

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 27th January, 2021.

The meeting was held remotely via Skype and open to the public. The session commenced at 7.00 pm.

Present: Councillors: Holtby, Poolford, Richardson (in the chair) Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilkinson, Wilson. Ward Councillors: Evison and Owen. The Clerk recorded the minutes.

21/001 Apologies: Councillors: Alderton, Kelly, Lock.

21/002 Declaration of Pecuniary and Non-Pecuniary Interests

Cllr Mrs Simpson Item Nos 12/20/28 - 21/011/19/27 - Non-pecuniary - HCSRA Committee Member.

21/003 Minutes – Resolved – That the minutes of the meeting of the Council held on the 16th December, 2020 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Poolford).

21/004 Budget – The latest budget position; assumptions for the predicted year-end outturn; receipts; bank account statements and a bank reconciliation, were noted. A report on the NatWest Business Banking Switch offer was to be considered at the next meeting.

21/005 Local Precept Demand 2021-22 – East Riding of Yorkshire Council had confirmed receipt of the demand notice from the Parish Council in the sum of £32,781.00. The precept was to be paid in two instalments: £16,390.50 on the 30th April, 2021 and £16,390.50 on the 30th September, 2021.

21/006 Rural Policing Priorities – The Police and Crime Commissioner and the Chief Constable of Humberside Police were keen to ensure that local communities had involvement in setting the priorities for local policing teams in dealing with policing matters, which were of a concern to the communities they served. The Council was requested to select the Top 3 rural policing issues from a short list of 9 options:

1	Burglary including: both dwellings and outbuildings.
2	Theft of and from machinery or equipment
3	Theft of fuel
4	Theft of livestock
5	Poaching / Hare Coursing
6	Wildlife Crime including: The Killing of Birds of Prey; Badger Baiting; Fox Hunting
7	Heritage Crime including: Unlawful Metal Detecting; Archaeological Theft; Lead theft
8	Anti-social use of motor cycles / quadbikes
9	Criminal Damage including: Crops; Property; Vehicles

The Council selected options 1, 5 and 9.

The Council was surprised that speeding was not included as an option. The reason was because the survey was a Humber wide survey and enforcement for speeding involved other agencies such as the local Council, East Riding of Yorkshire Council for Hutton Cranswick, and the four Council's in the Humber area had different policies.

The focus of the survey was purely policing and therefore more crime related.

Signed.....Date.....

21/007 Planning Matters – The following decisions were noted:

- (a) **20/03381/PLF:** Erection of a single storey extension to existing detached garden room at 43 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Full Planning Permission – Approved 3 Conditions.
- (b) **20/03510/VAR:** Variation of Condition 17 (approved plans) of planning permission 20/01320/VAR (Variation of 17/02572/PLF - Erection of 3 dwellings and a detached garage and alterations to existing outbuilding, following demolition of existing dwelling and part of outbuilding) at the Site of Gartholme, 13 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Variation of Condition – Approved 17 Conditions.
- (c) **20/03610/PLF:** Application of render (off white) to rear and side elevations at Somerdene, 32 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – Approved 3 Conditions.

21/008 Planning Applications:

- (a) **20/04081/PLF:** Change of use of land for the keeping of horses, with erection of a stable block and a hay store, and construction of a sand-based equine arena at Land North of Simpsons Place, Hutton Cranswick, East Riding of Yorkshire, YO25 9BL – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Thompson).
- (b) **20/04260/PLF:** Erection of a single storey extension to rear and installation of rooflight's to side and rear at 2 Keld Garth, Hutton Cranswick, East Riding of Yorkshire, YO25 9RJ – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Wilson/seconded Cllr Wilkinson).
- (c) **20/04072/PLF:** Erection of a stable following demolition of existing at Land South of 53 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Wilkinson).

21/009 Traffic Issues – Concerns had been received about a number of traffic issues caused by; through traffic; speed limit non-compliance inconsiderate parking; riding over grass verges; lack of signage/road markings; unfinished or broken roads. It was resolved to set up a working group comprising Cllrs Holtby, Richardson and Thompson to explore options to help solve the issues (proposed Cllr Thompson/seconded Cllr Swan). Cllr Evison agreed to support the Council in resolving issues.

21/010 Good Councillor Guide to Community Business – The 2020 publication was noted.

21/011 SRA – The minutes of the SRA Committee meeting held on the 25th January, 2021, the Treasurer's report and the Assessment report on the standard of the football pitches for the SRA were noted.

21/012 Village Taskforce Walkabout – Due to the coronavirus pandemic the walkabout with representatives from East Riding of Yorkshire Council's Highways, to identify pothole repairs, street asset painting, sign repair and washing, and any overgrown vegetation that needed to be cut back, had been delayed to 2022. In the meantime, damage to roads, footpaths and kerbs, including damage to cat's eyes, kerbs, road barriers, potholes or poor road markings could be reported to East Riding of Yorkshire Council on 01482 393939 or its website <https://www.eastriding.gov.uk/environment/roads-streets-traffic-and-parking/roads-pavements-and-traffic/road-and-footpath-maintenance/>.

Signed.....Date.....

To report an issue to a drain or a gully, water on road or footpath or manhole repair the same number as above could be used or the following link: <https://www.eastriding.gov.uk/environment/roads-streets-traffic-and-parking/roads-pavements-and-traffic/drainage-and-flooding/>.

21/013 Website – Training on the website had been postponed due to the coronavirus pandemic. This had resulted in additional work for the website provider in maintaining the website. It was **Resolved** to accept a one-off annual charge of £200.00 for an enhanced level of support for 2021-22 (proposed Cllr Swan/seconded Cllr Teare). Cllr Swan had received information on the pages visited, which would be used to optimise the website.

21/014 Land South of South Holme, 4 The Green – East Riding of Yorkshire Council's Address Management Team had accepted a suggestion from the developer to name the development as Willbrook Close, the name constructed with reference to Sir William Hotham (11st Baronet Hotham) and to a brook running at the end of the site. The Parish Council had not been consulted on the naming of the development.

21/015 Risk Register – The Clerk had provided a review on the risks faced by the Council. It was **Resolved** to approve the register, incorporating suggested amendments from Councillors, and to continue to focus on and mitigate, as far as possible, risks faced by the Council (proposed Cllr Richardson/seconded Cllr Teare).

21/016 Parish Plan – An update presented by Cllr Teare was noted. Moving forward there was a need to continue organising further workshops and surveys to identify current issues and plan the action required to resolve them. The issues were broadly to do with environment, community support, planning and facilities for young people.

21/017 Code of Conduct – The presentation slides and an audio recording of the Code of Conduct training session held, remotely, on the 9th December, 2020 were noted.

21/018 Register of Interests – Councillors would review and confirm their Register of Interests to the Clerk.

21/019 SRA Storage Container – A request to replace a damaged container was granted (proposed Cllr Richardson/seconded Cllr Thompson).

21/020 Complaint about car parking at the junction of Reynard Close and Churchill Avenue – The parking of a car at the junction of Reynard Close and Churchill Avenue was causing frustration for a number of residents. Ward Councillors, the East Riding of Yorkshire Council and the Police had been informed of the concerns.

21/021 Garden Allotments – Cllr Poolford reported only one allotment remained vacant. The work to clear up vacant plots, including additional work at a cost of £285.00, had been completed. The cleaning out of the dyke was planned to be done in the next few weeks. The water supply had been turned off, as there was a suspected water leak.

21/022 The Pond – Cllr Poolford reported the annual clean-up of the pond would be done when the ground conditions improved. Cllr Sibley-Calder reported an electrical issue with the lights. If, after a further inspection, the problem persisted, it was **Resolved** to arrange for an electrician to undertake any necessary repairs (proposed Cllr Sibley-Calder/seconded Cllr Wilkinson).

21/023 Trees on Cranswick Green – The new trees would be planted when ground conditions improved.

Signed.....Date.....

21/024 Play Park Improvements – Cllr Thompson reported that a response to the representations received on the Council’s Section 38 Application had been sent to the Planning Inspectorate. A planning application for changing the use of a small part of the Green to play area was under consideration.

The replacement shelter was due for completion by the end of the month.

The works within the existing play area boundary would commence in early February, 2021.

A decision on the application for Commuted Sums was still awaited.

21/025 Code of Conduct – At present, the Council had no feedback on the revised model Code of Conduct issued by the Local Government Association.

21/026 Flood Risk Sequential and Exception Test Supplementary Planning Document – At present, the Council had no comments on the draft document. Cllr Poolford had concerns of the lack of regular clearing of dykes/drains by some riparian owners.

21/027 Grant request from the SRA – The SRA had requested financial assistance towards the cost of work necessary to clean and upgrade the surface of the synthetic sports areas and replacement of some of the surrounding boards. It was **Resolved** to provide a maximum of £5000.00 subject to (a) a grant from Sports England was obtained as envisaged and (b) the Committee provides evidence of a robust maintenance regime, as recommended by the specialist contractor used to undertake the work/or manufacturer of the surface, was in place to keep the synthetic sports surface in good condition (proposed Cllr Richardson/seconded Cllr Thompson).

21/028 Land Registry Survey – the Clerk was to complete the survey.

21/029 Payments: -

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3534	Business Stream	Village Pond - water charge: 11th September, 2020 to 22nd December, 2020	202.29		202.29
3535	Business Stream	Garden allotments - water charge: 18th September, 2020 to 22nd December, 2020	84.46		84.46
3536	Opus Energy	Pond : Electricity standing charge: 7th December, 2020 to 6th January, 2021	15.49	0.77	16.26
3537	Vello Tyre Control	Garden allotments - removal of car tyres	54.00	10.80	64.80
3538	S. Sanderson	Salary and expenses	919.22	35.44	954.66
3539	Campaign to Protect Rural England (CPRE)	Annual subscription: 14/01/2021 - 13/01/2022 (20/129(b))	36.00		36.00
3540	The Open Spaces Society	Annual subscription: 01/02/2021 - 31/01/2022 (20/129(e))	45.00		45.00
3541	T. Eling Landscapes and Garden Services	Centenary Wood: pruning 4th - 6th January, 2021. Tree stump removal/grinding 6th January, 2021	675.00	135.00	810.00
Total			2031.46	182.01	2213.47

Resolved – To approve payment of accounts, as presented (proposed Cllr Poolford/seconded Cllr Thompson). The Clerk reported an anomaly with the latest chequebook, advice from the auditor would be sought.

Signed.....Date.....

21/030 Other payments received after the publication of the agenda: –

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3542	Autela Payroll Services Limited	Payroll process 01/11/2020 - 31/01/2021	40.20	8.04	48.24
3543	S.A. Agricultural and Landscaping	Clean up allotments (20/185)	1320.00	264.00	1584.00
3544	S.A. Agricultural and Landscaping	Flailing hedge on access road to Gatehouse lake	140.00	28.00	168.00
Total			1500.20	300.04	1800.24

Resolved – To approve additional payment of accounts (proposed Cllr Swan/seconded Cllr Wilson).

21/031 Damage to The Green – The Council had received an apology from the Director of the transport company who was not unsympathetic to the situation and was to reprimand the driver for his lack of duty of care.

21/032 Community Safety – It was noted there had been an attempted break-in at the SRA, a window frame had been damaged, nothing had been stolen. The Police attended the incident and the insurance company had been informed.

21/033 Correspondence – The following correspondence was received and noted: -

- (a) Winter Grant Scheme.
- (b) East Yorkshire Buses – Festive Services Timetable.
- (c) East Riding Local Plan Update Winter 2020.
- (d) COVID-19 East Riding of Yorkshire Council – Tier 3 Statement.
- (e) Confirmation of renewal of annual Data Protection Fee.
- (f) COVID-19 Vaccine update from the Associate Director of Public Health.
- (g) ERNLLCA Newsletter 12.
- (h) Police Update - December 2020 E Bulletin and Fire Safety Guides (Cooking Safely; Heating your Home; and Safe and Well Visits published by Humberside Fire and Rescue).
- (i) COVID-19 – advice on Tier 4 from East Riding of Yorkshire Council’s Head of Legal and Democratic Services.
- (j) Expression of thanks to the Chairman, Councillors and the Clerk from a former resident of the village on the work carried out by the parish council.
- (k) Expression of disquiet from a resident concerning agricultural vehicles being driven through Hutton at speeds not appropriate to the road and residential conditions. – This would be considered by the Traffic Issues working group.
- (l) COVID-19 Members Briefing 23rd December, 2020.
- (m) Southgate - provision of new trash screen, new gullies, reprofiling of highway channel, additional kerbing and resurfacing works - commencing end of January, 2021.
- (n) Information from the Climate and Ecological Emergency Bill Alliance team regarding the Climate and Ecological Emergency Bill.
- (o) ERNLLCA Newsletter 13.
- (p) Invite to 12th January, 2021 Zoom meeting with the Drifffield Community Policing Team.
- (q) Request from a resident as to whether some attention could be given over the coming month or so to the footpath that runs from the Churchyard / Monks’ Walk northwards to Orchard Lane.
- (r) COVID-19 Message on 5th January, 2021, regarding the National Lockdown from Cllr Richard Burton, leader of East Riding of Yorkshire Council.
- (s) COVID-19 – advice on the National Lockdown 5th January, 2021, relating to Face-to-Face meetings; playgrounds; outdoor gyms and skateparks; from East Riding of Yorkshire Council’s Head of Legal and Democratic Services.

Signed.....Date.....

- (t) Avian Influenza advice to poultry and captive bird keepers on biosecurity and the housing of birds.
- (u) Police Newsletter – January, 2021 - Driffield & Rural and East Wolds & Coastal.
- (v) East Yorkshire Buses - Lockdown timetables.
- (w) Beverley and North Holderness Internal Drainage Board – Notice of Laying the Rate as required by the Land Drainage Act 1991, the Board gave notice as follows: - On the 13th January, 2021 the Board made a drainage rate of 9.11p in the £ in respect of the agricultural land and agricultural buildings in their district to raise £235,418.50 of their expenditure for the year ending on the 31st March, 2022. Also, on the 13th January, 2021 the Board made a Special Levy of: £361,952.61 on East Riding of Yorkshire Council to raise the balance of their expenditure for the same year.
- (x) Weather Warnings – Tuesday 19th January, 2021 into Thursday 21st January, 2021.
- (y) Census 21st March, 2021 Introduction.
- (z) Best wishes for 2021 from East Wolds and Coastal Ward Councillors.
- (aa) Transfer of Humberside Police’s Key Individual Network details to My Community Alert.

21/034 Next meeting – was to be held on the 24th February, 2021 commencing at 7.00 pm.

There being no further business, the meeting closed at 8.05 p.m.

Signed.....Date.....