

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 27th April, 2022.

The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Alderton, Ingham, Kelly, Lock, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilkinson. Ward Councillor: Evison. Parishioners: Two.
The Clerk recorded the minutes.

22/074 Apologies: Councillors: Holtby, Poolford. Ward Councillors: Dewhirst, Owen.

22/075 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Ingham Item 10(a) Minute 22/083 (a) – Non-pecuniary – In-Bloom Member.

Cllr Mrs Simpson Items 10(a)(b) Minute 22/083(a) (b) – Non-pecuniary – In-Bloom Member/SRA Committee.

22/076 Minutes – Resolved – That the minutes of the meeting of the Council held on the 23rd March, 2022 be approved and signed as a correct record and noted a correction had been made to the minutes of the meeting held on the 23rd February, 2022 (minute number 20/047 changed to 22/047) (proposed Cllr Swan/seconded Cllr Alderton).

22/077 Public Participation – Both parishioners gave a brief outline to their strong objections to the amended access plans proposed for the residential development at 51 Southgate (21/03386/OUT) and urged the Parish Council to object to the application. The parishioners had made a formal objection to both the original application and the amended plans.

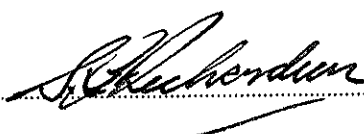
22/078 Financial Monitoring – The following were noted: -

- (a) The claim for VAT refund for the period ending 31st March, 2022 (£4983.83).
- (b) Section 137 Limit of Expenditure for 2022-23 (£16,131.78).
- (c) 2021-22 Final Outturn – Receipts and Payments and Bank Statements and Reconciliation.
- (d) Reserves as at 1st April, 2022 (£55,132.94).
- (e) Receipt of Employees P60 End of Year Certificate to 5th April, 2022 for the Clerk.
- (f) 2022-23 Budget – Month 1 – Payments, Receipts, Variances and Bank Statements and Reconciliation.

22/079 Internal Audit 2021-22 – Resolved to receive (a) a signed Annual Internal Report 2021-22, (b) the internal audit report and noted (c) the adjusted Receipts and Payments Summary and how to treat lost and damaged cheques, as recommended by the auditor and (d) that the auditor considered the accounts continued to be well maintained and no matters arose that needed to be drawn to the attention of the Council (proposed Cllr Swan/seconded Cllr Thompson).

22/080 Internal Auditor – Alan Johnson had notified the Council of his retirement. The Council considered a proposal from a local auditor, Public Sector Audit (Richard Dixon). Richard was noted for his audit experience and currently undertook audits for ERNLLCA, the Local Council Association and 36 local Councils. The audit programme proposed was in accordance with the requirements of the Governance and Accountability for Local Councils. It was **Resolved** to appoint Public Sector Audit as the internal auditor for 2022-23 (proposed Cllr Thompson/seconded Cllr Teare).

Signed.....



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22/081 Planning Matters – The following decisions were noted:

- (a) **21/03192/PLF:** Conversion and alterations from 4 redundant farm buildings to 3 holiday accommodation units and a games room/hot tub with changing facilities, construction of car parking spaces, erection of 2.0m high boundary walls and 1.5m high/1.0m high post and rail fencing with gates; Construction of a pond with 1.2m high bund; Demolition of redundant farm buildings at Land East of Rotsea Manor Farm, Rotsea Lane, Rotsea, East Riding of Yorkshire, YO25 9QG – Full Planning Permission – Approved 20 Conditions.
- (b) **22/00217/PLF:** Erection of a poultry house and feed bin to replace poultry house destroyed by fire (House 4) at Bell Mills Farm, Skerne Road, Driffield, East Riding of Yorkshire, YO25 6XN – Full Planning Permission – Approved 4 Conditions.
- (c) **22/00440/PLF:** Erection of a detached garage to side at 2 Ash Grove, Hutton Cranswick, East Riding of Yorkshire, YO25 9RL – Full Planning Permission – Approved 3 Conditions.
- (d) **21/04678/VAR:** Variation of condition 15 (approved plans) of planning permission 18/00455/PLF (Erection of 16 dwellings with associated garages and infrastructure), to allow change in garage design for plots 6,7 & 8 and attached garages for plots 10 & 11 at Land and Buildings, Rear of 99 Main Street, Hutton Cranswick, East Riding of Yorkshire – Variation of Condition – Approved 13 Conditions.

22/082 Planning Applications:

- (a) **21/03386/OUT:** Outline - Residential development (access to be considered) (Amended access plans) at 51 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Outline Planning Permission – **Resolved** to confirm the Council's objection to the application, as the proposed amended access plans do not sufficiently mitigate the safety concerns. There remains a high risk to road users and pedestrians due to the lack of visibility around a blind corner and the narrowness of the road (proposed Cllr Teare/seconded Cllr Thompson).

Cllr Evison was to make the planning officer and highways engineer aware of the concerns raised by residents and the Parish Council.

22/083 Representatives reports

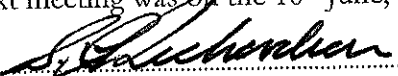
- (a) **In Bloom** – A Committee meeting was held on 22nd April, 2022 in the SRA Clubhouse.

Both a plant sale held at the Bowls Club, coffee morning and doorstep sales of plants had proved successful. The annual insurance premium had been paid. Funds had allowed the purchase of five oak whisky half barrels to replace the wooden planters at the W.I. Hall, with two bought by the W.I. The area around the W.I. Hall would be revamped by mid-May. Planting of containers at Laburnum Avenue/Beech View, Southlands and various areas at the SRA had been reviewed, resulting in an agreed programme of planned improvements.

The group was focussing on; planting perennials; the purchase a variety of red, white and blue annuals for certain areas, as a Platinum Jubilee Tribute; identifying areas for bunting and flags; and a revamp at the Station adjacent to the shelter on the Scarborough platform.

The date for the Yorkshire in Bloom 2022 Judging was still to be determined, in the meantime a portfolio and itinerary for the Judges was being prepared.

The next meeting was on the 10th June, 2022, at the SRA clubhouse.

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It was agreed to plant a silver birch tree on Hutton Green to commemorate the Queen's Platinum Jubilee (proposed Cllr Mrs Simpson/seconded Cllr Thompson).

(b) SRA – At the SRA committee meeting on the 5th April, 2022, two new members were co-opted onto the committee to be confirmed at the next AGM. The committee acknowledged receipt of the £5000 grant from the Parish Council, an email of thanks had been sent.

Wooden panels around the Astroturf pitches were to be replaced and three new doors were to be fitted at the pavilion. Replacement of the wooden sleeper edging at the SRA entrance were being investigated. Some refurbishment of the bar area was planned to improve facilities in the short term, pending the completion of the new build.

Arrangements for the Queens Jubilee celebrations and the lighting of the bonfire on the 2nd June, 2022 was progressing well with many activities planned similar to the 'Have a Go' night. The 10K fundraising event in July, 2022 was also taking shape, many activities were being planned at the SRA, including a raffle with proceeds being shared between the SRA and the London Marathon.

The next SRA committee meeting was on 13th May, 2022 at the clubhouse.

(c) Pond – A suggestion from Cllr Sibley-Calder to plant native water lilies, estimated at £90.00, at the slipway and an area opposite the seats was agreed (proposed Cllr Richardson/seconded Cllr Alderton).

(d) Village Show – The next Show Committee was on the 4th May, 2022. Cllr Teare reported Janet Foreman had agreed to use the garage showroom to hold a monthly Craft and Produce Market on the 4th Saturday of every month until November, 2022 with any monies generated donated to the village show account.

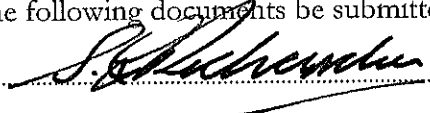
(e) Queens Platinum Jubilee – Cllr Teare circulated an article that was to appear in the May Bulletin that gave a summary of what was happening in the village to celebrate the Jubilee. Good progress had been made on the two ideas agreed at the last meeting. Confirmation of the order placed for £1645.00 for 500 keep-sake commemorative mugs, as proposed by Cllr Teare and seconded by Cllr Alderton was agreed. On the 27th May, 2022, there was to be a tea party for school children at Forman's garage. It was planned for Councillors to present the children with the mugs at the party. There would also be around 250 mugs for sale at £5.00 each.

Cllrs Teare and Poolford had met an arboriculturist to explore the idea to create a new woodland area at the southern end of the SRA. It was **Resolved** to accept a quotation for £550.00, to draw up a scheme, a layout plan with a full plant schedule for the project (proposed Cllr Teare/seconded Cllr Thompson).

22/084 Annual Governance and Accountability Return (AGAR) 2021-22 – Following a review of the effectiveness of the system of internal control, it was **Resolved** to approve Section 1 - Annual Governance Statement 2021-22 (proposed Cllr Swan/seconded Cllr Thompson).

22/085 Annual Governance and Accountability Return (AGAR) 2021-22 – Following consideration of the 2021-22 AGAR guidance, close scrutiny of the draft Submission including supporting evidence, it was **Resolved** (proposed (Cllr Ingham/seconded Cllr Lock) to approve: -

- (a) Section 2 - Accounting Statements 2021-22,
- (b) the Explanation of Variances,
- (c) the Notice of Public Rights and Publication of Unaudited Return,
- (d) that the following documents be submitted to the External Auditor: -

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- (i) the Annual Governance and Accountability Return Sections 1, 2 and 3,
- (ii) a bank reconciliation as at 31st March, 2022,
- (iii) the Explanation of Variances,
- (iv) the notification of the commencement date of the period for the exercise of public rights and
- (v) the Annual Internal Audit Report 2021-22.

(e) that £1 be charged for a copy of the Annual Return.

22/086 Village Walkabout 2022 – The Village Taskforce Team would be requested to inspect the road and look at the danger caused by some overhanging trees on Stockbridge Lane and Cross Lane.

22/087 Request to hold a group exercise class on the Green – Resolved to grant permission for a 4-month period, subject to the trainer holding current public indemnity and professional indemnity insurance (proposed Cllr Teare/seconded Cllr Thompson).

22/088 Gift of sapling trees – Cllrs Poolford and Teare had taken delivery of the saplings and planted them at the allotments. The trees would be re-planted at the SRA as part of the Queen's Green Canopy tree-planting project.

22/089 Request to relocate litter bins away from seats on the Green and the play area due to smells caused by bags of dog waste being placed in the bins – It was agreed to explore (i) the cost of cleaning the bins (b) repositioning the bins and (iii) if the bins could be emptied more frequently.

22/090 Cluster Meeting for Parish Councils in the East Wolds and Coastal Ward – Ward Councillors had requested for topics to be considered at the Cluster meeting. It was agreed to put forward two questions (a) as there was considerable financial pressure on the East Riding of Yorkshire Council's Highways budget, what impact would this result in for road improvement/repairs for the village? and (b) in early 2021, Ward Councillors expressed serious reservations as to the benefits of entering into a Devolution Deal with Hull, currently there is strong support for such a Deal. What has changed to now support the Deal?

22/091 20 mph signs – East Riding of Yorkshire Council's Highways had confirmed the 20mph signs would be refurbished this year. It was noted that the Department for Transport manual stated that 20mph repeater signs were not necessary within a 20mph zone.

22/092 Devolution Deal between East Riding of Yorkshire and Hull Councils – Information received from a Ward Councillor was noted. Further information should be available following the May, 2022 Elections.

22/093 Garden Allotments – There was one vacant plot. A number of tenants had been reminded to tidy up their plot. It was **Resolved** to accept East Riding of Yorkshire Council's Pest Control quotation of £216.48 for a pest control service for a minimum of six visits to cover the period October, 2022 to March, 2023.

22/094 Play Area – The Council's aim to remove high and medium risks had been achieved as the annual inspection of the play park identified only a number of minor repairs classed as low or very low risk. Appropriate action was to be taken. The aero speed zip line had been repaired.

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Date 26.05.22

22/095 Payments:

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3783	Hutton Cranswick WI	Hire of Hall	12.00		12.00
3784	Hutton Cranswick in Bloom	Award of grant (22/059)	1200.00		1200.00
3785	Hutton Cranswick Bulletin	Award of grant (22/062)	3000.00		3000.00
3786	Hutton Cranswick Sports and Recreation Association	Award of grant (22/063)	5000.00		5000.00
3787	East Riding of Yorkshire Council	Salt Bin Maintenance Visits - 2021-22 Winter Season	344.00	68.80	412.80
3788	East Riding of Yorkshire Council	A4 copier paper	13.99	2.80	16.79
3789	ERNLLCA	Membership subscription to ERNLLCA and NALC (21/126(a))	798.82		798.82
3790	Beverley and North Holderness Internal Drainage Board	Agricultural Drainage Rates- period 01/04/2022 to 31/03/2023	98.76		98.76
3791	Opus Energy	Pond - Electricity standing charge period 07/03/2022 to 06/04/2022	14.37	0.72	15.09
3792	T. Eling Landscapes and Garden Services	Cutting Greens on 21/03/2022 (22/047); GHIL work to alleviate flooding	343.00	68.60	411.60
3793	S.Sanderson	Salary (£407) and expenses (£233.21 Printer toner)	601.34	38.87	640.21
3794	S.J. Danby Ltd	Play area - repairs to aero-speed zip line (22/070)	540.00	108.00	648.00
3795	A Johnson	Annual audit and report; Certification of Annual Return	315.00		315.00
Total			12281.28	287.79	12569.07

Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Ingham) and to note the receipt of the Payments Booklet for 2022-23 for the payment of the Council's PAYE obligations.

22/096 Additional payments received after the publication of the agenda: –

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3796	The Play Inspection Company Ltd	Play area - annual inspection	65.00	13.00	78.00
Total			65.00	13.00	78.00

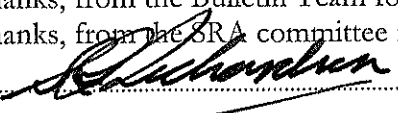
Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Thompson).

22/097 Community Safety – Ward Councillor Evison agreed to inform Highways of a problem of cars parked on and obstructing the pavement at the entrance to Reynards Close. It was noted the police had been informed of the problem.

It was noted that some children were climbing trees on the Green to a dangerous height.

22/098 Correspondence – The following correspondence was received and noted: -

- Letter from the Police and Crime Commissioner for Humberside regarding Community Payback.
- Information from Insurance Brokers regarding key considerations for Events.
- Survey on fast food litter in the East Riding.
- East Riding Safeguarding Children Partnership - Spring Newsletter.
- Notification re the East Riding of Yorkshire Council's Standards Committee Meeting – 5th April, 2022.
- National Association of Local Councils (NALC) – Chief Executive's Bulletin – 29th March, 2022.
- Lissett Wind Farm Community Fund - Open for applications.
- East Riding & Northern Lincolnshire Local Councils Association (ERNLLCA) Newsletter, March, 2022.
- Thanks, from the Bulletin Team for the £3000.00 grant.
- Thanks, from the SRA committee for the £5000.00 grant.

Signed.....  Date: 25.05.22

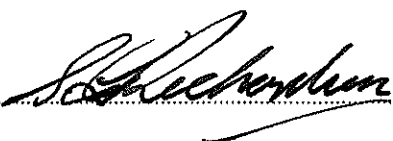
- (k) ERNLLCA East Riding District Committee meeting 21st April, 2022.
- (l) NALC – Chief Executive’s Bulletin – 22nd March, 2022.
- (m) NALC - Smaller Councils Committee - priorities and issues that face you as a smaller council.
- (n) Thanks, from Village In Bloom for the £1200.00 grant.
- (o) Police - Drifffield and Rural Ward and East Wolds and Coastal Ward Update – April, 2022.
- (p) NALC - General Briefing 1-22 Ukraine and Legal Topic Notes (8, 13 and 31).
- (q) Royal British Legion - The Queen’s Green Canopy project - Plant a Tree for the Jubilee Plaque.
- (r) Government response to Committee on Standards in Public Life update from East Riding of Yorkshire Council’s Head of Legal and Democratic Services.
- (s) Midsummer Spectacular Charity Concert to Celebrate the Platinum Jubilee - Drifffield Showground – 25th June, 2022.
- (t) Request to support the Yorkshire Wolds Music Festival.
- (u) BBC Radio Humberside Make A Difference Awards – nominations close on 29th April, 2022.
- (v) Invitation to join the Fields in Trust 2022 Annual General Meeting scheduled on 14th June, 2022.
- (w) SEGL2 - Non-Intrusive Survey Licence - update from Agent.
- (x) Ukraine - creating a support network of communities.
- (y) NALC Funding task and finish group - Sector Finance Survey, 2022.
- (z) Yorkshire Wolds Music Festival.
- (aa) Guidance from East Riding of Yorkshire Council’s Health, Safety and Licensing Service on Bouncy Castles and Similar Inflatable Devices Safety.

22/099 Next Meeting – 25th May, 2022, at the W.I. Hall, Cranswick commencing: -

- (a) 7.00 pm - Annual Parish Meeting,
- (b) 7.15 pm - Annual Meeting of the Parish Council,
- (c) 7.30 pm - Ordinary Meeting.

There being no further business, the meeting closed at 8.30 p.m.

Signed.....



Date.....

25.05.22