

## Hutton Cranswick Parish Council

**Minutes of the Meeting of the Parish Council, held on the 22<sup>nd</sup> March, 2023.**  
**The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.**

**Present:** Councillors: Holtby, Ingham, Kelly, Poolford, Richardson (in the Chair), Sibley-Calder, Swan, Teare, Thompson. Parishioners: Two. The Clerk recorded the minutes.

**23/051 Apologies:** Councillors: Alderton, Lock, Mrs Simpson, Wilkinson. Ward Councillors: Dewhirst, Evison.

**23/052 Declaration of Pecuniary and Non-Pecuniary Interests: –**

Cllr Ingham Items 10(b)/17 - Minutes 23/059(a)/66 – Non-pecuniary – SRA Committee.

Cllr Teare Item 14 Minute 23/059 Non-pecuniary – Bulletin Team Member.

**23/053 Minutes – Resolved** – That the minutes of the meeting of the Council held on the 22<sup>nd</sup> February, 2023, be approved and signed as a correct record (proposed Cllr Poolford/seconded Cllr Swan).

**23/054 Month 12 Financial Monitoring: -**

(a) Section 137 – Section 137 of the Local Government Act 1972 enables local councils to spend a limited amount of money for purposes, for which they have no other specific statutory expenditure. It has to be in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its residents.

The amount of money was calculated by multiplying ‘the appropriate Sum’ per elector, by the number of persons on the electoral roll for the parish as at the 1st April, 2023.

Section 137 expenditure had to be contained within the Council’s budget.

It was noted that the Council had remained within its limit for 2022-23.

The ‘appropriate Sum’ for 2023-24 was £9.93 per elector.

The amount of money for 2023-24 was to be reported to the Annual Meeting of the Council.

(b) The monitoring report, a list of all payments, receipts, variances, payments to the Clerk, were noted.

(c) The bank account statements and a bank reconciliation (£106,757.61) were noted. The bank statement and bank reconciliation were verified and signed by Cllr Teare, being a member other than the Chairman and cheque signatory.

(d) A claim to recover VAT from HMRC, in the sum of £2,619.01, was noted.

(e) A review of the 2023-24 Budget was noted. A proposal to share the £500.00 provision allocated to support events to celebrate the Coronation of King Charles III to, the Events at the SRA (£250.00) and the Ring for The King Event (£250.00) was accepted (proposed Cllr Teare/seconded Cllr Thompson).

**23/055 Reserves** – The Clerk proposed a level of Reserves based on the estimated bank balances at the end of March, 2023, the 2022-23 budget outturn, a review of the 2023-24 budget and previously identified Reserves. £25,800.00 remained unallocated. A suggestion of including a provision for the support of the new build at the SRA was considered. However, until there was a firm financial plan for the proposal at the SRA the Council was unable to make a commitment to the Project. It was noted that a fully costed scheme was being prepared for the proposal

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26.04.23

based on plans submitted with the current planning application. A suggestion to increase the allocation for the footpath/cycle way from Cranswick to the SRA by the £25,800.00 was agreed.

It was **Resolved** to approve the following level of Reserves: -

<b>General Reserve</b>					20,000.00
<b>Earmarked Reserves</b>					
<b>Support for 2023-24 Budget</b>					
<b>Original Budget</b>				1728	
<b>Unpaid Commitments from 2022-23 carried forward</b>				12730	14,458.00
<b>Footpath/cycle way - Cranswick to SRA</b>					65,800.00
<b>School Patrol Officer</b>					4,500.00
<b>New Councillor Training (Election 4th May, 2023).</b>					2,000.00
<b>Total Reserves</b>					<b>106,758.00</b>

Any adjustment required as a result of year end bank balances, would be applied to the General Reserve (proposed Cllr Sibley-Calder/seconded Cllr Swan).

**23/056 Parish Elections on the 4<sup>th</sup> May, 2023** – Two Notice of Elections (a) East Riding of Yorkshire Council Ward Notice of Election and (b) East Riding Parishes Notice of Election had been published on the website and noticeboards.

**23/057 Planning Matters** – The following decisions were noted:

**(a) 22/04085/PLF:** Erection of a storage shed in garden (Retrospective Application) at 95 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – Granted 3 Conditions.

**(b) 22/00460/PLF:** Erection of a detached dwelling and double garage, following demolition of existing workshop (AMENDED DESCRIPTION AND PLANS) at 18 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Full Planning Permission – Permission Refused – Appeal Dismissed.

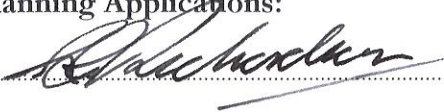
**(c) 22/00994/PLF:** Erection of a building to form 2 industrial units, installation of 2 floodlights mounted on 7m high columns and 6 wall mounted floodlights and associated hardstanding/parking areas and drainage works at Land East of North Humberside Precision Engineers, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE – Full Planning Permission – Granted – 8 Conditions.

**(d) 22/01990/STPLFE:** Construction of sub-surface cable route from Drax Power Station to Fraisthorpe Coastline with associated accesses and temporary construction compounds, in association with the Scotland to England Green Link Cross Country Cable Route from Drax Power Station to Fraisthorpe Coastline, Bridlington Road, Fraisthorpe, East Riding of Yorkshire – Strategic – Full Planning Permission with EIA – Permission Granted – 22 Conditions.

**(e) 22/11055/PPA:** the replacement of fencing and hedge cutting at Centenary Wood, Hutton Road, Hutton Cranswick will not require Planning Permission or Building Regulation Approval – 2 Conditions.

**23/058 Planning Applications:**

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Date.....

26.04.23



(a) **22/03963/PLF:** Erection of an extension to existing building and installation of 2 roof lights at Hutton Cranswick Sports and Recreation Association, Hutton Cranswick Sports Field, Rotsea Lane, Hutton, East Riding of Yorkshire, YO25 9ES – Full Planning Permission - **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Ingham).

**23/059 Representatives reports: -**

(a) **SRA** – Cllr Ingham reported; the kitchen refurbishment was complete; the plan to celebrate the Coronation of King Charles III was progressing well; fundraising for the new build was ongoing, with the fundraising committee preparing a Lottery Bid and seeking sponsorship from local companies.

(b) **Pond** – Cllr Sibley-Calder had been reassured about the current state of the pond and would monitor for any changes during the next few months.

(c) **BT Box on The Green** – Cllr Sibley-Calder was planning to start refurbishing the BT Box later in the year.

**23/060 Supplemental Lease for the SRA – Resolved** – To accept the Lease, as presented and that the Chairman and Clerk sign the Lease on behalf of the Parish Council (proposed Cllr Thompson/seconded Cllr Sibley-Calder).

**23/061 Website Maintenance and Support for 2023 – Resolved** – To accept the £20.00 increase in the cost of the Events Calendar applications (proposed Cllr Swan/seconded Cllr Ingham).

**23/062 Map Board on Hutton Balk – Resolved** to accept a quotation of £375.00, to fully refurbish the map board located at Hutton Balk (proposed Cllr Thompson/seconded Cllr Teare).

**23/063 Bulletin – Resolved** – To grant a request from the Bulletin Team for £3,000.00 towards the financing of the 2023 Bulletin (proposed Cllr Sibley-Calder/seconded Cllr Swan).

**23/064 Support of the Hutton Cranswick Art Group – Resolved** – To grant a request to make payment of the £930.00 grant, previously approved (minute 22/235) (proposed Cllr Ingham/seconded Cllr Thompson).

**23/065 Local Council Audit** – The guidance for the 2022-23 year-end audit, the proposed response and the evidence files supporting the response were noted.

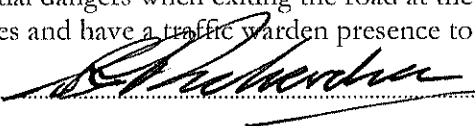
**23/066 SRA – Resolved** – To grant a request from the SRA Committee for £5,000.00 towards the maintenance at the SRA (proposed Cllr Swan/seconded Cllr Sibley-Calder).

Cllr Teare left the meeting.

**23/067 Measures to protect The Green** – Areas of The Green that front Main Street and Hobman Lane around the School are often damaged by drivers being impatient, as the only way to pass other vehicles immediately, is to drive onto the edge of the Green, rather than wait until there is sufficient room to safely pass. Also, vehicles parked on the yellow lines on Main Street reduce the space for other vehicles, in particular larger vehicles, to pass without driving on the edge of The Green. The parking of vehicles on the yellow lines also severely reduces the vision for drivers when exiting the road at the side of the White Horse, onto Main Street.

The Clerk was to explore providing some means of protection along part of the perimeter of The Green to deter vehicles from mounting The Green and causing damage. East Riding of Yorkshire Council would be made aware of the potential dangers when exiting the road at the side of the White Horse, in particular the need to re-paint the yellow lines and have a traffic warden presence to enforce illegal parking.

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26.04.23

**23/068 Annual Governance and Accountability Return (AGAR) for the year ended 31<sup>st</sup> March, 2023** – The external auditor instructions for completing the 2022-23 AGAR Return were noted. A copy of JPAG Practitioners Guide 2022 had been circulated, together with a draft AGAR. A copy would be provided to the internal auditor.

**23/069 Community Speed Watch Group** – Deferred to a future meeting.

**23/070 Gatehouse Lake** – A copy of the minutes of the Gatehouse Lake Angling Club AGM and income and expenditure statement for the year ending the 15<sup>th</sup> March, 2023 were noted. Cllr Poolford was to identify any maintenance works required to be undertaken by the Council.

**23/071 Garden Allotments** – There were two vacant plots. It was **Resolved** to accept a Contract from the East Riding of Yorkshire Council's Pest Control Team (£238.41) (proposed Cllr Poolford/seconded Cllr Thompson).

**23/072 Payments – £3,324.33**

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3892	Hutton Granswick WI	Hire of Hall	20.00		20.00
3893	Peter Magee	Website maintenance and support 2023 (22/265)	1060.00		1060.00
3894	S A Agricultural & Landscaping	Clearing pond weed	420.00	84.00	504.00
3895	East Riding of Yorkshire Council	A4 copy paper, card dividers	19.31	3.86	23.17
3896	Mrs Mary M Hacking Hutton Granswick Art Group	Donation towards the cost of the activities of the Hutton Granswick Art Group in 2023	930.00		930.00
3897	Opus Energy	Pond - Electricity standing charge period 02/03/2023 to 01/03/2023	17.26	0.86	18.12
3898	S. Sanderson	Salary and expenses	450.64		450.64
3899	HMRC	PAYE/NIC Liability - 06/01/2023 - 05/04/2023	318.40		318.40
<b>Total</b>			<b>3235.61</b>	<b>88.72</b>	<b>3324.33</b>

**Resolved** – To approve the payments, as presented (proposed Cllr Poolford/seconded Cllr Swan).


**23/073 Community Safety** – A problem with the school flashing lights was to be reported to East Riding of Yorkshire Council. Cllr Sibley-Calder reported on the potential to hold training sessions on the use of a defibrillator. A local firm offered 90- minute sessions for groups of 20 people at a competitive rate. It was **Resolved** to seek expressions of interest, in attending a defibrillator training session, through The Bulletin and social media (proposed Cllr Richardson/seconded Cllr Ingham).

**23/074 Correspondence** – The following correspondence was received and noted: -

- Thank you received from Councillor Jane Evison.
- East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – Newsletter, February, 2023.
- ERNLLCA - Civility and respect - March, 2023 Newsletter.
- Letter from Foley Electrical Ltd.
- Letter from East Wolds and Coastal Ward Councillors regards Climate Change.
- Police - Driffeld and Rural Ward and East Wolds and Coastal Ward Update – March, 2023.
- Open spaces and paths: a new guide to protection.
- Emergency TTRO - Part of Megginson's Turnpike, Hutton.
- Open Spaces Society – Open Space Magazine, Spring 2023.
- The monthly inspection log of the Play Area.

**23/075 Next Meeting** – 26<sup>th</sup> April, 2023, at the W.I. Hall, Cranswick commencing at 7.00 pm.

There being no further business, the meeting closed at 8.05 pm.

Signed..........Date 24.04.23