

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council, held on the 28<sup>th</sup> July, 2021.

The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

**Present:** Councillors: Alderton, Kelly, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Wilson. Five residents attended. The Clerk recorded the minutes.

**21/175 Apologies:** Councillors: Holtby, Lock, Thompson, Wilkinson. Ward Councillors: Evison and Owen.

#### 21/176 Declaration of Pecuniary and Non-Pecuniary Interests –

Cllr Poolford Item No 12 Minute 21/185 - Pecuniary – Allotment Tenant.

Cllr Mrs Simpson Item No 15 Minute 21/188(b) - Non-pecuniary – HCSRA Committee Member.

**21/177 Minutes – Resolved** – That the minutes of the meeting of the Council held on the 23<sup>rd</sup> June, 2021 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Poolford).

**21/178 Budget** – The latest payments, receipts, budget/cash flow forecasts and bank reconciliation were noted.

**21/179 East Riding Local Plan 2020 to 2039** – The Local Plan sets out planning policies and is key in determining planning applications and developments in the East Riding. The current Plan was adopted in 2016 for the period 2012 to 2029. The Plan is reviewed and updated by East Riding of Yorkshire Council (ERYC) every five years. On the 28<sup>th</sup> May, 2021, East Riding of Yorkshire Council (ERYC) published the latest update giving 10 weeks, to 6<sup>th</sup> August, 2021, for people to submit comments.

ERYC held public consultation meetings at several venues. The Parish Council hosted two public meetings, this was to help inform the Parish Council's response to the Plan and importantly, to encourage local residents to respond to the proposals for Hutton Cranswick.

The updated Plan proposed a housing requirement for Hutton Cranswick over the period 2020 to 2039 of 165. There were five sites allocated for the 165 houses, all were in Cranswick. Four of the sites proposed were existing sites in the 2016 Plan. One new site, CRA-F Land South of Hobman Lane (4.61ha - capacity for 124 houses) was proposed to replace an existing site, now deemed as undeliverable, CRA-C Land South of Oaklands (2.61ha - capacity for 67 houses).

In concluding its response to the proposal to the updated Plan, the Council took note of comments made at the recent public consultation meetings and letters received from residents. Cllr Teare offered to draft the Council's response to the updated Plan. The final response was to be submitted, by e-mail, by the 6<sup>th</sup> August, 2021. If any further decision had to be made, the Clerk would use his delegation as necessary. It was **Resolved** to accept the approach suggested (proposed Cllr Teare/seconded Cllr Wilson).

In summary, the Council's response covered the following matters: -

- (a) Correction of the inaccurate, out of date, description of the village,
- (b) The potential compromise of education of pupils of the primary school at such a critical stage of the educational, social and physical development,
- (c) A lack of a proposal to provide a sustainable solution for traffic issues,
- (d) A call to provide evidence of and justification for the proposed 165 housing requirement. There was a need to; review the scale and function of the village, bearing in mind the current demographics; to understand the long-term effects of the coronavirus pandemic and other socio-economic factors on the

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village; complete a regular and more detailed assessment of community needs; and undertake a thorough assessment and capacity of the physical infrastructure for utilities and foul/surface water drainage systems.

- (e) A call to provide evidence and justification to the proposed change in site allocations.
- (f) A wish to work closer with East Riding of Yorkshire Council and identify the appropriate housing requirement and site allocations, to enable Hutton Cranswick to become a more sustainable settlement.

**21/180 Gatehouse Lake** – An interim report from the arboriculturist, on recommendations for the management of bank side trees, was noted.

**21/181 Planning Matters** – The following decisions was noted:

- (a) **20/04072/PLF:** Erection of a stable, following demolition of existing, at Land South of 53 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Full Planning Permission – Approved 6 Conditions.
- (b) **21/00960/PLF:** Construction of porch to front and verandah to rear of 22 Howl Lane, Hutton, East Riding of Yorkshire, YO25 9QA – Full Planning Permission – Approved 3 Conditions.
- (c) **21/01606/PLF:** Erection of a single storey extension to front at Manor Farm Shop, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ – Full Planning Permission – Approved 3 Conditions.
- (d) **21/00963/VAR:** Variation of Condition 15 (Approved plans) of application 18/00455/PLF for Erection of 16 dwellings with associated garages and infrastructure, to amend the design of plot 14, to have an attached garage at Land and Buildings Rear of 99 Main Street, Hutton Cranswick, East Riding of Yorkshire – Variation of Condition – Approved 13 Conditions.
- (e) **21/01443/PLF:** Erection of single storey extensions to side and rear, alterations to roof, installation of roof lights, erection of boundary wall and creation of access to front at 48 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – Approved 4 Conditions.

**21/182 Planning Applications:**

- (a) **21/02438/TPO:** HUTTON VILLAGE - 1973 (REF 330) A1. HUTTON CONSERVATION AREA - Crown lift 1 no. group of Sycamore, Yew and Cypress trees (1) to 10 metres to the South and reduce to 7 metres to the North due to the trees being left unmanaged and are encroaching on the property at Rose Cottage, 2 Church Lane, Hutton, Driffield, East Riding of Yorkshire, YO25 9PS – Works to Protected Trees – **Resolved** – Not to object to the application (proposed Cllr Sibley-Calder/seconded Cllr Poolford).
- (b) **21/02516/TCA:** HUTTON CONSERVATION AREA - Remove 1 no. Sycamore tree (2) due to the tree being poisoned; Crown reduce 1 no. group of Cypress trees (3) to 1.8 metres back to hedge height due to the trees being unmanaged; Remove 1 no. Beech tree (4) due to the tree being unmanaged and due to a section of the front boundary wall being reinstated at Rose Cottage, 2 Church Lane, Hutton, Driffield, East Riding of Yorkshire, YO25 9PS – Tree Works in Conservation Area – **Resolved** – Not to object to the application (proposed Cllr Sibley-Calder/seconded Cllr Poolford).

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- (c) **21/02166/PLF**: Erection of a single storey extension to the rear at The Chestnuts, 70 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Teare/seconded Cllr Wilson).
- (d) **Planning Applications – Resolved** – That each application received with a deadline for comments before the next parish council meeting, was to be considered via e-mail (hard copy). If no objection was received on the application, the Council's comments was to be recorded as 'No Objection'. If an objection was raised on the application, then an extra-ordinary meeting was to be arranged to make a decision on the application, unless a consensus was reached as to the grounds for the objection. Decisions on all applications, as above, would be recorded at the September, 2021 meeting (proposed Cllr Sibley-Calder/seconded Cllr Swan).

**21/183 Play Area** – An update report from Cllr Thompson, previously circulated, was noted.

**21/184 Provision of a plaque to recognise the efforts and sacrifices caused by the coronavirus pandemic** – Deferred to the next meeting.

**21/185 Garden Allotments** – The allotment application form, tenancy agreement and letter to tenants were reviewed. It was **Resolved** to accept the documents, as presented, and that the annual rent was to remain at £15.00 per plot (proposed Cllr Swan /seconded Cllr Richardson).

**21/186 The Queen's Platinum Jubilee Beacons – 2nd June, 2022** – Deferred to the next meeting.

**21/187 Insurance Policy** – The Council's insurance policy was due for renewal on 1<sup>st</sup> October, 2021. A pre-renewal invitation was noted. There was a change to the Sums Insured section, to increase the sum for gates and fences by £2098.00 and to state that the Council had no buildings. Renewal terms would be issued to the Council by early September, 2021.

#### **21/188 Representatives reports**

(a) **In Bloom** – Maintenance of planters and planted areas across the village had continued throughout the pandemic. In Bloom finances had allowed the purchase of a battery-operated strimmer. A major replanting project was planned for part of the Station. There was a call for more volunteers. An idea for a tree planting programme for the village was being pursued. In Centenary Wood, some of the trees bordering one of the seated/grassed fronted areas had become very overgrown.

The entries for the RHS Yorkshire in Bloom – Best in Yorkshire 2021 awards were; Yorkshire in Springtime; Kind to nature wildlife project; Heart of the Community and Wheels of Fortune.

(b) **SRA** – Cricket, tennis, archery, drone and indoor yoga and the senior youth club had recommenced. The Have a Go Night was planned to be held the evening before the annual Cycling Event, which was scheduled for the 4<sup>th</sup> September, 2021 and 5<sup>th</sup> September, 2021. As part of the Walking East Yorkshire Festival there was a circular around Hutton Cranswick and Watton from the SRA, planned for the 16<sup>th</sup> September, 2021.

(c) **Pond** – Cllr Sibley-Calder reported the resin animals and birds had been hidden on the island. An information sheet had been posted on the Community Facebook page and notice boards. Trying to spot the figures had proved popular with children. Cllr Sibley-Calder was continuing to remove the weed in the pond, a section was being left alone for the moor hens. Sadly, some moor hens had been killed by traffic.

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It was agreed to explore raising awareness of the 20mph zone on Main Street (proposed Cllr Sibley-Calder /seconded Cllr Alderton).

**21/189 Scouts** – A request for the Scouts to place a display on the corner of the Green by Hobman Lane, on the 1<sup>st</sup> August, 2021, to celebrate the birthday of Scouting, was granted (proposed Cllr Sibley-Calder/seconded Cllr Swan).

**21/190 Payments:**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3698	Hutton Cranswick WI	Hire of Hall - ERLP meeting 22nd July, 2021; PC meeting 28th July, 2021.	22.00		22.00
3699	John Poolford	Allotments - replacement security lock (29th June, 2021)	28.87	5.77	34.64
3700	Alma Printers	Village leaflets (500) (21/166a)	82.00		82.00
3701	Autela Payroll Services Limited	Payroll/HMRC Assessment - Q1 2021/22	42.00	8.40	50.40
3702	Opus Energy	Pond: Electricity standing charge 7th June to 6th July, 2021	13.91	0.70	14.61
3703	S. Sanderson	Salary and expenses	424.57	4.87	429.44
3704	T. Eling Landscapes and Garden Services	Cutting Greens: 1st, 16th and 29th June. Tidying 2 allotments.	551.00	110.20	661.20
3705	Hutton Cranswick Bowls Club	Hire of Clubhouse - ERLP meeting 27th July, 2021	10.00		10.00
<b>Totals</b>			<b>1174.35</b>	<b>129.94</b>	<b>1304.29</b>

**Resolved** – To approve payments, as presented (proposed Cllr Poolford/seconded Cllr Swan).

**21/191 Additional payments received after the publication of the agenda: –**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3706	Time Assured Limited	Annual Service of St Peter's Church dock	115.00	23.00	138.00

**Resolved** – To approve payment of the invoice, as presented (proposed Cllr Swan /seconded Cllr Poolford).

**21/192 Payment of invoices received between 29<sup>th</sup> July, 2021 and 25<sup>th</sup> August, 2021 – Resolved** – That, invoices received during the period ending the 25<sup>th</sup> August, 2021 are considered for payment, by e-mail, with those approved, reported to the September, 2021 meeting (proposed Cllr Swan/seconded Cllr Poolford).

**21/193 Community Safety** – The East Riding of Yorkshire Council was to be requested to prioritise the mowing of grass close to exits and junctions.

**21/194 Correspondence** – The following correspondence was received and noted: -

- (a) National Association of Local Councils (NALC) – Chief Executive's Bulletin – 21<sup>st</sup> June, 2021 - NALC Management Board; New event on high streets and markets; Remote meetings call for evidence; Coronavirus page update; The first-ever meeting of LGBT+ councillors; Women councillors and young councillors' networks; Debate on planning.
- (b) NALC launch new ground-breaking online conference.
- (c) Southgate – notification of Highway drainage works planned for 12<sup>th</sup> July, 2021 to 30<sup>th</sup> August, 2021.
- (d) Comments from a resident on the state of Village communal grassed areas – The Clerk was to raise the offer from residents to assist with grass cutting of communal grassed areas, with East Riding of Yorkshire Council.

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- (e) Suggestions from Tony Walsh on matters the Council may wish to consider when developing its environmental policy. The suggestions, together with suggestions under item (t) below, were noted and would be considered as part of the development of the Council's Environmental Policy.
- (f) National Grid Electricity Transmission Scotland to England Green Link 2 (SEGL2) – Land Access for Surveying – letter from Fisher German dated 2<sup>nd</sup> July, 2021 and update from Agent.
- (g) National Highways and Transport (NHT) Public Satisfaction Survey 2021.
- (h) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) Newsletter 19.
- (i) NALC – Newsletter – 30<sup>th</sup> June, 2021.
- (j) NALC – Chief Executive's Bulletin – 30<sup>th</sup> June, 2021 - Future Communities 2021; Media coverage; County Officers' Forum; Rural Vulnerability Day and zero net carbon report; NALC Smaller Councils Committee; On the blog: Thank You Day and Rural Housing Week; Community buildings event; NALC Policy Committee papers; Centre for Social Justice research backs NALC prospectus.
- (k) All Party Parliamentary Group (APPG) on Local Democracy – Levelling Up – online roundtable.
- (l) NALC Event - Future Communities 2021 – 2<sup>nd</sup> December, 2021.
- (m) NALC – Chief Executive's Bulletin – 6<sup>th</sup> July, 2021 - A joint statement agreed by Civility and Respect Project Working Group; women councillors and young councillors' networks; County officers' weekly meeting; NALC Policy Committee; What is levelling up; Future of local government survey.
- (n) ERNLLCA - Annual Meeting of the East Riding District Committee – 20<sup>th</sup> July, 2021.
- (o) NALC – Newsletter – 7<sup>th</sup> July, 2021.
- (p) Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – July, 2021 Issue.
- (q) Notice of Election - Election of Ward Councillor for East Riding of Yorkshire Council – East Wolds and Coastal Ward – 19<sup>th</sup> August, 2021.
- (r) NHS East Riding Clinical Commissioning Group Newsletter.
- (s) Notification from OPUS Energy that the electricity supplied for the lighting at the pond for 2019/20 was 100% from renewable sources.
- (t) Suggestions from a resident on matters the Council may wish to consider when developing its environmental policy. The suggestions were noted.
- (u) East Riding of Yorkshire Council Standards Committee Agenda – 27<sup>th</sup> July, 2021.
- (v) NALC – Chief Executive's Bulletin – 9<sup>th</sup> July, 2021 – NALC adds a new event on affordable rural housing to its schedule; English Rural launch a new guide on rural housing for councillors; NALC hosts historic first meeting of women councillors; Star Council Awards judging; NALC is hiring; Finance and Scrutiny Committee; NALC partners; Cratus Communications fringe event on climate change; CIPFA – Public Finance Live.
- (w) NALC – Chief Executive's Bulletin – 19<sup>th</sup> July, 2021 – Prime Minister's statement on step 4 of the roadmap; NALC National Assembly; Community Ownership Fund; All-Party Parliamentary Group on local democracy; Prime Minister's speech on levelling up; High streets; Project manager to civility and respect project; In and about; Fortnightly meeting with county officers; Local Nature Recovery Strategies; Migration of UK telephone services survey.

**21/195 Next Meeting** – To be held on 22<sup>nd</sup> September, 2021, at the W.I. Hall, Cranswick commencing at 7 pm.

**21/196 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved** – That the public were invited to leave the meeting (proposed Cllr Richardson/seconded Cllr Sibley-Calder).

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**21/197 Review of the agricultural holdings' tenancies** – A review and recommendations from the Agent were noted. A meeting with the Agent was to be arranged to agree a way forward.

**21/198 Gatehouse Lake – Resolved** – To accept Tender A (£3700.00) for the provision of footpath around the perimeter of the Lake (proposed Cllr Richardson/seconded Cllr Alderton).

Cllr Wilson informed the Council that he was leaving the village and was to resign as a Councillor. The Council thanked him for the contribution he had made to the Council over the last four years and wished him well.

There being no further business, the meeting closed at 8.30 p.m.

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