

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council, held on the 22<sup>nd</sup> September, 2021.

The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

**Present:** Councillors: Alderton, Holtby, Kelly, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilkinson. Six residents attended. The Clerk recorded the minutes.

**21/199 Apologies:** Councillors: Lock, Poolford. Ward Councillors: Dewhirst, Evison and Owen.

#### **21/200 Declaration of Pecuniary and Non-Pecuniary Interests –**

Cllr Mrs Simpson Items No 20 & 23 Minute 21/218(b)/ 221– Non-pecuniary – HCSRA Committee Member.  
Cllr Thompson Item No 9(d) Minute 21/207(d) – Pecuniary – Family Member of Scurf Dyke Farm.

**21/201 Minutes – Resolved** – That the minutes of the meeting of the Council held on the 28<sup>th</sup> July, 2021 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Sibley-Calder).

**21/202 Budget** – The latest financial position, bank reconciliation and VAT claim were noted.

**21/203 Public Participation** – A number of residents expressed strong concerns about the outline planning application (21/03386/OUT), for residential development at 51 Southgate (item 9(f)). In summary: - Given the nature of Southgate, with children free to play out safely on the road, used all the time by those on foot joining/leaving the public rights of ways at the southern end of Southgate, using Southgate as the access to CRA-C was totally inappropriate. To gain access to the development at the point proposed would require traffic to negotiate two blind bends, on a road that is narrow and narrows further to a single track, with no footpath for pedestrians. The increased traffic generated would be a threat to the safety of children and pedestrians and detrimental to people who both live on and enjoy the tranquillity of Southgate. It is feared the risk of flooding, poor road drainage and sewage discharges already affecting some of the residents would be significantly increased.

With reference to agenda item 9(d), Russ Thompson summarised the proposed variation to the approved plans of planning permission 19/04321/STPLF, the construction of a solar farm and battery storage facility. National Power Grid had required changes to the approved scheme; the relocation of the substation and battery compound centrally within the site and the relocation and increase in height of the Point of Connection Mast. The benefits arising from the scheme remained unchanged.

**21/204 Membership** – Following the resignation of Cllr Wilson, a Vacancy Notice has been published. East Riding of Yorkshire Council had confirmed that, as a request to fill the vacancy by way of election had not been received by the prescribed time, the vacancy could be filled by co-option.

**21/205 20mph Zone** – Advice from a senior engineer of the East Riding of Yorkshire Council's traffic management team, in response to the Council's request of how to raise awareness of and make improvements to signage in the 20mph zone, was noted. It was **Resolved** to request (a) the cost of providing roundels in white paint on the road surface, and/or small 'repeater' speed limit signs and (b) the traffic management team review the location of the signs in the 20mph zone (proposed Cllr Sibley-Calder/seconded Cllr Richardson).

It was noted that persistent speeders know full well what the limit was, but choose to disregard it. A way to tackle these drivers was by means of enforcement. If a driver causes alarm, distress or annoyance under Section

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59 of the Police Reform Act 2002, the Police have powers to seize a vehicle, if after the driver ignoring a warning, continued with such behaviour.

**21/206 Planning Matters** – The following decisions was noted:

- (a) **21/00697/PLF:** Erection of a single storey extension to front, following removal of conservatory, erection of single storey extension to side and rear, installation of 5 roof lights to the north elevation, conversion of existing outbuilding to provide additional living accommodation, installation of roof lights and associated works at Westfield Farm House, 31 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Permission – Approved 6 Conditions.
- (b) **21/01712/PLF:** Erection of single storey extensions to rear, following demolition of existing conservatory, erection of single storey extension to front and installation of bay windows to front at 1 The Pastures, Hutton Cranswick, East Riding of Yorkshire, YO25 9YX – Full Planning Permission – Approved 3 Conditions.
- (c) **21/02166/PLF:** Erection of a single storey extension to the rear at The Chestnuts, 70 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Full Planning Permission – Approved 3 Conditions.
- (d) **21/02516/TCA:** HUTTON CONSERVATION AREA - Remove 1 no. Sycamore tree (2) due to the tree being poisoned; Crown reduce 1 no. group of Cypress trees (3) to 1.8 metres back to hedge height due to the trees being unmanaged; Remove 1 no. Beech tree (4) due to the tree being unmanaged and due to a section of the front boundary wall being reinstated at Rose Cottage, 2 Church Lane, Hutton, East Riding of Yorkshire, YO25 9PS – Tree Works in Conservation Area – No Objections Raised.
- (e) **21/02438/TPO:** HUTTON VILLAGE - 1973 (REF 330) A1. HUTTON CONSERVATION AREA - Crown lift 1 no. group of Sycamore, Yew and Cypress trees (1) to 10 metres to the South and reduce to 7 metres to the North due to the trees being left unmanaged and are encroaching on the property at Rose Cottage, 2 Church Lane, Hutton, East Riding of Yorkshire, YO25 9PS – Works to Protected Trees – Consent Granted.

**21/207 Planning Applications:**

- (a) **21/02777/PLF:** Erection of an agricultural storage shed on agricultural land for the storage of agricultural machinery and equipment at Land North of Bramble Lodge, Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Permission – **Resolved** – To object to the application, as the proposed location was outside of the development limit and was in conflict with the character of buildings in the area (proposed Cllr Thompson/seconded Cllr Richardson).
- (b) **21/02976/PLF:** Change of use of land for the siting of 11 no. storage containers, and provision of concrete apron for car parking at Land East of North Humberside Precision Engineers, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE – Full Planning Permission (e-mailed to Cllrs 24/08/2021). To note the Parish Council submitted no objection to this application.
- (c) **21/02779/PLF:** Application of new render and external insulation, following removal of existing render at the Old Forge House, 14 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR – Full

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Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Thompson).

- (d) **21/03060/STVAR:** Variation of Condition 10 (approved plans) of planning permission 19/04321/STPLF - Construction of a solar farm and battery storage facility, together with all associated works, equipment and necessary infrastructure at Land North East of Eastfield Farm, Stockbridge Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9RB – Variation of Condition.

Cllr Thompson left the room and took no part in the consideration of the application.

It was **Resolved** not to object to the application (proposed Cllr Swan/seconded Cllr Teare).

- (e) **21/02455/PLF:** Application of render to existing dwelling (not including single storey annex) and installation of solar panels to front roof slope at Westow House, 7 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Alderton).
- (f) **21/03386/OUT: Outline** - Residential development (access to be considered) at 51 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Outline Planning Permission – **Resolved** – To object to the application, as the proposed means of access was inappropriate and detrimental to Southgate. At the point in approaching the proposed access, there were two blind bends, the road was down to a single track and there was no footpath. The proposed access was a threat to safety and there would be an unacceptable increase in traffic. The local plan adopted in 2016 suggested that access to CRA-C could be taken from Oaklands or Beech View (proposed Cllr Teare/seconded Cllr Thompson).

**21/208 Service on the Green** – Permission had been granted for the two Churches to hold a joint service on the Green on the 29<sup>th</sup> August, 2021. For future events on the Green, organisers would be requested to keep vehicles parking on the Green to an absolute minimum.

**21/209 Annual Governance and Accountability Return (AGAR) for the year ending 31<sup>st</sup> March, 2021** – It was noted, the external auditor had certified the Annual Return. Based on the review of Sections 1 and 2, the opinion of the auditor was that the information was in accordance with Proper Practices and no other matters had come to the auditor’s attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

Other matters not affecting the auditor’s opinion which the auditor drew to the Council’s attention was that the AGAR was not accurately completed before submission for review. An amended Section 2 had been submitted and accepted. A “Notice of conclusion of audit”, together with copies of Sections 1, 2(amended) and 3 had been published in line with statutory requirements. The timetable for the 2021-22 AGAR was noted.

**21/210 SEGL 2** – The Council’s Agent had met with Agents from Fisher German and National Grid to discuss the proposed Non-Intrusive Survey Licence Agreement over land owned by the Council. The Licence maintained public liability insurance of not less than £10,000,000 and indemnified the Council and the Tenant against claims (capped at £10,000,000). There was a £250.00 Licence fee which was payable to the occupier (Tenant). It was **Resolved** to instruct the Agent to enter into a Licence Agreement, disclose the existence of the Tenant and inform the Tenant accordingly (proposed Cllr Thompson/seconded Cllr Richardson).

**21/211 Membership of the Gatehouse Lake Committee** – A vacancy had arisen following the resignation of Cllr Wilson. Cllr Holtby agreed to join the Committee.

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**21/212 Gatehouse Lake** – It was **Resolved** to accept the Vegetation Assessment and Report and accept a quotation for the works recommended to be undertaken (proposed Cllr Richardson/ seconded Cllr Swan).

**21/213 Draft Local Plan Update (May, 2021) Consultation** – It was noted East Riding of Yorkshire Council had confirmed receipt of the Parish Council's comments on the consultation.

**21/214 Provision of a plaque to recognise the efforts and sacrifices caused by the coronavirus pandemic** – It was recognised that the coronavirus pandemic had impacted on normal life everywhere and to varying degrees, everyone had made sacrifices and efforts in some way to deal with the severe difficulties caused by the virus. It was crucial that this self-sacrifice continued for some time to come, as the virus remained a serious risk to health. It was decided that, at present, not to progress the idea of a plaque (proposed Cllr Richardson/seconded Cllr Sibley-Calder).

**21/215 Garden Allotments** – It was noted thieves had taken a number of items from the allotments. The incident was being investigated by the Police. It was agreed to hire a skip for clearing up the damage/debris.

A pest monitoring contract with East Riding of Yorkshire Council was in place for the period to March, 2022.

**21/216 The Queen's Platinum Jubilee** – It was **Resolved** to have a beacon on the Green as part of the Jubilee celebration in June, 2022 (proposed Cllr Teare/seconded Cllr Sibley- Calder). Cllr Teare agreed to provide a proposal to a future meeting

**21/217 Insurance Policy** – It was **Resolved** to accept the quotation from Pen Underwriting Limited, as recommended by Came and Company Local (proposed Cllr Thompson/seconded Cllr Richardson).

#### **21/218 Representatives reports**

**(a) In Bloom** – The Team met on the 6<sup>th</sup> September, 2021. The treasurer had reported a sound financial position. Consideration was being given to alternative banking arrangements. General planting/maintenance had continued as normal with considerable work carried out at the Station Garden and the pond border. The SRA car park border was no longer being maintained due to watering problems and encroaching tree/hedge growth. An offer of assistance at the Station had been received from Yorkshire Coast Community Rail Partnership. Photographs and write-ups had been submitted to the Yorkshire in Bloom competition. A recent coffee morning/plant sale held at the Bowls Club proved successful. There was an opportunity for a group to take on a children's open air/planting site at the SRA.

**(b) SRA** – A report on the SRA AGM and Ordinary meetings previously circulated by Cllr Mrs Simpson was noted. There was a vacant role for general members and for trustees.

The Committee was keen for two members of the Parish Council to attend and observe future SRA meetings.

**(c) Pond** – The resin animals and birds had been removed from the island. Cllr Sibley-Calder's efforts in removing the invasive weed had proved successful as it was largely under control. There was a healthy amount of life in the pond. It was noted the lights on the island were to be checked prior to turn on.

**21/219 Annual Estimates and Forward Planning** – The Clerk had provided financial information to use as a basis for formulating the next 3-year budget. Draft budgets would be presented to the next meeting.

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**21/220 Payments:****August, 2021:**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3707	T. Eling Landscapes and Garden Services	Cutting Greens, July 2021 and strimming in Centenary Wood	374.00	74.80	448.80
3708	East Riding of Yorkshire Council	A4 Copy paper	11.05	2.21	13.26
3709	East Riding of Yorkshire Council	Allotments: Pest Control Service (21/073)	136.09	27.22	163.31
3710	Opus Energy	Pond - Electricity standing charge 07/07/2021 to 06/08/2021.	14.38	0.72	15.10
3711	S.J Danby Ltd	Repairs to play equipment/gates (21/100)	545.00	109.00	654.00
3712	S. Sanderson	Salary and expenses	672.99	54.55	727.54
3713	PKF Littlejohn LLP	Limited assurance review of Annual Governance and Accountability Return for year ended 31/03/2021.	300.00	60.00	360.00
3714	S.J Danby Ltd	Relocation of zipline (21/183)	2587.00	517.40	3104.40
3715	HCSRA	Contribution to running costs of 'Have a Go' Open Evening (21/159)	500.00		500.00
<b>Totals</b>			<b>5140.51</b>	<b>845.90</b>	<b>5986.41</b>

**September, 2021:**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3716	East Riding of Yorkshire Council	Hire and management of 2 speed indicator devices on Hutton Road- 19/05/ 2021 - 25/06/2021 (21/066)	500.00		500.00
3717	Richard Lancaster	Gatehouse Lake - Vegetation Assessment and Management Report (21/163)	400.00		400.00
3718	East Riding of Yorkshire Council	Envelopes and wallet files	13.95	2.79	16.74
3719	Opus Energy	Pond: Electricity standing charge 07/08/2021 to 06/09/2021	14.38	0.72	15.10
3720	Came and Company	Insurance Premium - 01/10/2021 to 30/09/2022	1773.46		1773.46
3721	S. Sanderson	Salary and expenses	400.24		400.24
3722	HMRC	PAYE/NIC Liability - 06/07/2021 - 05/10/2021	286.80		286.80
3723	T. Eling Landscapes and Garden Services	Cutting Greens 11/08/2021 and 25/08/ 2021	314.00	62.80	376.80
3724	Hutton Cranswick WI	Hire of Hall - 22/09/2021	12.00		12.00
<b>Totals</b>			<b>3714.83</b>	<b>66.31</b>	<b>3781.14</b>

**Resolved** – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Sibley-Calder).

**21/221 Additional payments received after the publication of the agenda: –**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3725	HCSRA	Contribution to works on synthetic sports pitch (21/027)	5000.00		5000.00
<b>Total</b>			<b>5000.00</b>	<b>0.00</b>	<b>5000.00</b>

**Resolved** – To approve payment of the grant (proposed Cllr Swan/seconded Cllr Sibley-Calder).

**21/222 Play Area** – It was **Resolved** to accept a quotation to carry out a major overhaul of the roundabout (proposed Cllr Sibley-Calder /seconded Cllr Thompson). The location for the Christmas tree, close to the play area, had caused a number of practical issues. It was **Resolved** to relocate the housing for the Christmas tree on

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the Green close to the flagpole and request East Riding of Yorkshire Council to provide an electrical supply from the street light, column 10 and associated ground works. The housing could possibly be used to hold the beacon to celebrate The Queen's Platinum Jubilee (proposed Cllr Thompson/seconded Cllr Swan).

**21/223 Picnic bench on the Green** – A new picnic bench, proposed by Cllr Sibley-Calder, was accepted.

**21/224 Newbald Parish Council** – Correspondence from Newbald Parish Council about being disillusioned with its relationship with East Riding of Yorkshire Council, in respect of planning decisions, was noted.

It was suggested that if decisions went against comments made by Hutton Cranswick Parish Council, then planning officers be asked to give specific feedback on the decision made.

**21/225 Correspondence** – The following correspondence was received and noted: -

- (a) Town and Parish Council Planning Liaison Meetings notes and presentation.
- (b) NHS East Riding Clinical Commissioning Group Newsletter.
- (c) National Resilience Strategy Call for Evidence.
- (d) National Association of Local Councils (NALC) – Chief Executive's Bulletin – 30<sup>th</sup> July, 2021.
- (e) Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – August, 2021.
- (f) NHS East Riding Clinical Commissioning Group September, 2021 Newsletter.
- (g) Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – September, 2021.
- (h) Update on works to Wansford Bridge.
- (i) Invitation to NHS East Riding of Yorkshire CCG virtual AGM 21<sup>st</sup> September, 2021.
- (j) Remittance advice re Parish Precept.
- (k) Generic e-mail addresses for some East Riding of Yorkshire Council officers/departments.
- (l) NALC – Chief Executive's Bulletin – 6<sup>th</sup> August, 2021.
- (m) NALC – Chief Executive's Bulletin – 13<sup>th</sup> August, 2021.
- (n) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA), 2021 AGM.
- (o) ERNLLCA Newsletter 19.
- (p) NALC Policy Consultation Briefing - Local nature recovery strategies.
- (q) NALC – Chief Executive's Bulletin – 26<sup>th</sup> August, 2021.
- (r) NALC Newsletter – 1<sup>st</sup> September, 2021.
- (s) NALC – Chief Executive's Bulletin – 1<sup>st</sup> September, 2021.
- (t) NALC – Chief Executive's Bulletin – 3<sup>rd</sup> September, 2021.
- (u) NALC Newsletter – 8<sup>th</sup> September, 2021.
- (v) Joint Local Access Forum Annual Report (2020-21) and Countryside Code Poster.
- (w) Emergency Food Boxes - Driffield Food Bank.
- (x) East Riding of Yorkshire and Kingston upon Hull Joint Local Access Forum – 15<sup>th</sup> September, 2021.
- (y) Introduction from Councillor Charlie Dewhirst - East Wolds and Coastal Ward Councillor.
- (z) Public Spaces Protection Orders Review 2022 - East Wolds & Coastal Ward.
- (aa) ERNLLCA - Allotment Training – November, 2021.
- (ab) The Open Spaces Society 2021 Group Member Survey.
- (ac) Town and Parish Council Charter Consultation.

**21/226 Next Meeting** – To be held on 27<sup>th</sup> October, 2021, at the W.I. Hall, Cranswick commencing at 7 pm.

**21/227 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved** – That the public were invited to leave the meeting (proposed Cllr Thompson/seconded Cllr Swan).

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**21/228 Review of the agricultural holdings' tenancies** – It was **Resolved** to accept the review and recommendations from the Agent and instruct the Agent accordingly (proposed Cllr Richardson/seconded Cllr Swan).

There being no further business, the meeting closed at 8.35 p.m.

Signed.....Date.....