

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council, held on the 28<sup>th</sup> April, 2021.

The meeting was held remotely via Skype and open to the public. The session commenced at 7.00 pm.

**Present:** Councillors: Holtby, Kelly, Poolford, Richardson (in the Chair), Mrs Simpson, Swan, Teare, Thompson, Wilkinson, Wilson. One Member of the public joined the meeting. The Clerk recorded the minutes.

**21/083 Apologies:** Councillors: Alderton (unable to join the meeting due to a problem with connectivity), Lock, Sibley-Calder. Ward Councillors: Evison, Lisseter, Owen.

### 21/084 Declaration of Pecuniary and Non-Pecuniary Interests

Cllr Mrs Simpson Item No. 11 - 21/093 - Non-pecuniary - Member of the In-Bloom Team.

**21/085 Minutes – Resolved** – That the minutes of the meeting of the Council held on the 24<sup>th</sup> March, 2021 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Poolford).

**21/086 Public Participation** – Paul Lisseter urged the Council to reflect on its decision to object to the Williamsfield Development, in now knowing that the forthcoming consultation on the East Riding Local Plan had a proposal for a new housing allocation on Land South of Hobman Lane with an indicative capacity for 124 dwellings.

**21/087 Arrangements for holding meetings after the 28<sup>th</sup> April, 2021 – Resolved** to hold face to face meetings commencing on the 26<sup>th</sup> May, 2021 (proposed Cllr Richardson/seconded Cllr Teare).

**21/088 Budget** – The latest, payments, receipts, budget position and a bank reconciliation, were noted.

**21/089 Management of the Environment** – The Council had considered correspondence from a number of residents regarding the environment in the village. It was **Resolved** to look at developing an Environment Policy (proposed Cllr Thompson/seconded Cllr Poolford).

**21/090 Planning Matters** – The following decisions were noted:

- (a) **21/00255/PLF:** Change of use of land in order to extend existing play area at Cranswick Green Amenity Land, The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Full Planning Permission - Approved 2 Conditions.
- (b) **21/00215/PLF:** Erection of a single storey extension to rear following removal of existing conservatory at Three Farthings, Rotsea Lane, Rotsea, East Riding of Yorkshire, YO25 9QF – Full Planning Permission - Approved 3 Conditions.
- (c) **21/00326/PLF:** Installation of external wall insulation and render following the removal of existing render at 61 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Full Planning Permission – Permission Refused.
- (d) **20/01548/STOUT:** Outline - Residential development (Access to be considered) (Resubmission of 17/03880/STOUT) at Land South of Williamsfield Road, Hutton Cranswick, East Riding of Yorkshire – Notification that the application is to be considered at the Planning Committee on the 29<sup>th</sup> April, 2021.

Signed.....Date.....

- (e) **21/00927/TCA:** HUTTON CONSERVATION AREA - Crown reduce 1no. Ash Tree by 7-10m to allow more light into property and to reduce damage to property at 23 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – No Objection to Tree Works.

#### **21/091 Planning Applications:**

- (a) **21/00825/PLF:** Erection of single storey extension to rear at 48 Laburnum Avenue, Hutton Cranswick, East Riding of Yorkshire, YO25 9QH – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Poolford).
- (b) **21/00857/PLF:** Erection of a single storey extension to rear at Roban House, 19 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Thompson/seconded Cllr Swan).
- (c) **21/00963/VAR:** Variation of Condition 15 (Approved plans) of application 18/00455/PLF for Erection of 16 dwellings with associated garages and infrastructure, to amend the design of plot 14, to have an attached garage at Land and Buildings Rear of 99 Main Street, Hutton Cranswick, East Riding of Yorkshire – Variation of Condition – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Poolford).

**21/092 Call for Evidence** – The Government had launched a call for evidence seeking views as to whether the ability of authorities to hold remote meetings should be made permanent. It was **Resolved** to leave it to Councillors to respond with their own views and not make a separate submission from the Parish Council (proposed Cllr Thompson/seconded Cllr Swan).

**21/093 In-Bloom Team** – **Resolved** to grant a request from the In-Bloom Team for the annual grant of £1200.00 (proposed Cllr Swan/seconded Cllr Wilson).

**21/094 Internal Audit 2020-21** – **Resolved to** (a) receive the report and note that the weekly inspection of the play area was to be recorded and the Clerk had corrected the page numbering error on the 24<sup>th</sup> February, 2021 minutes and (b) note the auditor considered the accounts continue to be well maintained and no matters arose that needed to be drawn to the attention of the Council (proposed Cllr Richardson/seconded Cllr Teare).

**21/095 Annual Governance and Accountability Return (AGAR) 2020-21** – Following a review of the effectiveness of the system of internal control, it was **Resolved** to approve Section 1 - Annual Governance Statement 2020-21 (proposed Cllr Poolford/seconded Cllr Swan).

**21/096 Annual Governance and Accountability Return (AGAR) 2020-21** – Following consideration of the 2020-21 AGAR guidance, close scrutiny of the draft Submission including supporting evidence, it was **Resolved** to approve (a) Section 2 - Accounting Statements 2020-21, (b) the Explanation of Variances, (c) the Notice of Public Rights and Publication of Unaudited Return, (d) the documentation to be submitted to the External Auditor and (e) that £1 be charged for a copy of the Annual Return. Proposed (Cllr Teare/seconded Cllr Thompson).

**21/097 Allotments** – Cllr Poolford reported the water leak had been found and repaired. East Riding of Yorkshire Council's Pest Control Officer had put in place a plan to treat the infestation of vermin and had advised on measures to help prevent reinfestation. A Tenant had exchanged a large plot for a smaller one, the larger plot was to be split into two. Cllr Poolford expected to let the smaller plots in the next few weeks. Work to tidy up two further vacant plots had been ordered, at a modest cost.

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**21/098 Pond** – A resident had raised concerns about the recent works carried out at the pond. Due to the very wet ground conditions in the Autumn and Winter of 2020 and early Spring this year, no work on the pond had been done for 18 months. There was a danger of the pond being strangled by weed and becoming a bog. During March 2021 the fringe of the bank had been cut, but the opportunity to remove the weed in the pond was missed with the work delayed until the first few days in April. It was agreed that in future the pond was to be maintained, as a minimum annually and that priority was to be given to the protection of the wildlife in and around the pond and the timing of the maintenance work planned accordingly.

**21/099 Williamsfield** – Councillors had re-considered its original view based on the prompt of the imminent consultation due of the new Local Plan. It was **Resolved** that the Chairman submits a representation to the Planning Committee stating, in summary, that the Council should support the application for the additional scheme at Williamsfield, so as to facilitate demand for more local housing and reduce the need for houses to be built, in what Councillors believed to be less suitable locations (proposed Cllr Poolford/seconded Cllr Thompson).

**21/100 Play Area** – Planning permission and Section 38 Consent had been obtained allowing Phase 2 of the improvement works to proceed. The work was planned to start on the 17<sup>th</sup> May, 2021. The Council had received the £7848.00 Commuted Sums. Cllr Thompson was to attend a presentation of a plaque and photo session arranged by East Riding of Yorkshire Council.

The Play Inspection Company had carried out the annual inspection of the play area and equipment. A number of minor faults had been identified, all of which had been classed as low risk. A quotation had been obtained for repairing the faults, together with a quotation for repairing a problem with the inclusive roundabout, found subsequent to the annual inspection. It was **Resolved** to proceed with the repairs to equipment that needed a mechanical repair (proposed Cllr Thompson/seconded Cllr Swan). The Council would continue to monitor the play area and equipment through weekly inspections.

**21/101 Footpath across the Green** – The footpath had been completed and had been well used.

**21/102 Gatehouse Lake Committee** – The minutes of the Gatehouse Lake Committee meeting held on the 22<sup>nd</sup> June, 2020 were received (proposed Cllr Teare/seconded Cllr Thompson). The draft minutes of the Committee meeting held on the 14<sup>th</sup> April, 2021 were noted. An invitation from the Angling Club to visit the Lake, to further consider the Club's proposal to transform the bank side, was accepted.

**21/103 National Grid Electricity Transmission – Scotland to England Green Link 2 (SEGL2)** – As part of National's Grid capability of helping to deliver greener energy to homes and businesses across the UK, two new High Voltage Direct Current (HVDC) electricity 'superhighways' were proposed to be constructed. One of which was from Peterhead to Drax (SEGL2). HVDC cables would run under the North Sea at Peterhead and come on land at Wilsthorpe. From Wilsthorpe underground cables would run onshore to Drax power station. The proposed route affects parts of Hutton Cranswick including the allotments on the land west side of Beverley Road. The Parish Council had been requested to provide a survey licence and information on the interests on the Land.

It was **Resolved** to refer the requests to the Council's agent (proposed Cllr Thompson/seconded Cllr Teare).

**21/104 Section 137** – It was noted the Section 137 Expenditure Limit for 2021-22 was £15,583.73.

**21/105 Street Names** – Street names had been proposed for the roads on the development at the rear of 99 Main Street, Cranswick. It was **Resolved** to not accept the suggested street names and that the names should be chosen for the Name Bank for Hutton Cranswick (proposed Cllr Thompson/seconded Cllr Richardson).

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**21/106 Village Show** – Cllr Teare reported that the working group had concluded, regrettably, that it was not feasible to hold a Show this year. Consideration was being given to hold smaller events over the weekend of the 28<sup>th</sup> July, 2021. Cllr Teare would provide further details when plans had been finalised.

**21/107 Payments:**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3667	ERNLLCA	Membership subscription to ERNLLCA and NALC (20/129(a))	773.42		773.42
3668	Beverley and North Holderness Internal Drainage Board	Agricultural Drainage Rates- period 1st April, 2021 to 31st March, 2022	95.03		95.03
3669	Opus Energy	Pond - Electricity standing charge period 7th March, 2021 to 6th April, 2021	13.37	0.67	14.04
3670	HCSRA	Donation as precept (21/040)	5000.00		5000.00
3671	HC Bulletin	Donation as precept (21/039)	3000.00		3000.00
3672	HC In Bloom	Donation as precept	1200.00		1200.00
3673	T. Eling Landscapes and Garden Services	Cutting Greens on 22nd March, 2021; cutting around pond; filling holes on the Green	382.00	76.40	458.40
3674	A Johnson	Annual audit and report; Certification of Annual Return	320.00		320.00
3675	S.A. Agricultural and Landscaping	Annual maintenance of the pond	520.00	104.00	624.00
3676	S.A. Agricultural and Landscaping	Tree planting on the Green	190.00	38.00	228.00
3677	S.Sanderson	Salary and expenses	400.44		400.44
3678	S.J. Danby Ltd	Play area - Phase 2 improvements - advance payment towards manufacturing elements of the project (20/280)	6071.40	1214.28	7285.68
3679	BDS (Yorkshire) Ltd	Groundworks and surfacing works to create new footpath on the Green (20/207)	8877.10	1775.42	10652.52
3680	Snappy Jack	Centenary Wood -supply replacement 'What Can We See Today?' Information board.	97.00	19.40	116.40
3681	East Riding of Yorkshire Council	A4 copy paper	9.99	2.00	11.99
<b>Total</b>			<b>26949.75</b>	<b>3230.17</b>	<b>30179.92</b>

**Resolved** – To approve payments, as presented (proposed Cllr Swan/seconded Cllr Thompson).

**21/108 Additional payments received after the publication of the agenda: –**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3682	P.A. Watson	Refurbish seats 21/049; install replacement information board in Centenary Wood	216.00		216.00

**Resolved** – To approve payment of accounts, as presented (proposed Cllr Swan /seconded Cllr Poolford).

**21/109 Correspondence** – The following correspondence was received and noted: -

- Devolution Proposals – a joint statement from Councillor Stephen Brady, leader of Hull City Council, and Councillor Richard Burton, leader of East Riding of Yorkshire Council.
- Crisis communications free training.
- An update on virtual council meetings from Sir Greg Knight MP.
- East Riding of Yorkshire Council's Health and Wellbeing Coordinator's introduction to Driffeld Hub.
- Copy of a complaint sent to East Riding of Yorkshire Council, by a resident on the poor condition of the footpaths on Hotham Road.

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- (f) Easter weekend posters and COVID resources.
- (g) National Association of Local Councils (NALC) – Chief Executive’s Bulletin – 26<sup>th</sup> March, 2021 - Government announces remote meeting powers not being extended; Welcome Back Fund; Council tax levels for 2021/22; NALC Policy Committee; Building Back; Resilient Communities online event; Young people project; New NALC national network; In and about; BHIB Councils Insurance risk assessment template for delivering secure elections; Great British Spring Clean.
- (h) NALC – Chief Executive’s Bulletin – 1<sup>st</sup> April, 2021 - Remote meetings; Local audit (Joint Panel on Accountability and Governance (JPAG), has published the 2021 edition of the Practitioners' Guide); Model Design Codes response; HR Services Partnership; New Local Council Award Scheme guide; NALC Policy Committee; New legal guidance (Legal Topic Note (LTN) 37 on freedom of information has been updated); National awards finalist.
- (i) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) Newsletter 16.
- (j) Police – Update - Drifffield & Rural and East Wolds & Coastal Newsletter – April, 2021.
- (k) ERNLLCA East Riding District Committee meeting papers for 20<sup>th</sup> April, 2021.
- (l) Notification of a 5-week closure of Wansford bridge over West Beck/ River Hull from 28<sup>th</sup> May, 2021 to carry out repairs.
- (m) Comment from a resident that the new path on the Green, in hopefully providing a safer route to and from School.
- (n) News and update from East Riding of Yorkshire Clinical Commissioning Group – 9<sup>th</sup> April, 2021.
- (o) Hornsea Four offshore wind farm - Newsletter.
- (p) Concern received from a resident regarding survey work being carried out in fields off Hobman Lane. Comments from Forward Planning.
- (q) NALC – Chief Executive’s Bulletin – 20<sup>th</sup> April, 2021 - National Assembly — open house session; County Officers' Forum — Lacey Day; Larger Councils Committee; New event on community buildings; Finance briefings; Joint Panel on Accountability and Governance (JPAG) (treatment of COVID-19 costs in AGAR); New rural report by the Centre for Ageing Better; Woodland Trust wants trees to be an election priority.
- (r) Concern from a resident about dog fouling on Reynard Close, as an owner appears to allow two dogs to roam freely after returning from a walk, and not picking up any dog poo from the two dogs.

**21/110 Next Meetings** – To hold the following meetings on the 26<sup>th</sup> May, 2021, at the W.I. Hall, Cranswick:

- (a) 7.00 pm - Annual Parish Meeting.
- (b) 7.15 pm - Annual Meeting of the Council.
- (c) 7.30 pm - Ordinary Meeting (May).

There being no further business, the meeting closed at 8.25 p.m.

Signed.....Date.....