

## Hutton Cranswick SRA Hall Charges

For bookings from 08/09/21 onwards

### Hourly Hall Charge

Facility	Non-Resident	Resident/Member	Group
Main hall, kitchen*, outdoor picnic area, toilet facilities	£12.00	£10.00	£10.00

Please ensure that your calculations include time for setting up and clearing up. If your event finishes late in the evening, please ensure you have finished clearing up by 10.00 a.m. the next day.

The Hall must be left in a clean and tidy state and any crockery used must be washed up.

\* includes use of fridge, crockery, kettles and water boiler urn, but *not* cooking facilities

### Fixed charges per event

Facility	Non-Resident	Resident/Member	Group
Use of kitchen for cooking	£15.00	£10.00	£10.00
Bar (manned by SRA volunteers – if available)	£20.00	£15.00	£15.00

### Special event packages

Exclusive use of the main hall, kitchen and all other facilities including time for setting up on Friday and clearing up on Sunday	Non-Resident	Resident/Member	Group
6pm Friday* – 11.00 a.m. Sunday*	£200.00	£150.00	£150.00

\*negotiable: may be extended if required depending on other bookings

### Deposits

Hire deposit to secure your booking (non-refundable)	25% of total
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The outstanding balance to be paid no later than one week after the event.

### Refunds for cancellations

At least four weeks' notice prior to event	100%
Two to four weeks' notice prior to event	50%
Less than two weeks' notice prior to event	No refund

### Other charges

Late departure after booking (more than 30 minutes)	hourly rate (rounded up to next whole hour)
Replacement of keys and locks due to loss or non-return	Supplier's charge
Damage	Supplier's charge
Extra Cleaning (if the hall is not left in a reasonably clean and tidy state)	Supplier's charge