

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 25th January, 2023.

The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Alderton, Ingham, Kelly, Richardson (in the Chair), Mrs Simpson, Swan, Teare, Thompson, Wilkinson. Ward Councillor: Evison. The Clerk recorded the minutes.

23/001 Apologies: Councillors: Holtby, Lock, Poolford, Sibley-Calder. Ward Councillor: Dewhirst.

23/002 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Ingham - Item 10(a) Minute 23/008(a) – Non-pecuniary – In-Bloom Member.

Cllr Mrs Simpson -Items 10(a)(b) Minutes 23/008(a)(b) – Non-pecuniary – In-Bloom Member/SRA Committee

23/003 Minutes – Resolved – That the minutes of the meeting of the Council held on the 21st December, 2022, be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Ingham).

23/004 Financial Monitoring – (a) East Riding of Yorkshire Council had confirmed receipt of Hutton Cranswick Parish Council's precept demand form in the amount of £37,051.00 (b) the monitoring report, payments, receipts, variances, current account cashflow and bank statements and bank reconciliation (£111,023.41) as at month 10, were noted.

23/005 Owl Box – Resolved to accept the proposal from Cllr Kelly for a new post for the owl box to be installed at Centenary Wood in the sum of £50 (proposed Cllr Teare/seconded Cllr Alderton).

23/006 Footpath/Cycleway from Cranswick to Hutton (SRA) – Two potential routes had been considered to date. The first starting at the railway station car park and following the boundary with the railway line crossing through two landowners' fields and coming out at the track at the gatehouse lake and through to Rotsea Lane. Cllr Thompson had made some initial enquiries with one of the landowners and Northern Rail.

The second started at Eddlemere Lane and followed the public right of way that came out at Howl Lane. East Riding of Yorkshire Council had some general observations of the route, recognising it would be a significant undertaking to achieve a paved, lit cycleway link between Cranswick and the SRA sports field. It was confirmed that one of the Powers of Parish Councils was to provide light and maintain footpaths and bridleways. Some key matters to consider included; landowner consent; legal agreements; user support; infrastructure cost (an indicative budget in the region of £150,000.00) and maintenance and energy costs.

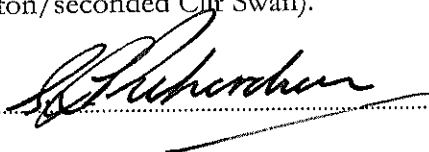
Cllr Evison agreed to explore if any grant funding was available for the Project.

Cllr Thompson agreed to consult with landowners.

23/007 Planning Application:

(a) **22/03995/PLF:** Erection of extension to house new biomass boiler with associated plant and silo, following removal of three existing biomass boilers, plant, silo and associated housings at Dignity Manufacturing Production, Unit 1, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE – Full Planning Permission – Resolved – Not to object to the application (proposed Cllr Alderton/seconded Cllr Swan).

Signed.....



Date.....22.02.23

(b) **22/03997/PLF:** Erection of extension to house new biomass boiler with associated plant and silo, following removal of two existing biomass boilers, plant, silo and associated housings at Dignity Manufacturing Production, Unit 2, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE – Full Planning Permission – Resolved – Not to object to the application (proposed Cllr Alderton/seconded Cllr Swan).

(c) **22/04058/VAR:** Variation of Condition 6 (approved plans) of planning permission 17/03306/PLF (Retention and change of use of temporary building used as home office to holiday accommodation, including alterations and installation of flue) to allow the use of a shallow pitched roof rather than a flat roof at 95 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Variation of Condition – Resolved – Not to object to the application (proposed Cllr Swan/seconded Cllr Ingham).

(d) **22/04085/PLF:** Erection of a storage shed in garden (Retrospective Application) at 95 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – Resolved – Not to object to the application (proposed Cllr Ingham/seconded Cllr Swan).

(e) **23/00041 HEDGE:** Hedgerow removal and replanting along the A164, Hutton Cranswick, East Riding of Yorkshire – Hedgerow Removal Notice – Resolved – Not to object to the application (proposed Cllr Thompson/seconded Cllr Swan).

23/008 Representatives reports: -

(a) **In Bloom** – Cllr Mrs Simpson had circulated the annual Report for 2022 which was noted. The In Bloom team held its AGM followed by an Ordinary Meeting on the 23rd January, 2023. The vacancy of treasurer was appointed at the AGM. The Ordinary meeting was well attended, with new volunteers being introduced to established team members. The team was to enter the Yorkshire in Bloom Large Village Category and encourage other businesses to enter the competition. Network Rail had some general maintenance to complete at the Station. It was agreed that a reminder letter be sent to Network Rail, from the Parish Council, reminding them of the outstanding work (proposed Cllr Ingham/seconded Cllr Kelly).

Cllr Mrs Simpson circulated the revised “Welcome to Hutton Cranswick” leaflet. It was noted two broken leaflet holders were to be replaced.

(b) **SRA** – An update from Cllr Ingham was noted.

23/009 The King’s Coronation Community Fund – East Riding of Yorkshire Council had made available a grant fund to support communities across the East Riding, which planned to organise activities to celebrate the Coronation of King Charles III in May 2023. Parish Councils were eligible to apply for funding. Applications would also be considered in partnership with other groups or organisations, providing the Parish Council was the lead applicant. The fund was to help with the costs of community events, street decorations, themed artwork, commemorative benches etc, up to a maximum of £500 and a minimum of £100 per project.

23/010 Bandstand on the Green – Resolved to accept a proposal from Cllr Teare to undertake a feasibility study for a bandstand on the Green. This would serve as a lasting memory to Her Late Majesty The Queen as well as a focal point and community facility for the village. The study would include a survey of opinion in the village, an investigation into the planning and statutory requirements, the design and cost of such a structure. There would be no cost to the Council in undertaking the study (proposed Cllr Teare/seconded Cllr Alderton).

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Date 22.02.23

23/011 KCOM to undertake works on The Green – Resolved to invite a representative from KCOM to the next meeting to explain the extent of the works to be covered by the proposed Wayleave (proposed Cllr Thompson/seconded Cllr Richardson).

23/012 Play Area – Guidance from the Council's insurance broker regards using a competent person for the fitting of consumables to play equipment was noted.

23/013 Queen's Canopy Project – New Woodland at the SRA – The Conservation Volunteers (TCV) had confirmed the planting of the Woodland was to be undertaken on the 30th and 31st January, 2023. The Event was promoted in the Driffield and Wolds Weekly, with volunteers welcome to come and help. The In Bloom Group was to give assistance. The SRA clubhouse would be available on the 30th January for refreshments.

23/014 Scotland to England Grid Link 2 (SEGL2) Project – Cllr Thompson had agreed to attend a Landowners Meeting. It was **Resolved** to submit the completed questionnaires on: land and drainage; and accommodation works and relevant farming information. A copy was to be provided to the Tenant for information (proposed Cllr Thompson/seconded Cllr Richardson).

It was noted there was an Information Event on 7th February, 2023.

23/015 Payments – £4,740.69

| <u>Cheque No</u> | <u>Name</u> | <u>Details</u> | <u>Net of Vat</u> | <u>VAT</u> | <u>Total (including VAT)</u> |
|------------------|---|--|-------------------|---------------|------------------------------|
| 3876 | Autela Payroll Services Limited | Payroll process 01/10/2022 - 31/12/2022 | 43.59 | 8.72 | 52.31 |
| 3877 | Hutton Cranswick WI | Hire of Hall | 20.00 | | 20.00 |
| 3878 | Opus Energy | Pond - Electricity standing charge/usage period 02/12/22 to 02/01/23 | 20.78 | 1.04 | 21.82 |
| 3879 | T. Eling Landscapes and Garden Services | Centenary Wood: Pruning and dead wood removal | 204.00 | 40.80 | 244.80 |
| 3880 | Business Stream | Garden allotments - water charge: 17/09/22 - 16/12/2022 | 44.36 | | 44.36 |
| 3881 | S. Sanderson | Salary | 450.44 | | 450.44 |
| 3882 | Ian Sibley-Calder | Expenses re purchase of consumables for defibrillators (22/299) | 248.95 | 49.79 | 298.74 |
| 3883 | BDS (Yorkshire) Ltd | Repairs to footpath from School to Main Street (22/281) | 3006.85 | 601.37 | 3608.22 |
| Total | | | 4038.97 | 701.72 | 4740.69 |

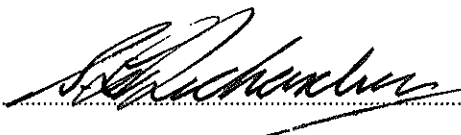
Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Alderton).

23/016 Additional payments received after the publication of the agenda: – £958.80

| <u>Cheque No</u> | <u>Name</u> | <u>Details</u> | <u>Net of Vat</u> | <u>VAT</u> | <u>Total (including VAT)</u> |
|------------------|---|---|-------------------|---------------|------------------------------|
| 3884 | East Riding of Yorkshire Council | Supply and install salt bin at Rotsea Lane (22/017) | 382.00 | 76.40 | 458.40 |
| 3885 | T. Eling Landscapes and Garden Services | Re-instate damage to The Green (22/300b) | 417.00 | 83.4 | 500.40 |
| Total | | | 799.00 | 159.80 | 958.80 |

Resolved – To approve the payments, as presented (proposed Cllr Thompson/seconded Cllr Wilkinson).

23/017 Community Safety – Resolved to accept an offer from Humberside Police to assist the Council to introduce the Community Speed Watch Scheme. The Scheme aimed to make the roads safer by altering driver behaviour to stay within the designated speed limits (proposed Cllr Teare/seconded Cllr Richardson).

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23/018 Correspondence – The following correspondence was received and noted: -

- (a) Household Support Fund for Oil Customers - YORSwitch Bulk Oil Scheme.
- (b) Emergency Temporary Traffic Regulation Order - Part of Southgate – 3rd to the 10th January, 2023.
- (c) My Community Alert - January 2023 edition of OUR NEWS.
- (d) Police - Driffeld and Rural Ward and East Wolds and Coastal Ward Update – January, 2023.
- (e) East Riding of Yorkshire Council's Town and Parish Council Communication Review Panel – Survey.
- (f) KCOM full fibre broadband coming to Hutton Cranswick.
- (g) Alleged illegal parking near the junction of Main Street, Cranswick and Southgate.
- (h) Thanks, from Driffeld School and Sixth Form for the donation towards the Twilight Bus Service.
- (i) The monthly inspection log of the Play Area.

23/019 Next Meeting – 22nd February, 2023, at the W.I. Hall, Cranswick commencing at 7.00 pm.

23/020 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved – That the public were invited to leave the meeting (proposed Cllr Richardson/seconded Cllr Swan).

23/021 Written Instructions to Land Agent – The Royal Institution of Chartered Surveyors (RICS) updated regulations required its members to have written instructions from their customers. The Agent had requested the Parish Council to re-affirm their existing Agreement. It was **Resolved** to sign the Terms of Agreement as Managing Agent for the farming allotments, as presented (proposed Cllr Richardson/seconded Cllr Thompson).

23/022 Annual Leave – Resolved to approve a request from the Clerk for annual leave in 2022-23 and 2023-24, as presented (proposed Cllr Teare/seconded Cllr Alderton).

23/023 Centenary Wood – Perimeter Fencing – Five companies had been invited to submit a costed proposal for undertaking repairs to the perimeter fence. Of the three submissions received Contractor A; offered a more comprehensive and detailed proposal; had considerable experience in undertaking the scale and type of work that was needed to make good the fence; had a reputation for delivering work to a high standard; and had previously carried out work to the satisfaction of the Council. The Clerk confirmed that the cost would be contained within the original budget total payment figure. It was **Resolved** to accept an estimate from Contractor A in the sum of £9125.00 (proposed Cllr Thompson/seconded Cllr Teare).

Part of the fence was within the Hutton Conservation Area. Advice on any permission to commence the work was awaited from the planning authority.

There being no further business, the meeting closed at 8.25 pm.

Signed.....



Date.....

22.02.23