

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 22nd February, 2023.
The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Alderton, Holtby, Kelly, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson. Ward Councillor: Evison. KCOM: 2; Community Speed Watch Coordinator: 1.
 The Clerk recorded the minutes.

23/024 Apologies: Councillors: Ingham, Lock, Wilkinson. Ward Councillor: Dewhirst.

23/025 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Mrs Simpson - Items 10(a)(b) Minutes 23/032(a)(b) - Non-pecuniary - In-Bloom Member/SRA Committee.

Cllr Mrs Simpson - Item 14 Minute 23/036 - Non-pecuniary - In-Bloom Member.

Cllr Thompson - Item 9(a) Minute 23/031(a) - Non-pecuniary - Family Member of Scurf Dyke Farm.

23/026 Minutes – Resolved – That the minutes of the meeting of the Council held on the 25th January, 2023, be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Alderton).

23/027 Financial Monitoring – The monitoring report, payments, receipts, variances, current account cashflow and bank statements and bank reconciliation (£110,081.94) as at month 11, were noted.

23/028 KCOM – Representatives from KCOM gave an overview of the future installation programme for the village and, in particular, outlined the extent of the works to be undertaken on The Green covered by the proposed Wayleave considered at the last meeting. KCOM recognised the importance to cause minimum disruption and reinstate any damage done to The Green. The Chairman thanked KCOM for their attendance.

It was **Resolved** to permit the installation of KCOM apparatus and the Clerk sign the Wayleave, as presented (proposed Cllr Poolford/seconded Cllr Swan).

23/029 Parish Elections on the 4th May, 2023 – Guidance on the election process received from East Riding of Yorkshire Council's Electoral Services Manager was noted. The guidance was published in The Bulletin and was to be posted on social media.

23/030 Planning Matters – The following decisions were noted:

(a) 22/03886/PLF: Erection of a single storey extension to the rear, following removal of existing conservatory at 57 Laburnum Avenue, Hutton Cranswick, East Riding of Yorkshire, YO25 9QH – Full Planning Permission – Granted - 4 Conditions.

(b) 22/03995/PLF: Erection of extension to house new biomass boiler with associated plant and silo, following removal of three existing biomass boilers, plant, silo and associated housings at Dignity Manufacturing Production, Unit 1, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE – Full Planning Permission – Granted - 2 Conditions.

(c) 22/03997/PLF: Erection of extension to house new biomass boiler with associated plant and silo, following removal of two existing biomass boilers, plant, silo and associated housings at Dignity Manufacturing Production, Unit 2, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE – Full Planning Permission – Granted - 2 Conditions.

Signed.....



Date. 22. 02. 23

23/031 Planning Applications:

(a) 23/00049/STVAR: Variation of Condition 6 (planting) and Condition 11 (approved plans) of planning application 22/01822/STVAR - Variation of Condition 6 (hedgerows), Condition 9 (foul and surface water drainage) and Condition 11 (approved plans) of planning permission 21/03060/STVAR (Variation of Condition 10 (approved plans) of planning permission 19/04321/STPLF - Construction of a solar farm and battery storage facility, together with all associated works, equipment and necessary infrastructure) at Land North East of Eastfield Farm, Stockbridge Lane, Cranswick, East Riding of Yorkshire, YO25 9RB – Strategic – Variation of Conditions – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Poolford).

(b) 22/02539/STPLF: Hybrid application consisting of: (a) Full planning permission for the erection of fuel filling station (sui generis), erection of a commercial unit (B8 use), extension and external alterations to two agricultural buildings to allow use as commercial units (E and B8 uses respectively), erection of visitor centre with café and educational space (sui generis) with associated access and parking, (b) Outline erection of drive-thru restaurant (sui generis/E uses) with associated parking (all matters reserved), following demolition of existing buildings at Kelleythorpe Farm, Driffield Road, Kelleythorpe, East Riding of Yorkshire, YO25 9DW – Strategic – Full Planning Permission. Following considerable debate, it was **Resolved** – Not to object to the application (proposed Cllr Teare/seconded Cllr Poolford).

23/032 Representatives reports: -

(a) In Bloom – The Village had entered the annual Yorkshire in Bloom Competition for 2023 in the Large Village Category with judging planned between 1st and 16th July, 2023. Other village businesses and youth organisations had been encouraged to enter into their relevant categories.

The Bulletin has an article encouraging would-be community participants to consider planting more pollinator-friendly plants to encourage bees, hover flies and other insects, as recommended by last year's judges.

The Coronation planting theme was to be sustainability.

A new Treasurer had been appointed.

There was an opportunity for volunteers to plant up and maintain two areas of the village – the tubs outside the Club House at SRA and the four rectangular metal containers in Hutton Road. A working party planned to clear and re-plant where necessary the entrance beds to the SRA car park.

Northern Rail and Network Rail had commenced maintenance work at the Station. Support from volunteers from Hymers College through the Yorkshire Coast Community Rail Partnership was to be available later in the year. A grant from Northern Rail would be used to lay blue slate chippings in the areas currently covered by old gravel and make an improvement to the background of the platform areas.

(b) SRA – A decision to put in place a 99-year Lease (ending on 11th January, 2094) was to be actioned by the Clerk. A reply from the Archery club about a concern raised by the Angling Club was noted.

The SRA Committee had been awarded a conditional grant of £16,100.00 from The Sandsfield Community Fund (SCF) towards replacing floodlighting. One of the criteria of the SCF was that the applicant had to have a donation of around 10% of the cost from a Contributing Third-Party. At the October meeting, the Parish Council agreed to act as the Contributing Third-Party and provide a grant to a maximum of £1,600.00. The SRA had confirmed the Contributing Third Party (CTP) amount required had slightly increased to £1,797.00.

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It was **Resolved** (a) To accept the completed Grantscape Contributing Third Party (CPT) Donation Form and (b) to increase the donation from the Parish Council to £1797.00 (proposed Cllr Teare/seconded Cllr Sibley-Calder).

(c) **Pond** – Some clearing of the pond weed and cutting back of bushes had been undertaken. It was agreed that Cllr Sibley-Calder would inspect the deeper areas of the pond and if necessary, the Clerk would arrange for any additional work to be carried out (proposed Cllr Sibley-Calder/seconded Cllr Thompson).

It was noted the tree lights would be turned off at the end of the month.

(d) **Village Show** – Cllr Teare reported that an application for Hutton Cranswick Village Show to be registered as a Charity, was being considered by the Charity Commission. The Show was self-financing and currently had a reasonable level of funds. The Show was to be held on the 22nd July, 2023; full details had been published in the March Edition of The Bulletin.

23/033 Footpath/Cycleway from Cranswick to Hutton (SRA) – Cllr Evison had provided details of potential grant funding opportunities through the Shared Prosperity levelling up funding received by East Riding of Yorkshire Council and the additional Rural England Funds. Cllr Thompson had inspected the two potential routes and was to undertake further consultations regarding permissions required for each option.

23/034 The King's Coronation Community Fund – It was noted that the East Riding of Yorkshire Council 'King's Coronation Community Fund' for Town and Parish Councils in the East Riding had opened for applications on the 1st February, 2023.

23/035 East Riding of Yorkshire Council's Street Trading and Collections licensing policy – The Council had no comments on the proposed alterations to the Policy, at present.

23/036 Village in Bloom – Resolved – To grant a request from the In-Bloom Team for the annual grant of £1200.00 (proposed Cllr Richardson/seconded Cllr Swan).

23/037 Gatehouse Lake Angling Club – Resolved – To grant permission to the Angling Club to undertake Phase 2 of the fishing peg renewal programme (proposed Cllr Thompson/seconded Cllr Alderton).

23/038 Methodist Church – The Council had received a request from the Methodist Church for a donation towards the cost of some improvements and maintenance works to the Chapel Hall. It was noted that local councils are prevented from contributing to such costs under the provisions of the Local Government Act 1894. It was **Resolved** not to make a donation (proposed Cllr Richardson/seconded Cllr Thompson).

23/039 Community Emergency Plan – It was **Resolved** to complete the questionnaire received from the Humber Emergency Planning Service, who would use that information to produce a 'plan on a page' for Hutton Cranswick (proposed Cllr Teare/seconded Cllr Alderton).

23/040 Play Area – Resolved that the annual playground inspection was to be done alongside East Riding of Yorkshire Council's inspections, arranged for April, 2023 (proposed Cllr Thompson/seconded Cllr Poolford).

23/041 Procurement Thresholds – The internal auditor had advised of changes to procurement thresholds and VAT on sporting fees. It was **Resolved** to accept the changes to the Standing Orders paragraphs 18(av) & 18(c) and Financial Regulations paragraphs 11.1(b) & 11.1(h), as presented (proposed Cllr Thompson/seconded Cllr Alderton).

23/042 East Riding Community Governance Review – The scope and timetable of the review were noted. The Council had no comments to offer at present.

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23/043 Asset Register – Resolved to approve the review of the Asset Register, as presented (proposed Cllr Swan/seconded Cllr Poolford).

23/044 Statement of Internal Control – Resolved to accept the Statement, as presented (proposed Cllr Teare/seconded Cllr Alderton).

Section 1 of the Annual Governance and Accountability Return required consideration of a number of Assertions. Based on the Joint Panel on Accountability and Governance- Practitioners' Guide 2022, a summary of actions taken, to assist councillors in considering if a positive response could be given to each Assertion, was noted.

23/045 Queen's Canopy Project – planting of the New Woodland at the SRA – A number of residents had supported The Conservation Volunteers (TCV) in planting the Woodland on the 30th January, 2023. A group from TCV would return between spring and autumn to do the first year's maintenance. A heap of wood chippings collected to use as ground cover was to be spread between the trees by the Scout Group.

23/046 Garden and Farming Allotments – Cllr Poolford reported there were no issues at the garden allotments. Cllr Thompson had consulted with the Land Agent with regards to the Landowners meeting, in relation to the Scotland to England Grid Link 2 (SEGL2) Project. A land drainage consultant was to undertake a survey of the farming allotment in Spring.

23/047 Payments – £1,441.88

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3886	Gina Simpson	Expenses: Leaflet holders	17.64	3.54	21.18
3887	The Open Spaces Society	Annual subscription: 01/02/2023 - 31/01/2024 (22/117d))	45.00		45.00
3888	Hutton Cranswick WI	Hire of Hall	20.00		20.00
3889	Opus Energy	Pond - Electricity standing charge period 03/01/2023 to 01/02/2023	18.72	0.94	19.66
3890	T. Hling Landscapes and Garden Services	Clearing ivy off brick bus shelter (22/233) Centenary Wood hedge cutting/removing dead wood/dearing paths (22/271) install owl box (23/005) fixing hazard fence and repairs to The Green	738.00	147.60	885.60
3891	S. Sanderson	Salary and expenses	450.44		450.44
Total			1289.80	152.08	1441.88

Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Teare).

23/048 Community Safety – Wayne Goodwin, the Community Speed Watch Coordinator, outlined the purpose and criteria of Community Speed Watch being an educational scheme to help people reduce speeding traffic through their community. The scheme enabled volunteers to work within their community to raise awareness of the dangers of speeding and to help control the problem locally. The scheme was supported by Humberside Police. Volunteers would be fully trained in the use of speed detection equipment and the recording of the results. The information would be checked against the Police National Computer (PNC) for the vehicle keepers' details, from which warning letters would be issued. The next step was to seek volunteers with an interest in forming a Group.

The Chairman thanked Wayne for his attendance.

Cllr Thompson reported that in the next few days there would be an increase of deliveries to the Scurf Dyke Solar Farm project. The deliveries would be avoiding the busy School times.

23/049 Correspondence – The following correspondence was received and noted: -

(a) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) - Newsletter, January, 2023
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- (b) Nomination by ERNLLCA to attend the Buckingham Palace Garden Party.
- (c) ERNLLCA - King's Coronation - Grants & Information.
- (d) Police - Drifffield and Rural Ward and East Wolds and Coastal Ward Update – February, 2023.
- (e) East Yorkshire Local Food & Rural Tourism February, 2023 – Update.
- (f) Career event for Adult Social Care in Drifffield on the 1st March 2023.
- (g) Leaflet regarding East Riding Domestic Abuse Services.
- (h) Notification that Councillor Evison is not standing for election on 4th May, 2023 – Councillors thanked Jane Evison for all the help she had given to the parish over her time as a Ward Councillor.
- (i) The monthly inspection log of the Play Area.

23/050 Next Meeting – 22nd March, 2023, at the W.I. Hall, Cranswick commencing at 7.00 pm.

There being no further business, the meeting closed at 8.35 pm.

Signed.....



Date.....

22.03.23