

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 26th April, 2023.

The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Alderton, Kelly, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson. Ward Councillor: Dewhirst. Parishioners: Three. The Clerk recorded the minutes.

A Minute's Silence was held in memory of Jean Hopps, a former long serving Parish Councillor.

23/076 Apologies: Councillors: Holtby, Ingham, Lock, Wilkinson. Ward Councillor: Evison.

23/077 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Mrs Simpson - Items 10 (a)(b) - Minutes 23/084(a)(b) – Non-pecuniary – In- Bloom Member/SRA Committee.
Cllr Teare - Item 23 Minute 23/097 - Non-pecuniary – Bulletin Team Member.

23/078 Minutes – Resolved – That the minutes of the meeting of the Council held on the 22nd March, 2023, be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Thompson).

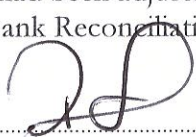
23/079 Financial Monitoring: -

- (a) The £2619.01 VAT refund ending 31st March, 2023 had been received from HMRC.
- (b) The Bank Reconciliation as at 31st March, 2023 was £106,757.61.
- (c) It was **Resolved** to approve the following level of Reserves as at 31st March, 2023 (proposed Cllr Thompson/seconded Cllr Poolford): -

General Reserve				20,000.00
Earmarked Reserves				
Support for 2023-24 Budget				
Original Budget			2361	
Unpaid Commitments from 2022-23 carried forward				
			13149	15,510.00
Footpath/cycle way - Cranswick to SRA				64,748.00
School Patrol Officer				4,500.00
New Councillor Training (Election 4th May, 2023).				2,000.00
Total Reserves				106,758.00

- (d) The Section 137 Limit of Expenditure for 2023-24 was £18,191.76.
- (e) 2023-24 Budget – Month 1 position was noted. A request to fund installing a bird table in Centenary Wood and a request from the Friends of Hutton Cranswick School to grant aid a shed, are to be considered at the next meeting. A quote (£201.00) to repair the basket swing was approved (proposed Cllr Richardson/seconded Cllr Thompson).
- (f) Business Stream was to increase charges by 8.1% for 2023-24. The allocations for the garden allotments and the pond had been adjusted to reflect the changes.
- (g) The Bank Reconciliation at April, 2023 was £95,300.87.

Signed.....



Date: 17th May 2023

23/080 Parish Elections on the 4th May, 2023 – The result of the nomination process for Hutton Cranswick Parish Council was an uncontested election, as there were only 11 accepted nominations/candidates, for 13 parish council seats. The Notice of Uncontested Election from the Returning Officer stated that the following had been duly elected as Parish Councillors for Hutton Cranswick: -

Richard Alderton; Thomas Holtby; Lynda Ingham; Steve Jones; Joanne Kelly; Stephen Richardson; Ian Sibley-Calder; Gina Simpson; Richard Swan; Melvyn Teare; Russell Thompson.

The Councillors would take office on the 9th May, 2023.

The Chairman thanked all Councillors for their contribution to the Council over the period of their office.

23/081 Local Council Audit 2022-23 – The auditor stated that accounts and governance arrangements of the council had been maintained to a high standard. The internal financial control environment within the council was good and the consideration and adoption of the recommendations in the report and advisory notes would further enhance and strengthen the systems, procedures and governance arrangements already in place. It was **Resolved** to note the Audit Report and the action plan to meet the recommendations made in the report was approved (proposed Cllr Thompson/seconded Cllr Poolford).

The auditor had signed the Annual Audit Report of the Annual Governance and Accountability Return.

23/082 Planning Matters – The following decision was noted:

(a) **22/02460/STPLF**: Installation and operation of approximately 49.9MW renewable energy generating station, comprising ground-mounted photovoltaic solar arrays with Primary Substation and control building compound, inverter stations, cabling, security measures, access gates, site access, internal tracks and other ancillary infrastructure at land accessing onto and directly East of A164 Beverley Road, Driffield (submission of an archaeological geophysical survey) at Land South East of Poundsworth, Beverley Road, Driffield, East Riding of Yorkshire – Strategic - Full Planning Permission - Permission granted - 26 Conditions.

The Clerk was to determine the potential Community Benefit for Council.

23/083 Planning Applications:

(a) **23/00844/PLF**: Change of use from sui generis mixed use of vehicle repairs and car sales to a repair and maintenance workshop for coaches, buses and commercial vehicles with ancillary parking with a PSV Operating Centre at Broach Hill Garage, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ - Full Planning Permission - **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Alderton).

(b) **23/00835/PLF**: Erection of first floor extension to rear (with central pillars) at Little Bustard Farm, Burn Butts Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9JL - Full Planning Permission - **Resolved** – Not to object to the application (proposed Cllr Sibley-Calder/seconded Cllr Thompson).

(c) **23/00989/PLF**: Erection of a porch to front, following demolition of existing at 2 Ash Grove, Hutton Cranswick, East Riding of Yorkshire, YO25 9RL - Full Planning Permission - **Resolved** – Not to object to the application (proposed Cllr Alderton/seconded Cllr Swan).

Signed.....



Date 17th May 2023

(d) **23/01162/PLF:** Erection of a single storey conservatory to rear at 1 Innkeepers Gardens, Hutton Cranswick, East Riding of Yorkshire, YO25 9FJ - Full Planning Permission - **Resolved** – Not to object to the application (proposed Cllr Teare/seconded Cllr Sibley-Calder).

23/084 Representatives reports: -

(a) **In Bloom** – There were seven entries for this year's Yorkshire in Bloom competition, the Farm Shop, Hutton Cranswick School, James White Butchers, Paul Harrison Cars, SPAR, Village entry and The White Horse Inn. The Judging date would be between 1st and 16th July, 2023.

The Foresters had funded the renewal of The Hutton Cranswick in Bloom plaques.

Re-planting and general maintenance were under way in all other areas except for Megginson's Turnpike, which had been left untended until completion of repairs to the damaged signpost. A new volunteer was to tackle the borders to SRA car park. At the station, it was planned to have more sedum-planted wellies, cover the gravelled beds with blue slate and a new leaflet from Yorkshire Wolds Railway was on display.

(b) **SRA** – It was agreed to make two payments to the SRA (i) £1797.00 as the Contributing Third-Party donation towards the cost of new floodlights and (ii) £250.00 towards the cost of the King's Coronation Party, 2023 on the 7th May, 2023. The SRA Committee agreed to provide a completion report on the event.

The Secretary of the SRA Committee was thanked for the progress report on the new building planned at the SRA.

A quote for the installation of CCTV had been sought. A decision on an application to SPAR for a grant of £10,000 to help renovate the kitchen was expected in May. Arrangements for the "Have a Go" and King's Coronation Party were progressing well. The event has been promoted in the Bulletin and on the Village Facebook page.

Tennis had attracted six new players. The recent Yorkshire CLOUT(Archery) competition was a success.

(c) **Pond** – Cllr Sibley-Calder continued to monitor the state of the pond.

(d) **Village Show** – The Committee was seeking further sponsors. The monthly Craft and Produce Market was held on the 22nd April, 2023, with further markets planned on the 4th Saturday of each month from May to November, 2023. Arrangements for the "Ring for the King" event had been finalised.

23/085 Annual Governance and Accountability Return (AGAR) 2022-23 – Following a review of the effectiveness of the system of internal control, it was **Resolved** to approve Section 1 - Annual Governance Statement 2022-23 (proposed Cllr Swan/seconded Cllr Thompson).

23/086 Annual Governance and Accountability Return (AGAR) 2022-23 – Following consideration of AGAR guidance, the internal audit report, close scrutiny of the draft Submission including supporting evidence, it was **Resolved** (proposed Cllr Thompson/seconded Cllr Alderton) to approve: -

(a) Section 2 - Accounting Statements 2022-23,

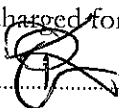
(b) the Explanation of Variances,

(c) the Notice of Public Rights and Publication of Unaudited Return,

(d) that the following documents be submitted to the External Auditor: The Annual Internal Audit Report 2022-23; AGAR Sections 1, 2 and 3; a bank reconciliation as at 31st March, 2023; the Explanation of Variances; the notification of the commencement date of the period for the exercise of public rights and contact details,

(e) that £1 be charged for a copy of the Annual Return.

Signed.....



Date: 17th May 2023

23/087 Parking near St Peter's Church – The Treasurer of St Peter's Church had sought advice on who to contact to allow the installation of plastic reinforcement matting on the grass verge on Church Lane and, particularly, Church Street (Hutton Green). This was to reduce damage to the grass, when used to park cars on, when the ground was wet. The Clerk was asked to confirm the legal status of the land.

23/088 East Riding of Yorkshire Local Plan Update – East Riding of Yorkshire Council had submitted the East Riding Local Plan Update on 31st March, 2023 to the Planning Inspectorate for an Examination in Public.

23/089 The King's Coronation Community Fund – It was noted that the Council had been awarded a £500.00 grant from the East Riding of Yorkshire Council. The application for the grant was made at the request of the SRA and would be used towards the cost of the King's Coronation Party, 2023 on the 7th May, 2023. The SRA Committee had agreed to comply with the conditions of the grant required by East Riding of Yorkshire Council.

23/090 WI Hall – The Hutton Cranswick Women's Institute Committee had requested an annual grant of £2000.00 to assist in the upkeep and maintenance of the WI Hall. A decision was deferred pending further information from the WI Committee on its plan for future financial sustainability.

23/091 Supplemental Lease for the SRA – It was noted the Lease had been completed.

23/092 Dog fouling – A request to re-site the black litter bin adjacent to the bus stop at Cranswick onto the Green, to help with the problem of dog fouling, was discussed. Councillors did not consider the re-siting of the bin would make a difference to the problem of dog fouling on The Green and it was **Resolved** not to re-site the bin (proposed Cllr Swan/seconded Cllr Poolford).

23/093 Salt Bin – A request to arrange for a new salt bin to be located near the junction of Main Street and the A164 was considered. Highways Technical Services was not convinced that the site would qualify for the provision of an East Riding of Yorkshire Council funded salt bin, as the compliance assessment would not pass the Council's scoring policy. It was **Resolved** not to provide a new salt bin (proposed Cllr Sibley-Calder/seconded Cllr Poolford).

23/094 Community Speed Watch Group – Three residents had expressed an interest in joining the Group.

23/095 Gatehouse Lake – The annual Lease Fee had been received from the Gatehouse Lake Angling Club. Cllr Poolford reported the platform at the head of the Lake had been inspected. Other than fixing a loose plank, the platform did not require any further repair at present.

23/096 Garden and Farming allotments – Some allotments needed attention. Tenants would be reminded of the obligation that plots must be kept in a clean, decent, good condition and be properly cultivated, so as not to cause nuisance or annoyance to others. Rents had been received for the farming allotments.

23/097 Payments – £14,080.75

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3900	Hutton Cranswick WI	Hire of Hall	20.00	0.00	20.00
3901	Hutton Cranswick in Bloom	Award of grant (23/036)	1200.00	0.00	1200.00
3902	Hutton Cranswick Bulletin	Award of grant (23/063)	3000.00	0.00	3000.00
3903	Hutton Cranswick Sports and Recreation Association	Award of grant (23/066)	5000.00	0.00	5000.00
3904	ERNJICA	Membership subscription to ERNJJCA and NALC (22/117(a))	820.56	0.00	820.56
3905	Beverley and North Holderness Internal Drainage Board	Agricultural Drainage Rates- period 01/04/2023 to 31/03/2024	103.70	0.00	103.70

Signed..... Date..... 17th May 2023

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3906	Opus Energy	Pond - Electricity standing charge (02/03/2023 to 02/04/2023)	18.38	0.92	19.30
3907	Autela Payroll Services Limited	Payroll / HMRC EOY - (24 2022-23)	57.76	11.55	69.31
3908	R Dixon	Annual Internal Audit (22/080)	560.00	0.00	560.00
3909	S. Sanderson	Salary and expenses	490.88	0.00	490.88
3910	Hutton Cranswick Village Show	Grant re Coronation of King Charles III Event - Ring for the King (23/054)	250.00		250.00
3911	Hutton Cranswick Sports and Recreation Association	Grant re Coronation of King Charles III Event - King Coronation Party (23/054)	250.00		250.00
3912	Hutton Cranswick Sports and Recreation Association	Grant from the East Riding of Yorkshire Council - The King's Coronation Community Fund (KCCP/100136/111) towards the cost of The Kings Coronation Party, 2023.	500.00		500.00
3913	GrantScape	Contributing Third Party (CPT) Donation towards the cost of new floodlighting at the SRA (23/032b)	1797.00		1797.00
3914	Hutton Cranswick Art Group	Donation towards the cost of the activities of the Hutton Cranswick Art Group in 2023 (22/235) - REPLACEMENT CHEQUE	930.00		930.00
3896	Mrs Mary M Hacking, Hutton Cranswick Art Group	Donation towards the cost of the activities of the Hutton Cranswick Art Group in 2023 (22/235) - cheque CANCELLED	-930.00		-930.00
Total			14068.28	12.47	14080.75

Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Thompson).

23/098 Community Safety – Recently some of the equipment had been graffitied. Cllr Thompson was to try and remove the graffiti.

23/099 Correspondence – The following correspondence was received and noted: -

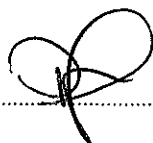
- Thank you received from Hutton Cranswick Art Group.
- The Play Inspection Company Ltd - Company Restructure.
- Temporary Road Closure – Howl Lane Level Crossing, Hutton.
- East Riding of Yorkshire Council deadline for applications for Coronation events being held on streets, roads or highway land which require the road closing to traffic was by Friday 14th April, 2023.
- National Association of Local Councils (NALC) - Consultation on Infrastructure Levy.
- Rotsea Drain - Project Update - Environment Agency - April, 2023.
- NatWest Business Profile - Review complete for the Council.
- Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – April, 2023.
- The Conservation Volunteers (TCV) – offer of volunteers for future work / projects.
- Lissett Wind Farm Community Fund – latest round for applications closes 28th May, 2023
- Invitation to a Drop-In event on Thursday, 4th May, 2023 at the Driffield Showground from the Hull and East Yorkshire (HEY) Smile Foundation Community Development Team.
- East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – Newsletter, April, 2023.
- 2023 Fields in Trust Annual General Meeting.
- The monthly inspection log of the Play Area.

23/100 Next Meeting – 17th May, 2023 at the WI Hall, Main Street, Cranswick.

- 17th May, 2023 – 7.00 pm - Annual Parish Meeting,
- 17th May, 2023 – 7.15 pm - Annual Meeting of the Council.
- 17th May, 2023 – 7.30 pm - Ordinary Meeting (May).

There being no further business, the meeting closed at 8.25 pm.

Signed.....



Date.....17th May 2023