

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 16th December, 2020.

The meeting was held remotely via Skype and open to the public. The session commenced at 7.00 pm.

Present: Councillors: Alderton, Holtby, Kelly, Poolford, Richardson (in the chair) Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilkinson, Wilson. Parishioner: One.
The Clerk recorded the minutes.

20/322 Apologies: Councillor: Lock. Ward Councillors: Evison and Owen.

20/323 Minutes – Resolved – That the minutes of the meeting of the Council held on the 25th November, 2020 be approved and signed as a correct record (proposed Cllr Poolford/seconded Cllr Wilson).

20/324 Budget – The latest budget position; assumptions for the predicted year-end outturn; receipts; bank account statements and a bank reconciliation, were noted.

20/325 Local Precept Demand 2021-22 – The council tax base for 2021-22, across the whole of the East Riding of Yorkshire, had reduced compared to 2020-21. The council tax base was not simply a reflection of the number of properties in an area; it recognised the amount of council tax that can be collected from individual households and was affected by any variances to the council tax charge, such as discounts and exemptions, and the expected rate of collection (how much of the council tax due was collected). The impact of the Coronavirus pandemic on household incomes had seen a significant increase in the number of council tax support claimants and a reduction in the collection rate, resulting in the reduction of the 2021-22 council tax base.

East Riding of Yorkshire Council had confirmed the final 2021-22 tax base for Hutton Cranswick Parish Council as 801.5 for Band D equivalent properties, this was compared to 809.6 for 2020-21.

The 801.5 tax base figure would be used to calculate the parish council element that Hutton Cranswick parish residents would pay as part of their Council Tax Bill from East Riding of Yorkshire Council.

As part of the annual review of the Council's financial requirements, it was always recognised as good accounting practice to review the Parish Council element of the Council Tax Bill when calculating the Local Precept Demand.

Cllr Teare had produced two scenarios for the precept: Option One: for the 2020-21 Band D charge value (£40.90) to remain the same for 2021-22. This reduced the amount of the precept to £32,781.00 compared to £33,115.00 last year, but resulted in no increase in the parish council tax element paid by residents in the parish.

Option Two: for the precept demand value to remain the same as 2020-21 (£33,115.00), this would result in a small increase in the council tax figure paid by residents compared to last year.

The precept would part fund the 2021-22 £38,340.00 budget approved at the October meeting. Either option would require the Parish Council to support the 2021-22 budget from monies held by the Council, Option One £5,559.00 and Option Two £5,225.00.

Councillors recognised residents faced considerable financial pressures in what was a very difficult time and considered that an increase in the amount paid by residents for the parish council element of the Council Tax would possibly cause more of a financial burden. It was **Resolved** (a) not to increase the parish council tax

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element of the Council Tax Bill paid by residents, with the Band D charge remaining at £40.90 (b) submit a Local Precept Demand of £32,781.00, for the financial year ending 31st March, 2022, to the East Riding of Yorkshire Council and (c) earmark £5,559.00 from reserves to support the 2021-22 budget (proposed Cllr Teare/seconded Cllr Mrs Simpson).

The comparison of the 2020-21 to the 2021-22 Parish Council element of the Council Tax Bill was as follows: -

Period		2020-21	2021-22	
Precept		£33,115.00	£32,781.00	
Band D Equivalent Tax Base		809.6	801.5	
Parish Council element in the Council Tax Bill				
Property Bands	Band Ratio	Amount	Amount	Increase
A	.6/9	£ 27.27	£ 27.27	0.00
B	.7/9	£ 31.81	£ 31.81	0.00
C	.8/9	£ 36.36	£ 36.36	0.00
D	.9/9	£ 40.90	£ 40.90	0.00
E	.11/9	£ 49.99	£ 49.99	0.00
F	.13/9	£ 59.08	£ 59.08	0.00
G	.15/9	£ 68.17	£ 68.17	0.00
H	.18/9	£ 81.80	£ 81.80	0.00
£38,340 2021-22 Budget funded by: -				
Precept Demand 2021-22			£ 32,781.00	
Reserves			£ 5,559.00	
2021-22 Budget			£ 38,340.00	

20/326 Orchard Lane – The Council had received correspondence expressing sadness over the loss of a family pet, due to being what was perceived as a speeding vehicle. This had been the third pet lost in such circumstances. The author had asked for the Council to explore measures that could be put in place to reduce speed on Orchard Lane, suggesting a number of speed humps. Advice had been received from East Riding of Yorkshire Council's Area Engineer for Highways Maintenance and the Traffic Management Team. In summary, it was unlikely that Orchard Lane would score high enough in the speed management programme to result in engineering intervention. However, the Council would take the first step in the process and request a traffic survey, so the location could be included on the speed management programme.

Councillors recognised that speeding was becoming a serious problem elsewhere in and around the village. The vast majority of drivers drove responsibly, however, further steps needed to be taken to change the behaviour of the few that drove dangerously, before a serious accident happened.

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20/327 Planning Matters – The following decisions were noted:

- (a) **20/02270/VAR:** Removal of Condition 2 (private equestrian purposes) of planning permission 18/03902/PLF - Change of use of agricultural building to stable block and part of agricultural land to equestrian use, and construction of a manège for private use at Land South of 7 Sheepman Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9RA - Application Withdrawn.

20/328 Planning Applications:

- (a) **20/03832/PLF:** Erection of a single storey extension to rear, following removal of existing conservatory at 45 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Teare/seconded Cllr Thompson).
- (b) **20/03834/PLF:** Erection of dwelling (amendment to approved scheme 18/00455/PLF) at Plot 15, North of Barmston House, 99 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Sibley-Calder/seconded Cllr Poolford).
- (c) **20/03477/PLF:** Installation of additional external flue at Hutton Cranswick Fisheries, 21 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR– Full Planning Permission. The Council noted that the works had appeared to have been completed. Following considerable debate, a vote was taken and by a majority it was **Resolved** to object to the application on the grounds that it would have an adverse impact on the neighbourhood (proposed Cllr Richardson/seconded Cllr Holtby).

20/329 New footpath on The Green – Cllr Teare reported that Section 38 Consent had been received from the Planning Inspectorate. The works to construct the new footpath would commence on the 4th January, 2021.

20/330 Garden Allotments – Cllr Poolford reported a further 2 allotments had been re-let, with 3 plots remaining vacant. The works to clear up vacant plots was expected to be completed in January, 2021.

20/331 Trees on Cranswick Green – The Pink Chestnut tree stump had been removed. The new trees had been ordered and likely to be planted early in the New Year.

20/332 Play Park Improvements – The period allowed for representation closed on the 8th December, 2020. The Planning Inspectorate had received representations from Historic England, the Open Spaces Society and two residents. The residents had expressed concerns over the proposed improvements. Cllr Thompson thanked Cllr Teare and Cllr Holtby for their comments on the concerns raised in the representations. Cllr Thompson was to provide the Planning Inspectorate with a statement in response to the representations.

The residents raising the concerns would be informed of the phasing of the improvement works.

A decision on the application for Commuted Sums was expected by the end of December, 2020.

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20/333 Payments: -

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
Auto	PWLB	Loan instalment	1124.71		1124.71
3526	Peter Straws on Limited	Supply and delivery of Christmas Tree for The Green (20/257)	675.00	135.00	810.00
3527	Time Assured Limited	Annual Service of St Peter's Church clock	115.00	23.00	138.00
3528	T. Eling Landscapes and Gardens Services	Removing Pink Chestnut and pruning trees (20/170)	325.00	65.00	390.00
3529	Opus Energy	Pond : Electricity standing charge: 7th November - 6th December, 2020	12.94	0.65	13.59
3530	HMRC	PAYE /NIC Liability - 06/10/2020 - 05/01/2021	302.00		302.00
3531	S. Sanderson	Salary and expenses	400.24		400.24
3532	East Riding of Yorkshire Council	A4 Copy paper	9.99	2.00	11.99
3533	SLCC	Annual Membership	112.00		112.00
Total			3076.88	225.65	3302.53

Resolved – To approve payment of accounts, as presented (proposed Cllr Thompson/seconded Cllr Swan).

20/334 Community Safety – The Clerk had informed the Police of concerns raised by a number of residents, of an individual speeding on roads through and around the village. The behaviour of the driver appeared reckless.

20/335 Code of Conduct – Cllr Holtby had attended a remotely held Code of Conduct training session on the 9th December, 2020. It was noted that the presentation slides, along with a copy of the training recording, would be made available on the East Riding of Yorkshire Council's website for information.

20/336 Correspondence – The following correspondence was received and noted: -

- (a) Williamsfield – request for copy of correspondence considered at the October meeting (script) and November meeting items 28(v) and 28(x).
- (b) Williamsfield – response to the correspondence received at (a) above.
- (c) Williamsfield – response to residents received from East Riding of Yorkshire Council.
- (d) Festive Lighting Permit - Season 2020-21.
- (e) Community Response Hub – Postcards.
- (f) COVID-19 Local Alert Level VERY HIGH (Tier 3) Announcement from East Riding of Yorkshire Council.
- (g) COVID-19 letter from The Rt Hon Sir Greg Knight MP, 27th November, 2020 enclosing COVID-19 Winter Plan and COVID-19 - 3 Tier Poster.
- (h) (ERNLLCA) – Finance Training 11.
- (i) Anti-social behaviour Six Month Statistics East Wolds and Coastal Ward – 1st April, 2020 to 30th September, 2020.
- (j) Joint Local Access Forum Annual Report 2019-20.
- (k) East Riding Council News 27th November, 2020.
- (l) COVID-19 – New Tier Restrictions – message from East Riding of Yorkshire Council's Head of Legal and Democratic Services.
- (m) Roots of Remembrance - plant a tree for a loved one.
- (n) ERNLLCA Training - Parish Meetings in a Virtual World.
- (o) Williamsfield – response to East Riding of Yorkshire Council received from residents.

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20/337 Meeting dates for 2021 – The following timetable was noted.

<u>Month</u>	<u>Ordinary Meetings</u>	<u>Annual Council Meeting</u>	<u>Annual Parish Meeting</u>
January	27th January, 2021		
February	24th February, 2021		
March	24th March, 2021		
April	28th April, 2021		
May	26th May, 2021	26th May, 2021	26th May, 2021
June	23rd June, 2021		
July	28th July, 2021		
August	No meeting		
September	22nd September, 2021		
October	27th October, 2021		
November	24th November, 2021		
December	15th December, 2021		

20/338 Next meeting – was to be held on the 27th January, 2021 commencing at 7.00 pm.

20/339 Staffing Review – The Clerk left the meeting. Councillors noted the outcome of the review on the performance and the work of the Clerk.

There being no further business, the meeting closed at 8.00 pm.

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