

## Hutton Cranswick Parish Council

**Minutes of the Meeting of the Parish Council, held on the 25<sup>th</sup> May, 2022.**

**The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.30 pm.**

**Present:** Councillors: Alderton, Holtby, Kelly, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Wilkinson. Ward Councillor: Evison. Parishioners: One  
The Clerk recorded the minutes.

**22/125 Apologies:** Councillors: Ingham, Lock, Thompson. Ward Councillors: Dewhirst, Owen.

**22/126 Declaration of Pecuniary and Non-Pecuniary Interests: –**

Cllr Mrs Simpson Items 10(a)(b) Minute 22/133(a) (b) – Non-pecuniary – In-Bloom Member/SRA Committee.

**22/127 Public Participation –** Cllr Evison reported the progress with East Riding of Yorkshire Council's Ground Maintenance Team and the Internal Drainage Board, in trying to resolve concerns received from a resident, as to the poor state of Holmes Dyke and the debris left from the dyke, where it runs alongside Stockbridge Lane.

**22/128 Village Walkabout 2022 –** The schedules of work following the walkabout were noted.

**22/129 Financial Monitoring –** The following were noted: -

- (a) A remittance from East Riding of Yorkshire Council (ERYC) for the first half of the Precept (£19,000.00).
- (b) A remittance from ERYC, following a successful bid from the Queens Jubilee Fund (£500.00).
- (c) East Riding & Northern Lincolnshire Local Councils Association (ERNLLCA) finance advice bulletins:
  - (i) VAT Note – Jubilee Events.
  - (ii) Payments for working from home.
  - (iii) Procurement Thresholds.
  - (iv) Use of red diesel by councils.
  - (v) Making Tax Digital – update.

(d) 2022-23 Budget - Month 2 - Payments, Receipts, Variances, Bank Statements/Reconciliation (£71,267.91).

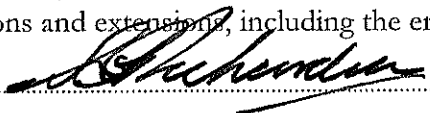
**22/130 Trees on Green – Resolved** to commission a repeat survey inspection of the trees on the Green, estimated at £550.00 (proposed Cllr Poolford/seconded Cllr Teare).

**22/131 Police update –** PCSO Chris Webster gave an overview of Police activity in the area, with combatting hare coursing being a priority over the recent weeks. In Cranswick, he had issued fines for illegal parking and incorrectly displayed number plates. Chris noted the Council had concerns over speeding and thefts from the allotments.

Chris suggested registering with [www.immobilise.com](http://www.immobilise.com). This was the UK's National Property register available to the public, free of charge for registration of property and personal possessions pre-loss/theft. Item records can then be easily updated to indicate they are lost or stolen, alerting police and helping prevent unauthorised trade.

**22/132 Planning Matters –** The following decisions were noted:

- (a) **22/00483/VAR:** Variation of condition 4 (approved plans) of planning permission 18/00937/PLF (Alterations and extensions, including the erection of single storey extension to side, following removal of

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existing garage/utility and erection of single storey extension to rear, following removal of existing outbuilding), to allow for design modification at Ivy House Farm, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Variation of Condition – Approved – 3 Conditions.

**(b) 22/00563/PLB:** Alterations and extensions, including the erection of single storey extension to side, following removal of existing garage/utility, erection of single storey extension to rear, following removal of existing outbuilding and installation of timber French doors and windows (AMENDED SCHEME 18/00938/PLB) at Ivy House Farm, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Listed Building Consent – Approved – 3 Conditions.

**(c) 22/00740/PLF:** Erection of a single storey extension to side at 14 Londesborough Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PL – Full Planning Permission – Approved – 3 Conditions.

**(d) 22/00738/PLF:** Erection of a porch to front at 5 Sycamore Crescent, Hutton Cranswick, East Riding of Yorkshire, YO25 9QJ – Full Planning Permission – Approved – 3 Conditions.

## 22/133 Representatives reports

**(a) In Bloom** – There was still no definite date for the YIB Judging in July. The group was to participate in the next Craft and Produce Market at Foreman's Garage on the 28<sup>th</sup> May, 2022 with plants, hanging baskets, wall racks and pots for sale. Promises of assistance from Community Rail had still to be fulfilled. However, the group continued to work hard and made some improvements at the Station.

**(b) SRA** – Cllr Wilkinson reported the redesign of the new build was still to be finalised. There was a full programme of events to celebrate the Queens Platinum Jubilee, any more volunteers to help out would be welcomed. Arrangements were well advanced for the 10k charity run in July and the Classic Car event in August.

**(c) Pond** – Cllr Sibley-Calder had introduced native water lilies into the pond which would be located at the slipway and an area opposite the metal seats. The work of removing weed from the pond was progressing well.

**(d) Village Show** – The schedule had been issued for the Show Committee planned for the 23<sup>rd</sup> July, 2022. The work to register the Show, as a Charity, was progressing well.

**(e) Queens Platinum Jubilee** – Cllr Teare summarised the progress made in organising events to celebrate the Jubilee. A full programme of events was published in the June, 2022 edition of the Bulletin.

Year 5 and Year 6 at the Primary School had interviewed 14 villagers telling of their memories of previous Royal events including the Queen's Coronation. The stories would appear in the Souvenir edition of the Bulletin.

27<sup>th</sup> May - Tea party for school children at Foreman's garage, where the Chairman will present year groups with the Jubilee keep-sake commemorative mugs. Of the 500 mugs, around 200 would be given to children up to the age of 11 with the remainder for sale.

Cllr Teare circulated to Councillors, an example of the commemorative mug and also a pin badge, a key fob key ring and a swivel key ring, all depicting the Queens Jubilee logo.

28<sup>th</sup> May - Jubilee Craft and Produce Market at Foreman's Garage.

2<sup>nd</sup> to 5<sup>th</sup> June - Memorabilia exhibition at St Peter's Church.

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2<sup>nd</sup> June - BBQ and Beacon Bonfire at the SRA. Cllr Teare was meeting representatives from Humberside Fire and Rescue Service to agree the arrangement for the Beacon Bonfire planned for the 2nd June at the SRA. The Chairman had agreed to light the bonfire.

4<sup>th</sup> June – An Open Afternoon with refreshments at the Hutton Cranswick Bowls Club.

5<sup>th</sup> June - A Parade around the Green at 11am. A temporary road closure had been applied for and granted. At midday, a Churches Together service will be held on the Green, followed by the Big Jubilee Picnic.

The Chairman thanked Cllr Teare.

**22/134 Holmes Dyke, Stockbridge Lane** – The update from Cllr Evison in the public participation session was noted. Site visits had been arranged with East Riding of Yorkshire Council to assess the concern raised, a principal drainage engineer was to meet Cllr Poolford and a grounds maintenance manager to meet the clerk.

**22/135 Community advertising on the Council's Bus Shelters** – Resolved that Cllr Teare makes enquiries with East Riding of Yorkshire Council to establish the approval process, to allow community advertising on Parish Council bus shelters (proposed Cllr Richardson/seconded Cllr Alderton).

**22/136 Play Area** – Resolved to accept a quotation of £69.95 to carry out the annual inspection of the play area in 2023 (proposed Cllr Swan/seconded Cllr Mrs Simpson). The log of weekly inspection was noted. Playscheme had been requested to consider the issues raised in the annual inspection report.

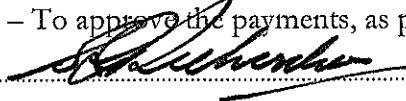
**22/137 Garden Allotments** – There remained one vacant plot. Some allotment holders had been reminded to tidy up their plot. Three redundant tractor tyres had been donated to the school. There was still a problem with rats. An area used as a compost heap was to be evened out. Cllr Poolford proposed that an additional pest control contract be put in place with East Riding of Yorkshire Council at an estimated cost of £225.00. The proposal was seconded by Cllr Swan and unanimously agreed.

**22/138 Litter bin on the Green** – Progress in exploring measures to reduce the smell from the round litter bin located on the footpath that ran across the Green from Main Street to Southgate was noted.

#### 22/139 Payments:

| Cheque No    | Name                                    | Details  | Net of Vat     | VAT           | Total (including VAT) |
|--------------|---|--|----------------|---------------|-----------------------|
| Auto         | Dee Atkinson and Harrison               | FBT - Corpslanding - Management fee  | 91.00          | 18.20         | 109.20                |
| Auto         | Dee Atkinson and Harrison               | FBT - Beverley/Southburn Road - Management fee   | 332.50         | 66.50         | 399.00                |
| 3797         | Hutton Cranswick WI                     | Hire of Hall   | 12.00          |               | 12.00                 |
| 3798         | Gina Simpson                            | 2 leaflet dispensers: at the Cranswick map and the Station                                   | 19.84          | 3.96          | 23.80                 |
| 3799         | Opus Energy                             | Pond - Electricity standing charge period 07/04/2022 to 06/5/2022                            | 13.91          | 0.70          | 14.61                 |
| 3800         | East Riding of Yorkshire Council        | Garden allotments: Pest Control Contract 2022-23 (22/093)                                    | 216.48         | 43.30         | 259.78                |
| 3801         | S.Sanderson                             | Salary (£407) and expenses   | 407.00         |               | 407.00                |
| 3802         | P.A. Watson                             | Refurbishment of street furniture (22/064)   | 1060.00        |               | 1060.00               |
| 3803         | H&K Embroidery                          | 500 Queens Platinum Jubilee commemorative mugs (22/083c).                                    | 1645.00        | 329.00        | 1974.00               |
| 3804         | T. Eling Landscapes and Garden Services | Cutting Greens: 04 and 17/04/2022 (22/047).Maintenance at Centenary Wood and Gatehouse Lake. | 678.00         | 135.60        | 813.60                |
| <b>Total</b> |   |  | <b>4475.73</b> | <b>597.26</b> | <b>5072.99</b>        |

**Resolved** – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Poolford).

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**22/140 Additional payments received after the publication of the agenda: –**

| <u>Cheque</u> |                   |   |                   |              | <u>Total</u>      |
|---------------|-------------------|---|-------------------|--------------|-------------------|
| <u>No</u>     | <u>Name</u>       | <u>Details</u>                                    | <u>Net of Vat</u> | <u>VAT</u>   | <u>(including</u> |
| 3805          | Ian Sibley-Calder | Pond - purchase of 3 large water lilies (22/083c) | 74.98             | 14.99        | 89.97             |
| <b>Total</b>  |                   |   | <b>74.98</b>      | <b>14.99</b> | <b>89.97</b>      |

**Resolved** – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Teare).

**22/141 Community Safety** – Concern had been raised by a number of residents and the grass cutting contractor on the amount of dog poo on the Green. It was of particular concern, as children played on the Green and there were several events planned to take place on the Green in celebration of the Queens Platinum Jubilee.

Cllr Sibley-Calder referred to emails sent to Councillors and reported the defibrillator cabinet at the SRA had been damaged and was to be replaced on the 30<sup>th</sup> May, 2022, at a cost of £250.00. The action taken had unanimous support.

**22/142 Correspondence** – The following correspondence was received and noted: -

- (a) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) Newsletter April, 2022.
- (b) Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide March, 2022.
- (c) Advice from Insurance broker – use of the Green and climbing of trees (see minute 22/130).
- (d) Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – May, 2022.
- (e) ERNLLCA – retirement of Executive Officer.
- (f) Code of Conduct training by East Riding of Yorkshire Council's Monitoring Officer.
- (g) Newbald Parish Council – Communication with East Riding of Yorkshire Council.
- (h) NHS - East Riding of Yorkshire Clinical Commissioning Group - Parish Council newsletter April, 2022.
- (i) Summer Holiday Activities and Food Fund.
- (j) SEGL2 – update from the Agent on the intrusive survey access.
- (k) Update on the request to hold group exercise classes on the Green.
- (l) Environment Agency - Humber Strategy - Stakeholder Newsletter, May, 2022.

**22/143 Next Meeting** – 22<sup>nd</sup> June 2022, at the W.I. Hall, Cranswick commencing at 7.00 pm.

**22/144 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved** – That the public were invited to leave the meeting (proposed Cllr Swan/seconded Cllr Teare).

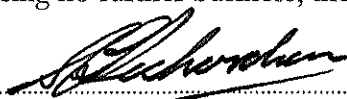
**22/145 Review of Contract Employment** – The Clerk left the meeting. Recent legislation had required a change in the treatment of holiday pay. The Council's payroll provider had suggested some minor alterations to the Clerk's contract of Employment.

A Finance Advice Note, from ERNLLCA, on Payments for working from home, was considered.

It was **Resolved** (a) to accept the suggested changes to the Clerk's Contract of Employment and (b) pay the clerk the latest homeworking allowance (proposed Cllr Richardson/seconded Cllr Swan).

There being no further business, the meeting closed at 8.30 p.m.

Signed.....



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