

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 24th February, 2021.

The meeting was held remotely via Skype and open to the public. The session commenced at 7.00 pm.

Present: Councillors: Alderton, Holtby, Kelly, Lock, Poolford, Richardson (unable to take the chair due to a problem with computer), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson (in the chair), Wilkinson, Wilson. Ward Councillor: Lisseter.

The Clerk recorded the minutes.

21/035 Apologies: Ward Councillors: Evison, Owen.

21/036 Declaration of Pecuniary and Non-Pecuniary Interests

Cllr Alderton Item No – 06/ 039 - Non-pecuniary – Member of Bulletin Team.

Cllr Teare Item No – 06/039 - Non-pecuniary – Member of Bulletin Team.

Cllr Mrs Simpson Item No - 07/040 - Non-pecuniary - HCSRA Committee Member.

21/037 Minutes – Resolved – That the minutes of the meeting of the Council held on the 27th January, 2021 be approved and signed as a correct record (proposed Cllr Poolford/seconded Cllr Swan).

21/038 Budget – The latest budget position; assumptions for the predicted year-end outturn; receipts; bank account statements and a bank reconciliation, were noted.

21/039 Bulletin – Resolved – To grant a request from the Bulletin Team for £3000.00 towards the financing of the 2021 Bulletin (proposed Cllr Swan/seconded Cllr Poolford).

21/040 SRA – Resolved – To grant a request from the SRA Committee for £5000.00 towards the maintenance at the SRA (proposed Cllr Wilson/seconded Cllr Alderton).

21/041 Planning Matters – The following decisions were noted:

- (a) **20/03834/PLF:** Erection of a detached dwelling with integral garage (substitution of house type to plot 15 of planning permission 18/00455/PLF) at Plot 15, North of Barmston House, 99 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – Approved 4 Conditions.

21/042 Planning Applications:

- (a) **21/00015/STPLFE:** Erection of 3 no. linked livestock buildings for pig breeding, a slurry store and associated infrastructure at Land South of Southlands, Hutton Road, Southburn, East Riding of Yorkshire, YO25 9ED – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Alderton/seconded Cllr Poolford).
- (b) **21/00322/TCA:** CRANSWICK CONSERVATION AREA - Remove 1 no. Oak tree to prevent significant damage to neighbour's boundary fence and due to the tree encroaching on the boundary fence and due to the tree restricting light into the garden at 79 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Tree Works in Conservation Area – **Resolved** – Not to object to the application (proposed Cllr Wilson/seconded Cllr Swan).

Signed.....Date.....

- (c) **21/00255/PLF:** Change of use of land in order to extend existing play area at Cranswick Green Amenity Land, The Green Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Teare/seconded Cllr Poolford).
- (d) **21/00215/PLF:** Erection of a single storey extension to rear following removal of existing conservatory at Three Farthings, Rotsea Lane, Rotsea, East Riding of Yorkshire, YO25 9QF – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Wilkinson/seconded Cllr Holtby).
- (e) **21/00396/PLF:** Construction of vehicular access with associated fence and gates following demolition of existing boundary wall and erection of single storey extensions to side and rear following demolition of existing conservatory at Westholme, 27 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Permission – **Resolved** – Not to object to the application. The Council would rely on Highways to set conditions to ensure there was safe access and egress when using the new vehicular access. The Council was disappointed that the works appeared to have commenced prior to a decision on the application being made (proposed Cllr Thompson/seconded Cllr Wilson).

21/043 Remote Meetings Regulations – The East Riding of Yorkshire Council’s Head of Legal and Democratic Services had reminded the Council that the current remote meetings regulations, that apply to all meetings, ceased to have effect on the 7th May, 2021. Currently, the government had given no indication that the regulations would be extended so it was assumed that they would not be and the Council would need to plan accordingly. Once the regulations expired, the Council would not be able to hold remote meetings and treat them as face-to-face meetings. The Council would have to plan for face-to-face meetings with arrangements to admit the public.

To comply with the Local Government Act 1972, the Council was required to hold an Annual General Meeting in May, 2021 and hold a Parish Meeting between the 1st March and 1st June, 2021.

It was agreed to give further consideration at the April meeting, of when, in May, to hold the Parish Meeting, the Annual Parish Council Meeting and the May Ordinary Meeting.

21/044 Asset Register – Resolved to approve the review of the Asset Register, as presented (proposed Cllr Teare/seconded Cllr Alderton).

21/045 The Ministry for Housing, Communities and Local Government Consultation on proposals to create a new Office for Place – The Council had no comments on the proposals, at present.

21/046 Garden Allotments – Cllr Poolford reported all rents had been paid and there was one vacant plot. Work on the roadside verge and ditch and an investigation on a suspected leak on the water supply was to be undertaken as soon as practicable.

21/047 Play Park Improvements – Cllr Thompson reported the application to East Riding of Yorkshire Council for £7848.00 Commuted Sums had been successful. The monies would go towards the cost of the phase one of the improvements. The phase one work included: the construction of two new adventure towers; a main tower comprising a fireman's pole, a climbing wall, a slip-resistant decking, a den space, the re-use of the existing stainless-steel slide and safety surfacing; and a smaller tower comprising climbing grips, a linking rope bridge, a scramble net, a den hideout, a slanted roof and safety surfacing. Also, as part of phase one, new safety surfacing was to be laid beneath the toddler unit, the see-saw, the cantilever swing, the cradle and flat swings. A draft press article in relation to the award of the Commuted Sums was agreed.

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The installation of the new equipment for the phase 1 works was complete. Until the last few days it had been too wet to lay the safety surfacing. The ground conditions had now improved and the work was expected to be completed by the 4th March, 2021.

The Teen Shelter had been completed. It was noted the work was done to a very high standard.

It was noted Cllr Thompson had replied to the Planning Inspectorate regarding the further representations received in respect of the Section 38 application.

A planning application for the change of use of a small part of the Green had been submitted (21/00255/PLF).

Subject to obtaining Section 38 Consent and planning permission, phase 2 of the project, a new 30m zip wire and climbing equipment for young children, was expected to be completed towards the end of April, 2021.

It was **Resolved** – to accept a quotation (£205.00) for providing scaled OS maps for the planning application and work to replace the damaged tyre under the see-saw (proposed Cllr Thompson/seconded Cllr Swan).

21/048 Hutton Road – The concerns from a resident on damage to the highway and verges and alleged encroachment to a verge on Hutton Road had been reported to the East Riding of Yorkshire Council. Concerns relating to the removal of a hedge was a private matter. It was for the resident to raise any issues with the owner of the property. Verges around the village did suffer damage in times of prolonged wet weather. In dry spells, the ground on the whole, recovered.

21/049 Parish Property – Resolved to approve the refurbishment of various seats (£49 per seat) and replacement of the round litter bin at the junction of Howl Lane and Orchard Lane (£417.00) (proposed Cllr Mrs Simpson/seconded Cllr Thompson).

21/050 Trees on Cranswick Green – Cllr Poolford reported that an Oak tree and a Copper Beech tree would be planted, on the Green, on the 4th March, 2021.

21/051 NatWest Business Banking Switch Scheme – NatWest was offering a £1500.00 incentive to switch existing current accounts to another bank, this was subject to funds being available. At present there was only an offer to switch to the Co-operative Bank available. The closing date for applications was the 28th February, 2021. The switch had to be place by the 30th June, 2021. It was **Resolved** – To make an application to switch banks and transfer all monies held in the business reserve account to the current account (proposed Cllr Thompson/seconded Cllr Poolford).

21/052 Payments: - The anomaly with the chequebook had been resolved in consultation with the auditor.

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3651	Peter Magee	Website support for 2021 (21/013)	715.00		715.00
3652	Opus Energy	Pond : Electricity standing charge: 7th January, 2021 to 6th February, 2021	13.97	0.70	14.67
3653	S. Sanderson	Salary and expenses	400.24		400.24
3654	P.A.Watson	Provision of Teen Shelter (20/304)	2750.00		2750.00
Total			3879.21	0.70	3879.91

Resolved – To approve payment of accounts, as presented (proposed Cllr Alderton/seconded Cllr Swan).

Signed.....Date.....

21/053 Correspondence – The following correspondence was received and noted: -

- (a) Hutton Road – concerns regarding removal of hedgerow and damage to verge.
- (b) Community Response Hub - Latest Update.
- (c) East Riding Volunteer Befrienders Needed.
- (d) Police Update - February, 2021 Newsletter.
- (e) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) Finance Training dates.
- (f) ERNLLCA Newsletter 14.
- (g) Notification from Northern Power of electricity network upgrade from the substation at the rear of the White Horse to Glenholme Court.
- (h) Bridlington Regeneration Partnership - Beck Hill Car Park Proposal.
- (i) COVID-19 Briefing to East Riding of Yorkshire Council members – 11th February, 2021.
- (j) Survey of Parish and Town Councillors in East Riding from the Leader of the Lib Deb Group at East Riding of Yorkshire Council on the creation of a Joint Mayoral Authority of Hull and East Riding. Letter from The Leader of East Riding of Yorkshire Council in response to the open letter from the Lib Deb Group Leader.
- (k) National Association of Local Councils (NALC) – Chief Executive’s Bulletin – 29th January, 2021 - Village hall insurance; NALC Management Board; County Officers Forum; Prime Minister’s Challenge Group on dementia; In and about; NALC Larger Councils Committee; NALC strategic planning for larger projects event.
- (l) NALC – Chief Executive’s Bulletin – 9th February, 2021 - Statement on Handforth Parish Council’s meeting going viral; NALC Lobby Day; Local elections delivery plan; In and about.
- (m) NALC – Chief Executive’s Bulletin – 16th February, 2021 - NALC urges the government to strengthen the standards regime; Simplify your AGAR documentation process; Smaller Authorities Audit Appointments Limited (SAAA); Final local government finance settlement; New legal guidance on procurement; NALC Smaller Councils Committee; Meeting with Defra; Governance review working group; Changes to the Local Council Award Scheme; In and about; Media coverage.
- (n) Update from East Riding of Yorkshire Council’s Chief Executive on proposals for potential Devolution of powers and funding to Hull and East Riding.
- (o) E- Bulletin – February, 2021 from The Office of the Police and Crime Commissioner (East Riding).
- (p) Insights from Came and Company Local Council Insurance - unoccupied buildings; ice and snow; protecting your premises in winter; alternatives to traditional flood cover.
- (q) NALC – Chief Executive’s Bulletin – 19th February, 2021 - Chief executive's bulletin - NALC release video series on councillor stories; New #MakeAChange public event to help find undiscovered community heroes; New edition of LCR; Introducing Anders Hanson — NALC new project manager; New national partnership; NALC Open Day; Improvement and Development Board (IDB); NALC meeting with UK Finance; Remote meetings; Code of conduct meeting; International Women's Day — 8th March, 2021.

21/054 Next meeting – was to be held on the 24th March, 2021 commencing at 7.00 pm.

There being no further business, the meeting closed at 7.55. p.m.

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