

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council, held on the 27<sup>th</sup> October, 2021.

The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

**Present:** Councillors: Alderton, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson. Ward Councillor: Dewhirst. One resident attended. The Clerk recorded the minutes.

**21/229 Apologies:** Councillors: Holtby, Kelly, Lock, Wilkinson. Ward Councillors: Evison and Owen.

#### **21/230 Declaration of Pecuniary and Non-Pecuniary Interests: –**

Cllr Mrs Simpson Item No 10 Minute 21/238(b)– Non-pecuniary – HCSRA Committee Member.

**21/231 Minutes – Resolved** – That the minutes of the meeting of the Council held on the 22<sup>nd</sup> September, 2021 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Poolford).

**21/232 Budget** – The latest financial position and a bank reconciliation were noted.

**21/233 Annual Estimates and Forward Planning** – A draft Budget, previously circulated, was considered. It was **Resolved** (a) 2022-23: to include a provision for footpaths of £10,000.00 (proposed Cllr Teare/seconded Cllr Thompson) and approve a revised net budget of £40,735.00, which was to be funded from grants, the Precept and reserves held by the Council and (b) to approve the Budgets for 2023-24 and 2024-25, as presented (proposed Cllr Thompson/seconded Cllr Poolford).

**21/234 Code of Conduct – Resolved** – To adopt the new Code of Conduct proposed by the East Riding of Yorkshire Council on the 7<sup>th</sup> October, 2021 (proposed Cllr Swan/seconded Cllr Alderton).

**21/235 Planning Matters** – The following decisions was noted:

- (a) **21/00030/REFUSE:** Appeal for 21/00326/PLF - Installation of external wall insulation and render, following the removal of existing render at 61 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN - Planning Inspectorate dismissed the appeal.

#### **21/236 Planning Applications:**

- (a) **21/03192/PLF:** Conversion and alterations to 4 redundant farm buildings to 3 holiday accommodation units and a games room/hot tub with changing facilities, construction of car parking spaces, erection of 2.0m high boundary walls and 1.5m high/1.0m high post and rail fencing with gates; Construction of a pond with 1.2m high bund; Demolition of redundant farm buildings at Land East of Rotsea Manor Farm, Rotsea Lane, Rotsea, East Riding of Yorkshire, YO25 9QG – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Thompson).
- (b) **21/03534/TCA:** CRANSWICK CONSERVATION AREA - Crown thin 1 no. Box Elder (T1) by 15-20%, to allow more sunlight into the garden; Crown lift 1 no. Variegated Maple tree (T2) to 4 metres and crown thin by 10%; Crown lift 1 no. Himalayan Birch (T3) to 5 metres over summer house at Somerdene, 32 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – **Resolved** – Not to object to the application (proposed Cllr Alderton/seconded Cllr Swan).

Signed.....Date.....

- (c) **21/03548/PLF:** Erection of an extension, to provide additional retail space to existing garden centre at Cranswick Nursery and Garden Centre, Burn Butts Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9JN – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Teare/seconded Cllr Sibley-Calder).
- (d) **21/03808/TCA:** HUTTON CONSERVATION AREA - Crown reduce 1 no. Maple tree (T1) by 3-4 metres in height and 2-3 metres in diameter, to allow more light into the garden and property at 3 Church Street, Hutton, East Riding of Yorkshire, YO25 9PR – Tree Works in Conservation Area – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Sibley-Calder).

### 21/237 Representatives reports

**(a) In Bloom** – The coffee morning/plant fair at the Bowls Club had raised over £100 and a couple of new members had been recruited. General maintenance of planters and smaller areas had continued around the village. The group had been represented at the fund-raising/publicity YCCRP event at Bridlington Station. Cutting back of tree/shrub branches and re-painting of the fencing at the Station was planned. An enquiry had been received seeking information about the planting regime of the pond.

**(b) SRA** – Cllr Mrs Simpson had provided an update: the meeting on the 19th October had been well attended by representatives from the sporting groups. The Parish Council was thanked for the £5,000 grant towards the cost of improvements to the Astroturf surfaces. The fencing surrounding the surfaces was in poor condition. A new boiler had been installed. The majority of indoor sports activities had resumed. The Have a Go Night, the Ryedale Cycle Event and the East Yorkshire Walking Festival events had all proved successful. It was likely that similar events would be repeated in 2022. A Halloween/80s Night fundraising event was planned at Foreman's Showrooms on 30th October. Some new and innovative ideas for fundraising for the new build were to be explored. The planning permission granted for the new build would lapse in January, 2022. The Architect was to be consulted on revisiting the design and costings, prior to a re-application for planning permission.

The SRA had raised that the Parish Council's Representative had not been able to attend recent meetings.

**21/238 Gatehouse Lake** – It was noted the tree works identified in the Vegetation Assessment and Report had been completed. The new perimeter footpath was expected to be completed by the end of the week.

**21/239 Garden Allotments** – It was noted the majority of rents had been paid. The Clerk was to chase up the outstanding rents. There were three vacant plots. The recent burglary at the allotments was discussed.

**21/240 20mph Zone** – A senior engineer of the East Riding of Yorkshire Council's traffic management team advised, if justified, roundels in white paint on the road surface, and/or small 'repeater' speed limit signs could be provided, at no cost to the Parish Council. The traffic management team can review the location of the signs in the 20mph zone. The first step was to understand the levels of compliance by means of a speed survey. Surveys were not undertaken in Winter where there was a risk of poor or icy weather.

**21/241 Estimate of the number of rough sleepers** – An estimate of rough sleepers in the parish on the evening of Wednesday 17<sup>th</sup> November, 2021 into the morning of Thursday 18<sup>th</sup> November, 2021 was to be provided to East Riding of Yorkshire Council.

**21/242 Interim Audit of the 2021-22 Accounts** – The Auditor remained satisfied that the accounts and records of the Council continue to be well maintained. There were no significant areas of concern to which the attention of the Council needed to be drawn.

Signed.....Date.....

**21/243 Footpaths** – A number of residents had expressed concern on the poor condition of some of the footpaths around the village, in particular the footpath from the School to Main Street/Hotham Road. Cllr Thompson had obtained a budget estimate for repairing the footpath. It was **Resolved** (a) to obtain formal quotations for repairing the footpath from the School to Main Street/Hotham Road and (b) include a provision of £10,000 in the 2022-23 Budget for footpath repairs (proposed Cllr Teare/seconded Cllr Thompson).

Councillors agreed to inspect footpaths. Any footpaths in need of general maintenance would be reported online to East Riding of Yorkshire Council at <https://www.eastriding.gov.uk/environment/roads-streets-traffic-and-parking/roads-pavements-and-traffic/road-and-footpath-maintenance/>.

It was noted this online reporting was available for all to use to report issues regarding footpaths.

**21/244 BT Phone Box Hutton** – Cllr Alderton reported that the refurbishment had been completed. The Council thanked him for his considerable efforts in undertaking the work. The usage and management of the BT Phone Box at Cranswick was to be considered at the next meeting.

**21/245 To approve payments:**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3726	Hutton Cranswick WI	Hire of Hall - PC meeting 27/10/2021	12.00		12.00
3727	Information Commissioner	Data protection registration	40.00		40.00
3728	Autela Payroll Services Limited	Payroll process 01/07/2021 - 30/09/2021	42.00	8.40	50.40
3729	East Riding of Yorkshire Council	Pest Control Contact 2021-22 (21/164)	209.22	41.84	251.06
3730	Opus Energy	Pond: Electricity standing charge 7th September to 6th October, 2021	13.91	0.70	14.61
3731	S. Sanderson	Salary (£400.44); Expenses(Skip Hire £240; Picnic Table £409.93; Toner £51.49)	984.96	116.90	1101.86
3732	Dee Atkinson & Harrison	Review of farming allotments - professional fees	515.00	103.00	618.00
3733	T. Eling Landscapes and Garden Services	Cutting Green 7th and 21st September, 2021.	314.00	62.80	376.80
3734	Business Stream	Village Pond - water charge: 17/06/2021 - 11/10/2021.	59.68		59.68
3735	T. Eling Landscapes and Garden Services	Tree works at Gatehouse Lake (21/212)	1750.00	350.00	2100.00
<b>Total</b>			<b>3940.77</b>	<b>683.64</b>	<b>4624.41</b>

**Resolved** – To approve the payments, as presented (proposed Cllr Poolford/seconded Cllr Swan).

**21/246 Additional payments received after the publication of the agenda: –**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3736	A. Johnson	Half year audit and report	180.00		180.00
3737	Business Stream	Garden allotments - water charge: 17/06/2021-15/10/2021	56.80		56.80
auto	Dee Atkinson & Harrison	FBT - Management fee	91.00	18.20	109.20
auto	Dee Atkinson & Harrison	FBT - Management fee	332.50	66.50	399.00
3738	Royal British Legion	Wreath of poppies	22.00		22.00
3739	Richard Alderton	Expenses re materials used to refurbish the BT Box at Hutton	106.19	21.23	127.42
<b>Total</b>			<b>788.49</b>	<b>105.93</b>	<b>894.42</b>

**Resolved** – To approve payments, as presented (proposed Cllr Swan/seconded Cllr Thompson).

Signed.....Date.....

**21/247 Play Area** – It was noted the major overhaul of the roundabout was planned for early December. The length of time taken was due to difficulties in obtaining replacement parts. A request for a basketball post to be provided at the play area was not approved. There was a basketball post facility at the SRA.

**21/248 Community Safety** – There appeared to be vehicles turning around on the Green at the end of the no-through road at the back of the Green. This would be monitored to see if action was required, as in wet times, it may result in the ground being rutted, which may increase the risk of tripping.

**21/249 Correspondence** – The following correspondence was received and noted: -

- (a) Letter from applicant of planning application 21/03886 - 51 Southgate.
- (b) Came & Company Local Council Insurance rebranding to Gallagher on 4<sup>th</sup> October, 2021.
- (c) National Association of Local Councils (NALC) – Chief Executive’s Bulletin – 21<sup>st</sup> September, 2021.
- (d) NALC – Chief Executive’s Bulletin – 28<sup>th</sup> September, 2021.
- (e) ERNLLCA - Training - Being a Good Councillor Part 1 & 2.
- (f) ERNLLCA - Training - Managing Grievance.
- (g) Beverley & North Holderness Internal Drainage Board - Notice of Conclusion of Audit for Annual Governance & Accountability Return year ended 31<sup>st</sup> March, 2021.
- (h) NHS East Riding Clinical Commissioning Group 21<sup>st</sup> September, 2021 Newsletter.
- (i) East Riding Residents' Communication Consultation.
- (j) Letter from Friends of Hunmanby Railway Station to Hutton Cranswick In Bloom.
- (k) Confirmation that the Council’s Insurance Policy has been renewed.
- (l) Letter from Fisher German LLP - National Grid Electricity Transmission – Scotland to England Green Link 2(SEGL2) – Proposed HVDC Cable Route.
- (m) SEGL2 – Draft Licence Agreement – update from Agent. It was **Resolved** to accept recommendations from the Agents in respect of the SEGL2 Draft Licence Agreement (proposed Cllr Richardson /seconded Cllr Thompson).
- (n) ERNLLCA - East Riding District Committee Meeting 21<sup>st</sup> October, 2021.
- (o) Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – October, 2021 Issue.
- (p) SEGL2 – letter from Carter Jonas and response from Agent.
- (q) Request for permission to dig grass verge/the Green to carry out drainage works.
- (r) The Queen's Platinum Jubilee Beacons – 2<sup>nd</sup> June, 2022 – letter from Pageantmaster.
- (s) Running Successful Events for 2021 and beyond - Webinar – 3<sup>rd</sup> November, 2021.
- (t) Main Street, Cranswick - Northern Powergrid - Necessary Network Upgrade -1<sup>st</sup> November, 2021.
- (u) NALC - Newsletter – 20<sup>th</sup> October, 2021.
- (v) ERNLLCA - Newsletter – October, 2021.
- (w) ERNLLCA - Training - Breakthrough Communications.

It was noted an Act of Remembrance at the War Memorial was planned for Sunday, 14<sup>th</sup> November at 12.15pm.

**21/250 Next Meeting** – 24<sup>th</sup> November, 2021, at the W.I. Hall, Cranswick commencing at 7 pm.

**21/251 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved** – That the public were invited to leave the meeting (proposed Cllr Richardson/seconded Cllr Thompson).

**21/252 Agricultural holdings’ tenancies** – It was noted the Agent had put in place a new Agreement.

There being no further business, the meeting closed at 8.15 p.m.

Signed.....Date.....