

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 23rd March, 2022.
The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Alderton, Holtby, Kelly, Lock, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare. Parishioner: 1. The Clerk recorded the minutes.

22/048 Apologies: Councillors: Ingham, Thompson, Wilkinson. Ward Councillors: Evison, Dewhirst, Owen.

22/049 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Alderton Items 13/16 Minutes 22/59/62 Non-pecuniary – In-Bloom/Bulletin Team Member.

Cllr Kelly Item 9(c) Minute 22/55 (c) Pecuniary – Spouse of Applicant.

Cllr Mrs Simpson Items 10(a)/13/ Minutes 22/56(a) /59– Non-pecuniary – In-Bloom Member.

Cllr Mrs Simpson Items 10(b)/17 Minutes 22/56(b)/63 – Non-pecuniary – SRA Committee.

Cllr Teare Items 13/16 Minutes 22/59/62 Non-pecuniary – In-Bloom/Bulletin Team Member.

22/050 Minutes – Resolved – That the minutes of the meeting of the Council held on the 23rd February, 2022 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Poolford).

22/051 Financial Monitoring – The year-end outturn; a list of all payments, receipts, payments to the Clerk, the VAT to be re-claimed in the last 6 months; bank account statements and a bank reconciliation, were noted.

22/052 2022-23 Budget – A review of the Budget was noted.

22/053 Reserves – A detailed report from the Clerk recommending a level of reserves was considered.

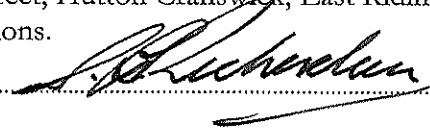
Total - General Reserve	19078
Earmarked Reserves	
New footpath/cycle way project connecting Station Road to SRA	36000
Total - Earmarked Reserves:	36000
Total Reserves	55078

It was Resolved to approve the level of Reserves, as presented. Any adjustment required as a result of year end bank balances, would be applied to the General Reserve (proposed Cllr Poolford/seconded Cllr Alderton).

22/054 Planning Matters – The following decisions were noted:

(a) 20/03477/PLF: Installation of additional external flue (AMENDED PLANS) at Hutton Cranswick Fisheries, 21 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR – Full Planning Permission – Approved 5 Conditions.

(b) 22/00388/TCA: CRANSWICK CONSERVATION AREA - Crown reduce 1 no. Holly tree by 30% to stem excessive growth, allow more light into neighbour's garden and maintain the shape and overall structure at 34 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY - Tree Works in Conservation Area – No Objections.

Signed..........Date 27.04.22

(c) **22/00206/PLF:** Erection of a two storey and single storey extensions to rear, following demolition of existing single storey rear extension at 97 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – Approved 3 Conditions.

22/055 Planning Applications:

(a) **21/03386/OUT:** Outline - Residential development (access to be considered) at 51 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Outline Planning Permission – Noted that the application was to be determined by Committee.

(b) **22/00740/PLF:** Erection of a single storey extension to side at 14 Londesborough Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PL – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Sibley-Calder/seconded Cllr Alderton).

(c) **22/00738/PLF:** Erection of a porch to front at 5 Sycamore Crescent, Hutton Cranswick, East Riding of Yorkshire, YO25 9QJ – Full Planning Permission. Cllr Kelly left the room and took no part in the consideration of the application. It was **Resolved** not to object to the application (proposed Cllr Lock/seconded Cllr Swan).

22/056 Representatives reports

(a) **In Bloom** – The Group had entered the main “Yorkshire in Bloom” competition under Category C1 – Large Village. The judging criteria was listed as “Horticultural Achievement”, “Environmental Responsibility” and “Community Participation”. There was no Spring competition this year.

An invitation to enter the separate YIB “Best of Yorkshire 2022” competition was to be extended to any village group, business or private individual. This had been publicised in the April, 2022 Bulletin and the local newspaper. There was an entry fee of £25, with entries having to be submitted on line by 21st August, 2022. More information was available at www.yorkshireinbloom.co.uk/bestofyorkshire2022 . Information had been sent to the school.

Two new volunteers had joined the Group. A plant sale was to be held at the Bowls Club coffee morning on Tuesday, 12th April, 2022. Major work was to be carried out at the SRA in due course. The Group next meet on Friday, 22nd April, 2022.

(b) **SRA** – The Clubhouse continued to be well used. Plans were in hand to improve security, carry out some other minor improvements and prepare a proposal to improve the bar area.

The Cranswick Charity 10k run was to be held on Sunday, 31st July, 2022. Proceeds from the run would cover costs and support a runner’s entrance to the London Marathon, who was running for the MacMillan Charity. The SRA planned to hold a fund-raising event simultaneously.

Ideas for raising funds on the same day as the lighting of the Platinum Jubilee bonfire would be considered at the meeting in April, possibly to include the Have a Go event and publicise the New Build campaign.

(c) **Pond** – Cllr Sibley-Calder was carrying out regular removal of weed and removal of any litter from the pond.

(d) **Village Show** – The Show was on Saturday, 23rd July, 2022, on the Village Green, at 12pm to 4pm. A full programme of events would appear in the April Bulletin. Cllr Teare was finalising an event management plan.

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(e) Queens Platinum Jubilee – Progress on making arrangements to celebrate the Jubilee would appear in the April Bulletin. As part of The Queen's Green Canopy tree-planting initiative, it was **Resolved** to seek advice and recommendations, from an arboriculturist, on tree planting at the SRA (proposed Cllr Teare/seconded Cllr Richardson).

Ideas to produce a keep-sake as a lasting memory of the Jubilee were discussed. It was **Resolved** to explore the provision of a commemorative mug (proposed Cllr Teare/seconded Cllr Swan).

22/057 East Riding Community Governance Review – Community governance reviews consider whether parish councils should be created, dissolved or altered. East Riding of Yorkshire Council is to carry out a review of the entire East Riding in order to consider whether any changes are required to any of the parishes in the area. In relation to parishes, the review can make a number of recommendations relating to whether: (a) New parishes should be constituted, (b) The areas of existing parish boundaries should be altered or existing parishes should be abolished, (c) Any changes should be made to electoral arrangements, to include the number of seats on a parish council or the boundaries of wards in those parishes that are warded and (d) Parishes should be grouped under a joint council or an existing grouping arrangement should be dissolved. It was **Resolved** to inform East Riding of Yorkshire Council that no change was required to the existing arrangements for Hutton Cranswick.

22/058 2021-22 National Salary Award – Noted the increase in costs. It was **Resolved** to adopt the 2021-22 National Salary Award for full time and part-time clerks agreed by the National Joint Council for Local Government Services (proposed Cllr Teare/seconded Cllr Sibley-Calder).

22/059 Village in Bloom – Resolved – To grant a request from the In-Bloom Team for the annual grant of £1200.00 (proposed Cllr Swan/seconded Cllr Poolford).

22/060 Annual Governance and Accountability Return (AGAR) for the year ended 31st March, 2022 – The JPAG Practitioners Guide 2021 and the instructions for completing the 2021-22 AGAR Return, including the statutory requirements for public rights were noted.

22/061 Village Walkabout 2022 – The East Riding of Yorkshire Council's Village Taskforce Team plan to visit the Village on the 3rd May, 2022. The 'Walkabouts' give the parish council an opportunity to identify routine work required within the built-up part of village, which is between village nameplates. The Taskforce carry out minor pothole repairs, street asset painting, sign repair/washing, and the cutting back of overgrown vegetation.

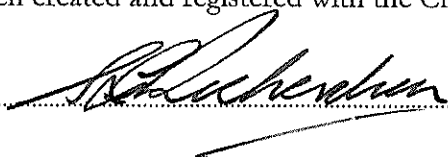
22/062 Bulletin – Resolved – To grant a request from the Bulletin Team for £3000.00 towards the financing of the 2022 Bulletin (proposed Cllr Sibley-Calder/seconded Cllr Swan).

22/063 SRA – Resolved – To grant a request from the SRA Committee for £5000.00 towards the maintenance at the SRA (proposed Cllr Swan/seconded Cllr Poolford).

22/064 Refurbishment to Street Furniture – Resolved – To carry out the programme of refurbishment, as presented, in the sum of £960.00. In addition, to inspect and undertake any works necessary to the metal seats at the side of the pond (proposed Cllr Mrs Simpson/seconded Cllr Sibley-Calder).

22/065 Village Show – At the last meeting Cllr Teare confirmed a charitable incorporated organisation (CIO) had been created and registered with the Charity Commission. The CIO had four founding trustees. Up to three

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Date 27.04.22

trustees could be appointed by the Parish Council. It was **Resolved** to appoint Cllrs Alderton, Sibley-Calder and Teare as Parish Council Trustees (proposed Cllr Richardson/seconded Cllr Holtby).

22/066 Gatehouse Lake – Resolved – That the minutes of the Gatehouse Lake Committee held on the 16th June, 2021 and the Gatehouse Lake Angling Club's AGM held on the 15th March, 2022, including an annual statement of income and expenditure for the period ending 15th March, 2022 be received.

Noted feedback from the Gatehouse Lake Committee Meeting held on the 8th March, 2022.

Cllr Poolford reported a solution had been found to a problem of water from the Lake causing some flooding to a neighbouring field.

22/067 Local Council Audit – The guidance for the 2021-22 year-end audit was noted.

22/068 Devolution Deal between East Riding of Yorkshire and Hull Councils – The Clerk was to provide further information on the proposed Deal.

22/069 Garden Allotments – It was noted that all plots had been let. The roadside dyke was to be cleaned out.

22/070 Play Area – The log of weekly inspections for 2022 was noted. It was **Resolved** to accept a quotation (£540.00) for repairs to the aero speed zip line (proposed Cllr Teare /seconded Cllr Poolford).


22/071 Payments:

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3776	Hutton Cranswick WI	Hire of Hall	12.00		12.00
3777	Peter Magee	Website maintenance and support 2022 (22/038); New page for SRA bookings.	980.00		980.00
3778	Opus Energy	Pond : Electricity standing charge: 7th February, 2022 to 6th March, 2022	14.12	0.71	14.83
3779	S. Sanderson	Salary and expenses	480.56		480.56
3780	HMRC	PAYE/NIC Liability - 06/01/2022 - 05/04/2022	306.80		306.80
3781	Autela Payroll Services Limited	Payroll - 01/01/2022 - 31/03/2022	42.00	8.40	50.40
3782	P.A. Watson	Repair No Parking sign on The Green	95.00		95.00
Total			1930.48	9.11	1939.59

Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Sibley-Calder).

22/072 Correspondence – The following correspondence was received and noted: -

- National Grid Electricity Transmission – Scotland to England Green Link 2(SEGL2) – Update from Fisher German.
- East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – Newsletter, February, 2022.
- National Association of Local Councils (NALC) – Chief Executive's Bulletin – 1st March, 2022.
- Sustainable Travel in Your Parish – funding opportunities were noted.
- Town and Parish Network Meeting – 16th and 17th March, 2022 – agenda and contact details.
- HM Government – COVID-19 Response - Living with COVID-19 – February, 2022.
- CPRE North and East Yorkshire March, 2022 E-Newsletter.
- East Riding of Yorkshire Clinical Commissioning Group, Parish Council Newsletter March, 2022.
- East Riding of Yorkshire and Kingston upon Hull Joint Local Access Forum – 16th March, 2022.
- Police - Driffeld and Rural Ward and East Wolds and Coastal Ward Update – March, 2022.

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- (k) NALC – Chief Executive’s Bulletin – 8th March, 2022.
- (l) The East Riding Housing Needs Survey – closes 22nd April, 2022.
- (m) Request to remind drivers to avoid damaging the verge when travelling on Howl Lane.
- (n) Pocklington Neighbourhood Plan Consultation.
- (o) East Riding selected for pilot to shape design of neighbourhoods.
- (p) Appointment of new ERNLLCA Executive Officer.
- (q) The Pensions Regulator – Automatic enrolment duties – confirmation of completion of re-declaration of compliance.
- (r) Request to promote the East Riding Design Guide Consultation.
- (s) Ørsted Hornsea Project Four - Notice of Hearings.
- (t) East Riding of Yorkshire Council - Commuted Sums Team- Annual User Survey – 2021-22.

22/073 Next Meeting – 27th April, 2022, at the W.I. Hall, Cranswick commencing at 7 pm.

There being no further business, the meeting closed at 7.55 p.m.

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Date..... 27.04.22