

## Hutton Cranswick Parish Council

**Minutes of the Meeting of the Parish Council, held on the 15<sup>th</sup> December, 2021.**

**The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.**

**Present:** Councillors: Alderton, Holtby, Kelly, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson. Cllr Ingham (min. 21/278 onwards) Parishioners present: 2. The Clerk recorded the minutes.

**21/275 Apologies:** Councillors: Lock, Poolford, Wilkinson. Ward Councillors: Dewhirst, Evison, Owen.

**21/276 Declaration of Pecuniary and Non-Pecuniary Interests: –**

Cllr Mrs Simpson Item No 10 Minute 21/283(b) – Non-pecuniary – HCSRA Committee Member.

**21/277 Minutes – Resolved** – That the minutes of the meeting of the Council held on the 24<sup>th</sup> November, 2021 be approved and signed as a correct record (proposed Cllr Thompson/seconded Cllr Alderton).

**21/278 Membership** – East Riding of Yorkshire Council had notified the Council that the current vacancy could be filled by co-option. An application had been received from a resident to join the Council. It was **Resolved** to co-opt Lynda Ingham (proposed Cllr Richardson/seconded Cllr Mrs Simpson).

Cllr Ingham signed the Declaration of Acceptance of Office and joined the meeting.

**21/279 Financial Monitoring** – The latest financial position and a bank reconciliation were noted.

**21/280 Precept 2022-23** – East Riding of Yorkshire Council had still to confirm the final 2022-23 tax base for Hutton Cranswick Parish Council. The Cabinet had requested an amendment to the calculation of the 2022-23 council tax base for the whole area of East Riding of Yorkshire Council, to include the continuation of the council tax discount available to special constables. The final tax base would be reported to the January meeting.

Councillors reviewed the latest financial monitoring for 2021-22 and considered the assumptions for future budgets. The Council had made considerable financial commitments to improve facilities in the village. Councillors considered the Precept Demand should be set at a level that would preserve the Council's ability to continue to provide improvements, maintain its facilities and to sustain a strong financial standing.

It was **Resolved** to submit a Local Precept Demand of £38,000.00, for the financial year ending 31<sup>st</sup> March, 2023, to the East Riding of Yorkshire Council (proposed Cllr Thompson/seconded Cllr Swan).

**21/281 Planning Matters** – The following decisions were noted:

- (a) **21/03548/PLF:** Erection of an extension, to provide additional retail space to existing garden centre at Cranswick Nursery and Garden Centre, Burn Butts Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9JN – Full Planning Permission – Approved 6 Conditions.
- (b) **21/03961/PLF:** Erection of an extension to existing cattle shed at Scurf Dyke Farm, Watton Carrs Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9RD – Full Planning Permission – Approved 5 Conditions.
- (c) **21/04052/TCA:** HUTTON CONSERVATION AREA - Fell 1 no. Himalayan Birch, 1 no. Silver Birch tree and 1 no Crab Apple tree due to affecting other trees in the garden; Fell 1 no. Plum tree due

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to being damaged at The Old Vicarage, 1 Howl Lane, Hutton, East Riding of Yorkshire, YO25 9QA - Tree Works in Conservation Areas – Raised no objections.

### 21/282 Planning Applications:

- (a) **21/03591/PLF:** Erection of single and two storey extension including entrance canopy and construction of pitched roof over existing dormer window to front and replacement of first floor window to side at 8 Howl Lane, Hutton, East Riding of Yorkshire, YO25 9QA – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Sibley-Calder/seconded Cllr Teare).
- (b) **Planning Applications – Resolved** – That each application received with a deadline for comments before the next parish council meeting, was to be considered via e-mail (hard copy). If no objection was received on the application, the Council’s comments was to be recorded as ‘No Objection’. If an objection was raised on the application, then an extra-ordinary meeting was to be arranged to make a decision on the application, unless a consensus was reached as to the grounds for the objection. Decisions on all applications, as above, would be recorded at the January, 2022 meeting (proposed Cllr Richardson/seconded Cllr Sibley-Calder).

### 21/283 Representatives reports

(a) **In Bloom** – Cllr Mrs Simpson reported; Driffield Wolds Weekly covered the COVID Resilience Awards; sales at the Craft Fair realised a small profit; plan to continue membership of the Yorkshire Coast Community Rail Partnership; and RHS Yorkshire In Bloom aim to return face to face judging in 2022.

(b) **SRA** – Cllr Mrs Simpson reported; the recent Quiz Nights had raised almost £1000; there was only one weekday evening which was not booked regularly; the design of the new build was being reviewed; considering the idea of a Green Gym; new ways of fund raising were being explored; and the SRA was receptive to joint events with the Parish Council to celebrate the Queen’s Platinum Jubilee.

**21/284 Cluster Meetings – Resolved** – to support the re-introduction of Cluster meeting arranged by Ward Councillors (Cllr Richardson/seconded Cllr Thompson).

**21/285 East Riding of Yorkshire Council’s Overview and Scrutiny Team Committees 2022-23 – Resolved** – To put forward the suggestion that the Committee look at the process undertaken in preparing the information contained in the 2021 Draft East Riding Local Plan Update Consultation documentation (proposed Cllr Thompson/seconded Cllr Teare).

**21/286 Insurance Policy** – The adjustment to the Sums Insured for Street Furniture was noted.

**21/287 Use of the BT Phone Box, Cranswick** – Cllr Sibley-Calder was to present a proposal, to a future meeting, for using the box as the location for a book exchange facility.

**21/288 Local Government Associated Corporate Peer Challenge for the East Riding of Yorkshire Council (ERYC)** – Cllr Thompson had participated in the Challenge together with councillors from five other parish councils. Councillors had expressed disappointment in the lack of and the poor quality of communication given by ERYC, in particularly in relation to planning applications. However, communication appeared to improve if local councils could foster a working relationship with ERYC officers.

The outcome of the Challenge was to be published in January, 2022.

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**21/289 Play Area** – It was noted that the roundabout had been repaired.

**21/290 To approve payments:**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3750	Hutton Cranswick WI	Hire of Hall	12.00		12.00
3751	SLCC	Annual subscription (21/126(e))	112.00		112.00
3752	Campaign to Protect Rural England (CPRE)	Annual subscription: 14/01/2022 - 13/01/2023 (21/126(b))	36.00		36.00
3753	T. Eling Landscapes and Garden Services	Cutting Greens - 08/11/2021.	157.00	31.40	188.40
3754	Opus Energy	Pond : Electricity standing charge: 07/11/2021 to 06/12/2021.	13.91	0.70	14.61
3755	G R Walkington	Refund for overpayment of allotment rent	10.00		10.00
3756	Peter Strawson Limited	Supply and delivery of Christmas tree to The Green	458.33	91.67	550.00
3757	HMRC	PAYE/NIC Liability - 06/10/2021 - 05/01/2022	286.60		286.60
3758	S. Sanderson	Salary and expenses	400.24		400.24
<b>Total</b>			<b>1486.08</b>	<b>123.77</b>	<b>1609.85</b>

**Resolved** – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Thompson).

**21/291 Additional payments received after the publication of the agenda: –**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3759	Autela Payroll Services Limited	Payroll process 01/10/2021 - 31/12/2021	42.00	8.40	50.40
3760	S.J Danby Ltd	Play Area - replacement of mechanics of roundabout (21/222).	1784.18	356.84	2141.02
<b>Total</b>			<b>1826.18</b>	<b>365.24</b>	<b>2191.42</b>

**Resolved** – To approve the payments, as presented (proposed Cllr Teare/seconded Cllr Sibley-Calder).

**21/292 Correspondence** – The following correspondence was received and noted: -

- (a) Receipt of a Festive Lighting Permit for the 2021-22 Season.
- (b) Update from Newbald Parish Council re ERYC's Relationship with Town and Parish Councils.
- (c) NHS East Riding of Yorkshire Clinical Commissioning Group – November, 2021 Newsletter.
- (d) National Association of Local Councils (NALC) – Chief Executive's Bulletin – 23<sup>rd</sup> November, 2021.
- (e) NALC – Chief Executive's Bulletin – 29<sup>th</sup> November, 2021.
- (f) Road Closure between 2-12 Hutton Road from 10<sup>th</sup> January 2022 - road crossing and sewer connection.
- (g) Thanks, from the Group Scout Leader re permission to hold Tree Lighting on The Green.
- (h) Avian Influenza awareness.
- (i) East Riding and Northern Lincolnshire Local Councils Association – Newsletter, December, 2021.
- (j) Insurance Company Communities Newsletter.
- (k) NALC – Chief Executive's Bulletin – 6<sup>th</sup> December, 2021.
- (l) Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – December, 2021.
- (m) Town and Parish Councils -Joint Local Access Forum Agenda – 15<sup>th</sup> December, 2021.
- (n) East Riding Safeguarding Children Partnership – Keeping children safe is everybody's responsibility.
- (o) Prime Ministers Announcement of Plan B update (a) Head of Legal and Democratic Services (b) NALC.

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**21/293 Meeting dates for 2022** – The following timetable was noted.

<u>Month</u>	<u>Ordinary Meetings</u>	<u>Annual Council Meeting</u>	<u>Annual Parish Meeting</u>
January	26th January, 2022		
February	23rd February, 2022		
March	23rd March, 2022		
April	27th April, 2022		
May	25th May, 2022	25th May, 2022	25th May, 2022
June	22nd June, 2022		
July	27th July, 2022		
August	No meeting		
September	28th September, 2022		
October	26th October, 2022		
November	23rd November, 2022		
December	21st December, 2022		

**21/294 Next Meeting** – 26<sup>th</sup> January, 2022, at the W.I. Hall, Cranswick commencing at 7 pm.

**21/295 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved** – That the public were invited to leave the meeting (proposed Cllr Richardson/seconded Cllr Thompson).

**21/296 Staffing Review** – The Clerk left the meeting. Councillors noted the outcome of the review on the performance and the work of the Clerk.

The Chairman wished everyone a Merry Christmas and a Happy New Year.

There being no further business, the meeting closed at 7.45 p.m.

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