

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 25th October, 2023.
The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Alderton, Bucknall, Jones, Kelly, Richardson, Sibley-Calder, Swan, Teare, Thompson (in the Chair). Parishioners: Two. KCOM representative: One. The Clerk recorded the minutes.

23/233 Apologies: Councillors: Ingham, Poolford, Mrs Simpson. Ward Councillor: Dewhirst.

23/234 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Alderton - Item 16 Minute 23/248 - Non-pecuniary – Bulletin Team Member.

Cllr Teare – Items 10(d) Minute 23/242(d) - Non-pecuniary –Village Show Committee Member.

Cllr Teare – Item 16 Minute 23/248 - Non-pecuniary – Bulletin Team Member.

23/235 Minutes – Resolved – That the minutes of the meeting of the Council held on the 27th September, 2023, be approved and signed as a correct record (proposed Cllr Richardson/seconded Cllr Thompson).

23/236 Public Participation – Mike Hardman referred to his e-mail to the Council, in particular to his comments on the strips of The Green outside Nos 1 to 3 The Green. Occupiers of the property, had on occasion, parked a vehicle on the driveway, this had resulted in complaints being received by the Parish Council. Mr Hardman had suggested that the parish council consider updating the ownership of the grass strips to reflect the changes in home ownership/ vehicle use which had occurred over the years. This would allow home owners to park on the driveway of their property and not have to park on Southgate which had a greater risk for users of the road. The appearance of The Green would not change.

Philip Shields, a member of The Bulletin team, spoke in support of changes to the current arrangements in producing The Bulletin. As the parish council now submits three topics for each edition, Mr Shields questioned the need to publish the parish council minutes, as the minutes were available on the Hutton Cranswick website.

Linzi Corrigan, Community Engagement Manager of KCOM Retail gave an update on programme of work being undertaken in the Village by KCOM. Linzi was keen to sponsor the Christmas tree/light switch on event and would discuss arrangements with Cllr Teare.

23/237 Financial Monitoring: -

(a) 2023-24 Budget – Month 7 was noted.

(b) The Bank Reconciliation at October was £134,882.84 (included £18,525.50 Precept; £1,250.41 recovery of VAT)

(c) Confirmation of the renewal of the Council's Insurance Policy had been received.

23/238 Annual Estimates and Forward Planning – A decision on the proposed 3-year Budget was taken following consideration of items 10(d); 10(e); 12(b); 13(b) and 16.

It was **Resolved** to: -

(a) Adjust the proposed budget for 2024-25 and increase the payments as follows:

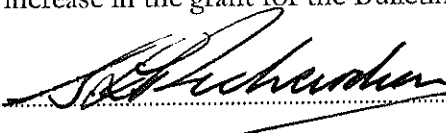
£1000.00 grant for the Village Show (Donations);

£1000.00 for materials for refurbishment of the BT Kiosk on the Green (Parish Property);

£10,000.00 for bollards on The Green (Other Payments);

£3000.00 for a replacement of the cantilever basket swing on the play area (Play Area) and

£1000.00 increase in the grant for the Bulletin (Total £4000.00) (Donations), and the same for subsequent years.

Signed.....

Date.....22.11.23

(b) Approve budgets for the next 3 years as follows: -

<u>Heading</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>
Payments	72883.00	140322.00	111758.00
Receipts	23817.00	52327.00	21865.00
Net Budget	£49,066.00	£87,995.00	£89,893.00

(c) To reaffirm the Council commitment to fund the role of School Patrol Officer, should the existing vacancy be filled and amend future budgets should that happen (proposed Cllr Teare/seconded Cllr Swan).

23/239 Business Modernisation – Gov.uk e-mail accounts had been arranged for all councillors. It was **Resolved** to purchase a laptop and Microsoft Office 365 software (proposed Cllr Sibley-Calder/seconded Cllr Swan).

23/240 Planning Matters – The following decisions were noted:

(a) **23/02001/PLF**: Erection of infill extension to front, single storey to side, construction of dormer windows in roof to front and rear, to allow loft conversion. Installation of roof lights to sides and erection of extension to front of detached garage at Moat Lodge, 24 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Permission Granted – 4 Conditions.

(b) **23/02250/CLP**: Certificate of Lawfulness for the proposed erection of a single storey extension to rear at 31 Williamsfield Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9BH – Certificate of Lawful Development Permission Granted – 1 Condition.

23/241 Planning Applications:

(a) **23/02890/TCA: HUTTON CONSERVATION AREA** - Crown lift 1 No. (T1) Sycamore tree to 5m; Dismantle 1 No. Purple Leaved Maple (T2), to ground level; Crown lift 1 No. (T3) Mature Ash Tree to 6m; Crown lift 1 No. (T4) Silver Birch tree to 5m at 14 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Tree Works in Conservation Area – **Resolved** – Not to object to the application (proposed Cllr Richardson/seconded Cllr Teare).

(b) **23/02987/TCA: HUTTON CRANSWICK CONSERVATION AREA** - Fell 1 No. Cherry tree (T1) and Fell 1 No. Lime tree (T2) as the trees have outgrown location and are now damaging the wall and driveway at Greenlands, The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Tree Works in Conservation Area – **Resolved** – Not to object to the application (proposed Cllr Thompson/seconded Cllr Teare).

(c) **23/02725/PLF**: Continued use of building as holiday accommodation (Retrospective Application) at 95 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Thompson/seconded Cllr Alderton).

Signed.....



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23/242 Representatives reports: -

(a) **In Bloom** – Cllr Mrs Simpson had reported the Yorkshire in Bloom (YIB) results for 2023: -

Entry	Category	Award
Hutton Cranswick in Bloom	Large Village	GOLD
Hutton Cranswick CP School	Young People's Award	GOLD
James White Family Butcher	Small Business	GOLD
Paul Harrison Car Sales	Medium Business	GOLD
SPAR Store	Small Business	SILVER GILT
The Farm Shop at Cranswick	Medium Business	SILVER GILT
The White Horse Public House	Medium Business	SILVER GILT

A YIB Judge presented Hutton Cranswick CP School with its GOLD AWARD on the 17th October, 2023.

The Village had success in the Discretionary Yorkshire Rose Awards too: -

The five Cranswick Businesses were joint winners for Best Commercial Entry Supporting the Community and Heather and Melvyn Teare each received a Community Champion Award.

The Driffield & Wolds Weekly reported the results on the 3rd October, 2023. The Yorkshire Coast Community Rail Partnership had also publicised the results. The Council congratulated the In Bloom Team on its success.

The Team had accepted an invitation from YIB for the village to be put forward as a possible candidate for nomination by the YIB Board of Trustees for entry into Britain in Bloom in 2024.

St Peter's Church has forged a link with Yorkshire Wildlife Trust. There was interest in the development of eco-friendly areas in the churchyard with possible seated areas, a sensory garden and prayer labyrinth.

(b) **SRA** – The Committee had appointed a Premises Manager. An article was to be placed in the Bulletin to request help with financial planning and a fixtures secretary for football matches. A declutter day for unwanted items had been planned. Santa was opening his Grotto at the SRA on 21st December, 2023 at 4.00pm. Work on refurbishing the kitchen was complete. The Committee continued to work hard to raise money for the new build. The New Build sub-committee had yet to meet.

(c) **Pond** – The annual clearing of the pond was to be undertaken in the next few months.

(d) **Village Show** – Cllr Teare presented a report on the outcome of the 2023 Show which had been well attended despite the atrocious weather on the day. At very short notice, there had to be some significant changes made to the planned arrangements which had impacted on funds. Year on year the Committee look to upgrade facilities and make general improvements for the next and future Shows. Fundraising continued to be successful but as a contingency the Committee sought financial support for the 2024 Show that was planned for the 27th July. It was **Resolved** to make a provision, in the 2024-25 budget, for a one-off grant of £1000.00 to support funding of the Show, if required (proposed Cllr Teare/seconded Cllr Thompson).

(e) **BT Kiosk** – Cllr Sibley-Calder continued to make good progress on preparing the kiosk for refurbishment. The restoration was planned to commence in the Spring of 2024. It was **Resolved** to make a provision, in the 2024-25 budget, of £1000.00 for replacement parts and materials (proposed Cllr Sibley-Calder/seconded Cllr Alderton).

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23/243 East Riding of Yorkshire Council's Overview and Scrutiny Committee – At present, the Council had no matters it wished the Committee to consider.

23/244 Measures to protect the Green:

(a) Parking on The Green: This item was considered following the conclusion of public participation earlier in the meeting. Consideration was given to the request received from Mike Hardman. The Green was protected by the Commons Act of 2006 and the Byelaws for Cranswick Green. It was **Resolved** to gain a better understanding of the legal processes involved and consideration of any wider implications before making a decision (proposed Cllr Thompson/seconded Cllr Sibley-Calder).

(b) Provision of Bollards – Cllr Thompson presented a draft proposal for the location of bollards on The Green in an attempt to stop vehicles parking on or running up and damaging the Green. It was **Resolved** to prepare a costed proposal, consult with East Riding of Yorkshire Council and make a provision, in the 2024-25 budget, of £10,000.00 for the project (proposed Cllr Richardson/seconded Cllr Thompson).

23/245 Play Area (a) Basketball post and net on The Green – East Riding of Yorkshire Council had advised that installing the equipment on The Green, The Green being Common Land, constituted works for which the Secretary of State's consent was needed and also, permission from the East Riding of Yorkshire Council Planning Authority. It was **Resolved** not to proceed with the proposal and inform the resident making the request of the Council's decision (proposed Cllr Thompson/seconded Cllr Sibley-Calder).

(b) Replacement of the Cantilever Basket Swing – The Council considered a number of alternatives. It was **Resolved** (a) to seek further details of The Titan Carousel and (b) make a provision, in the 2024-25 budget, of £3,000.00 for the project (proposed Cllr Thompson/seconded Cllr Richardson). The Council was to apply for a grant towards the cost of the project from The Lissett Wind Farm Community Fund.

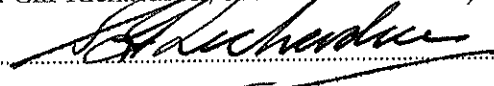
23/246 Centenary Wood – A resident had requested the Council nominate a point of contact to report issues in relation to the Wood. Recently, a bug hotel had been vandalised. The Clerk was the point of contact.

23/247 Remembrance Sunday Service on the Green – Since 1919, on the second Sunday of November, Remembrance Sunday, a two-minute silence had been observed at 11am at war memorials, cenotaphs, religious services and shopping centres throughout the country. At Hutton Cranswick, the Remembrance Sunday Service was held later in the day. It was **Resolved** that in future, the Remembrance Sunday Service was held at 11 am at the War Memorial on The Green (proposed Cllr Teare/seconded Cllr Kelly).

23/248 The Bulletin – This item was considered following the conclusion of public participation earlier in the meeting. The group responsible for the production of The Bulletin had carried out a review of the operation following an increase in the cost of its production. Cllr Teare presented a report on the current arrangements and the actions the group considered necessary to continue its overall aim to have a community based, monthly publication, free to the reader, delivered in good time, and self-financing. In summary, the proposal was to: -

- a) Produce an A5 version of the newsletter 11 times in the year.
- b) Print 1100 copies. This would increase circulation to more village outlets and
- c) Move to a new copy date of the 10th of each month.

The annual cost was projected to be £8000.00, with £4,000.00 generated from advertisers and seek an annual grant of £4,000.00 from the Parish Council. It was **Resolved** to (a) award an annual grant of £4000.00 in support of the production of The Bulletin and (b) increase the provision in each year of the draft 3-year budget to £4000.00 (proposed Cllr Richardson/seconded Cllr Swan).

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23/249 Allotments – Garden allotments: All plots had been let. Rent had been received from 24 of the 27 tenants.
Farming allotments: The second half yearly rent had been received.

23/250 Payments, October, 2023 - £1,717.06

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3952	Autela Payroll Services Limited	Payroll process 01/07/2023 - 30/09/2023	45.48	9.10	54.58
3953	Hutton Cranswick WI Account	Hire of Hall	20.00	0.00	20.00
3954	Opus Energy	Pond - Electricity standing charge 04/09/2023 - 01/10/2023	9.64	0.48	10.12
3955	Information Commissioner	Data protection registration fee	40.00	0.00	40.00
3956	T. Eling Landscapes and Garden Services	Cutting Green 13 and 27/09/2023; Ström allotments; clearing fallen branch	446.75	89.35	536.10
3957	S. Sanderson	Salary	450.44	0.00	450.44
3958	NetWise Uk	Provide GIOV.UK 11 mailboxes (23/217)	204.85	40.97	245.82
3959	The First Aid Box Training Solutions Ltd	Defibrillator Awareness Sessions (23/191)	300.00	60.00	360.00
Total			1517.16	199.90	1717.06

Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Jones).

23/251 Additional payments received after the publication of the agenda: – £199.00

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3960	Time Assured Limited	Annual Service of St Peter's Church dock	145.00	29.00	174.00
3961	Royal British Legion	Wreath of poppies	25.00		25.00
Total			170.00	29.00	199.00

Resolved – To approve the payments, as presented (proposed Cllr Richardson/seconded Cllr Sibley-Calder).

23/252 Community Safety:

(a) Flooding on Southgate: Yorkshire Water had inspected the cause of the flooding and had advised that the problem was not its responsibility and the matter be referred to East Riding of Yorkshire Council. Cllr Dewhirst had requested a report from the Council's drainage engineers.

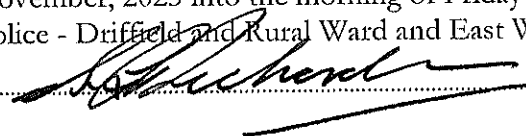
(b) Road Markings on Main Street: - East Riding of Yorkshire Council had confirmed that it was unlikely that the 'no waiting' times outside the White Horse could be extended. To establish a true position about traffic movements, Cllr Teare offered to undertake a traffic survey, which would include the area around The Green from the School to Main Street and the restricted car parking area on Main Street.

(c) Salt Bins – East Riding of Yorkshire Council had inspected and topped up all salt bins in the Village.

(d) Flooding at the A164/Hobman Lane – The condition of the drainage at the junction was to be raised with East Riding of Yorkshire Council.

23/253 Correspondence – The following correspondence was received and noted: -

- (a) National Association of Local Councils (NALC) - Election to Larger and Smaller Councils' committees.
- (b) Annual Snapshot of Rough Sleepers in the East Riding of Yorkshire, on the evening of Thursday 9th November, 2023 into the morning of Friday 10th November, 2023.
- (c) Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – October, 2023.

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- (d) East Riding Design Code briefing for Town and Parish Councils.
- (e) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – September Newsletter.
- (f) ERNLLCA - Meeting of the East Riding District Committee 19th October, 2023.
- (g) East Riding of Yorkshire Council's Standards Committee Meeting – 17th October, 2023.
- (h) KCOM Digital Inclusion Grants.
- (i) The monthly inspection log of the Play Area.

23/254 Bulletin – Topics for the December Edition: (a) The Council Budget (Cllr Thompson), (b) Replacement of the cantilever basket swing on the play area (Cllr Jones) and (c) Protection of the Green - Bollards (Cllr Thompson).

23/255 Next Meeting – 22nd November, 2023 at the WI Hall, Main Street, Cranswick.

23/256 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the Public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) (proposed Cllr Richardson/seconded Cllr Swan).

23/257 Eastern Green Link 2 (EGL2) Project – An update from Cllr Thompson was noted.

There being no further business, the meeting closed at 8.53 pm.

Signed.....



Date.....

22.11.23