembly, Updated Health Protection (Coronavirus, Restrictions) (No. 2) (England) (Amendment) (No. 4) Regulations 2020.
- (c) COVID-19 - update from the East Riding of Yorkshire Council’s Leader, Chief Executive and Director of Public Health.
- (d) COVID-19 - Letter from Councillor Burton, Leader, East Riding of Yorkshire Council.
- (e) Confirmation from Came and Company of the renewal of the Council’s Insurance Policy.
- (f) Traffic Surveys – 28th September, 2020 for 7 days – update from East Riding of Yorkshire Council’s Traffic Management.
- (g) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) - Newsletter 9.
- (h) NALC – Chief Executive’s Bulletin - 27th September, 2020 - New review of public standards, County and district councils interest groups, Local Council Award Scheme update, NALC Larger Councils Committee, Tree Charter Board, Climate change task and finish group, Website Accessibility Regulation.
- (i) Receipt, on the 28th September, 2020, of the countersigned Deed of Gift re the community benefit resulting from the development of a Solar Farm at Scurf Dyke.
- (j) East Riding Safeguarding Adults Board (ERSAB) Newsletter – September, 2020.
- (k) Concerns raised by a resident about damage to the grass verge in Mill Street, Hutton.
- (l) Beverley and North Holderness Internal Drainage Board - Completion of Audit 2019-20. The Notices had been displayed on the Council notice boards.
- (m) Invitation to join ERNLLCA District Committee Meeting, 20th October, 2020, by Zoom.
- (n) Information from East Riding Village Halls Network regards holding Village Halls and Parish Council meetings in order to comply with Section 78 of the Coronavirus Act 2020.
- (o) Police Parish and Town Releases, October, 2020.
- (p) Governance request for information from East Riding of Yorkshire Council’s Head of Legal and Democratic Services. It was **Resolved** – To re-affirm that meetings would be held remotely until it was safe to hold face to face meetings (proposed Cllr Richardson/seconded Cllr Thompson).

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- (q) COVID19 Update from the Leader and Chief Executive of East Riding of Yorkshire Council.
- (r) COVID 19 update from East Riding of Yorkshire Council's Head of Legal and Democratic Services on the New Tiers and Restrictions.
- (s) ERNLLCA - Newsletter 10.
- (t) ERNLLCA (Parkinson Partnership) Financial Responsibilities Training.
- (u) Remembrance Service – COVID 19 Risk Assessment.
- (v) Boundaries query from a resident.
- (w) Insight News from Came and Company Insurance: Seasonal events; Protecting buildings and Flood insurance.
- (x) NALC – Chief Executive's Bulletin – 20th October, 2020 Remembrance Sunday; NALC Finance and Scrutiny Committee; County association annual general meetings; New legal guidance; Climate change survey and carbon audit tool and Village and Community Halls Survey, 2020.
- (y) Youth and Family Support service of the East Riding of Yorkshire Council - 2021 Positive Activity Grant – open for applications on noon 2nd November, 2020 (e-mailed to Cllrs 22/10/2020).
- (z) NALC – Chief Executive's Bulletin – 23rd October, 2020; Health and Wellbeing Week; Rural coalition; State of the Nation report on transport; #CouncilsCan Day; Power in Place: Devolution and Districts Driving Our Recovery and Size Doesn't Matter: the arguments for place-based devolution.

20/293 Next meeting – was to be held on the 25th November, 2020 commencing at 7.00 pm.

There being no further business, the meeting closed at 8.05 pm.

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