

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 20th December, 2023.
The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Alderton, Bucknall, Jones, Kelly, Richardson, Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson (in the Chair). Parishioners: One. The Clerk recorded the minutes.

23/283 Apologies: Councillors: Ingham, Poolford. Ward Councillor: Dewhirst.

23/284 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Mrs Simpson - Item 10(a) and Minute 23/291(a) - Non-pecuniary - In-Bloom Member.

Cllr Mrs Simpson - Items 10(b) and 13 Minutes 23/291(b) and 23/294 - Non-pecuniary - SRA Committee Member.

23/285 Minutes – Resolved – That the minutes of the meeting of the Council held on the 22nd November, 2023, be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Richardson).

23/286 Financial Monitoring: -

(a) 2023-24 Budget – Month 9 was noted.

(b) **Resolved** to correct minute 238(b) adjusting the payments for the 2024-25 budget to £73,883.00 resulting in a net budget of £50,066.00 (proposed Cllr Teare/seconded Cllr Sibley-Calder).

(c) The Bank Reconciliation at December, 2023 was £125,865.45. The bank statement and bank reconciliation were verified and signed by Cllr Teare, being a member other than the Chairman and cheque signatory.

23/287 Local Precept Demand 2024-25 – East Riding of Yorkshire Council had confirmed the 2024-25 tax base for Hutton Cranswick Parish as 821.7 for Band D equivalent properties.

In setting the Local Precept Demand, Councillors considered; the financial burden on residents, the impact on the Council's reserves and budgets, now and in the longer term and the assumed current account balance at 31st March, 2024. It was **Resolved** (a) to submit a Local Precept Demand of £38,500.00, for the financial year ending 31st March, 2025, to the East Riding of Yorkshire Council and (b) earmark £11,566.00 from reserves to support the 2024-25 budget (proposed Cllr Teare/seconded Cllr Alderton).

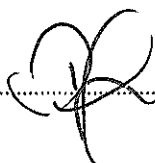
23/288 Gatehouse Lake – The Club had made every effort to maintain the access track by filling in pot holes. However, the condition of the track close to the entrance of the Lake had deteriorated and was in a poor condition. It was **Resolved** to undertake repairs to the track in the sum of £1450.00. To allow safe working, the track would be closed while the work was carried out (proposed Cllr Richardson/seconded Cllr Jones).

The angling club had commenced phase 2 of the peg replacement programme. Steelwork had been fabricated. Installation of new pegs was to start in March, 2024. The final stage of the programme was planned for later in 2024.

23/289 Planning Matters – The following decision was noted:

(a) **23/03028/PLF:** Change of use of land for the siting of 4 glamping pods with hardstanding and associated works at Land South of Highfield Farm, Southburn Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9AF – Full Planning Permission - Permission Granted – 14 Conditions.

Signed.....



Date.....

24th January 2024

23/290 Planning Applications:

(a) **23/03603/PLF:** Erection of single storey extension to side and rear, following demolition of garage to side at 2 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Thompson).

(b) **23/03352/PLF:** Construction of new vehicular access at Broach Hill Garage, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PZ – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Richardson/seconded Cllr Thompson).

23/291 Representatives reports: -

(a) **In Bloom** – Cllr Mrs Simpson reported that the group's application to be selected for nomination to the 2024 Britain in Bloom national competition had been unsuccessful.

(b) **SRA** – The outcome of an FA Pitch Power inspection classed all 3 of the football pitches as advanced.

Quotes were being gathered for internal alterations of the building to enlarge the hall and make improvements to the electrical system. A complete tidy up and general housekeeping of all areas had been undertaken.

The Build sub-committee had reviewed its strategy for procurement, funding and design and build sequencing for the development of the SRA building. A Business Plan was being drafted and several large organisations, with major projects in the area, had been consulted on potential grant funding. The Committee had planned a number of fund-raising activities over the coming 12 months.

(c) **Pond** – Some maintenance work had been completed. The remaining work, which required machines to travel on The Green, would be carried out when the condition of the ground improved.

23/292 Centenary Wood – A suggestion for some form of barrier to be installed to the approach of where the public footpath leads out of the Wood into the field was considered, but not taken forward. The repair to one of the information boards was to be undertaken at the cost of £175.00.

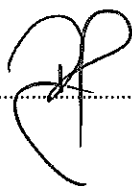
23/293 Risk Register – **Resolved** to accept the Register and the Period Receipts Register (proposed Cllr Thompson/seconded Cllr Swan). It was noted that as part of the improvements to the Council's Business Management, cloud back-up was to be adopted (Risk R1O13).

23/294 Tree Works at the SRA – The condition of the tennis courts was suffering from contamination of mould and moss coming from overhanging trees and hedges that border the courts. The SRA Committee had requested a contribution from the Parish Council towards costs of the cutting back of the trees. It was **Resolved** to grant £1200.00 towards the cost of the works (proposed Cllr Teare/seconded Cllr Kelly).

23/295 Business Management – .GOV email accounts had been created for 11 councillors.

23/296 Garden Allotments – There was one plot to let. Rent had been received from all but 1 tenant.

Signed.....



Date.....

24th January 2024

23/297 Payments, December, 2023 - £6,825.69.

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3969	Hutton Cranswick W1 Hall Account	Hire of Hall	20.00	0.00	20.00
3970	East Riding of Yorkshire Council	SLA 1 Street Lights (Village)- 2023	3024.56	604.91	3629.47
3971	East Riding of Yorkshire Council	Box of A4 copy paper	17.55	3.51	21.06
3972	S. Sanderson	Salary (includes 8 months back pay)	767.44	0.00	767.44
3973	IIMRC	PAYE/NIC Liability - 06/10/2023 - 05/01/2024	420.87	0.00	420.87
3974	S A Agricultural & Landscaping	Maintenance to the perimeter of the pond	460.00	92.00	552.00
3975	T. Eling Landscapes and Garden Services	Repairs to the Green; Remove fallen branch in Centenary Wood; Cutting Greens - 24/11/2023	268.00	53.60	321.60
3976	Opus Energy	Pond - Electricity charges (02/11/2023 to 03/12/2023)	11.48	0.57	12.05
3977	T. Eling Landscapes and Garden Services	Cutting Greens - 09/10/2023; clearing fallen branch on The Green.	251.00	50.20	301.20
3978	T. Eling Landscapes and Garden Services	Safety works to Tree T23 on The Green- 12/12/2023.	650.00	130.00	780.00
Total			5890.90	934.79	6825.69

Resolved – To approve the payments, as presented (proposed Cllr Richardson/seconded Cllr Sibley-Calder).

23/298 Community Safety:

(a) Flooding on Southgate: A site visit with East Riding of Yorkshire Council's (ERYC) drainage engineers and Yorkshire Water, to investigate the flooding problems on Southgate, was still to be arranged.

(b) Blocked drains on Howl Lane: ERYC had confirmed that the gullies had received their annual clean. However, due to the recent rainfall and the time of year, it was likely that these have possibly become blocked up again, the gully cleansing team had been requested to make a further visit. The system that runs down Howl Lane was not the responsibility of ERYC to maintain, as at one time this was a village drain, which over the years had been piped and altered, as that area had changed and as such was a riparian owned system, with ERYC only being responsible for the gullies and the leads, which are cleaned out annually.

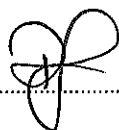
However, in light of recurring issues, ERYC Highways Team had included Howl Lane in its Jetting and CCTV programme and plan to undertake a full investigation to determine the issues that are currently being experienced on Howl Lane, with consideration given to any repairs or improvements identified.

23/299 Correspondence – The following correspondence was received and noted: -

- Schedule of charges for street lighting in Hutton Cranswick.
- East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) - Newsletter, December, 2023.
- Police - Drifffield and Rural Ward and East Wolds and Coastal Ward Update – December, 2023.
- Holiday Activities & Food programme - Free activities in Christmas holidays for children and young people.
- Thank you letter from Hutton Cranswick CP School.
- ERNLLCA - Newsletter, December, 2023 – update.
- A request with regards the replacement of the basket swing on the play area.
- Damage to the footway at 15 Southgate, Cranswick.
- Devolution deal announcement for Hull and East Yorkshire.
- The monthly inspection log of the Play Area – The Clerk was to order bolt covers and explore how to make good the ground at the entrance to the play areas from The Green.

23/300 The Bulletin – Topics for the next Edition: The Topics had been agreed at the last meeting: (a) Centenary Wood (Cllrs Alderton and Teare), (b) Traffic Issues on Howl Lane (Cllr Teare) and (c) The Precept (Cllr Thompson).

Signed.....



Date.....24/11/2024.....

The Council had received feedback on recent topics in The Bulletin:

(a) Parish Council budget: fund improvements to the footpath that runs from St. Peter's Church to Howl Lane. In 2018, East Riding of Yorkshire Council took back the responsibility for maintaining footpaths (Public Rights of Way) from all Parish Council in the East Riding. Councillors had received a number of complaints about the condition of footpaths in the Parish. It was agreed to consider the state of footpaths at the next meeting.

Footpaths would be a topic for a future edition of The Bulletin.

(b) Install metal posts and chains to discourage vehicles driving on The Green. The Council was considering options to protect The Green from damage by vehicles.

23/301 Meeting dates in 2024 – Resolved to bring forward the meeting in May, 2024 to the 15th May, 2024 (proposed Cllr Richardson/seconded Cllr Sibley-Calder). The 2024 meeting dates were as follows: -

Month	Ordinary Meetings	Annual Council Meeting	Annual Parish Meeting
January	24th January, 2024		
February	28th February, 2024		
March	27th March, 2024		
April	24th April, 2024		
May	15th May, 2024	15th May, 2024	15th May, 2024
June	26th June, 2024		
July	24th July, 2024		
August	No meeting		
September	25th September, 2024		
October	23rd October, 2024		
November	27th November, 2024		
December	18th December, 2024		

23/302 Next Meeting – 24th January, 2024 at the WI Hall, Main Street, Cranswick.

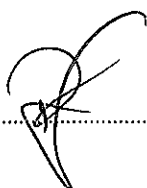
23/303 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the Public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) (proposed Cllr Teare/seconded Cllr Richardson).

23/304 Eastern Green Link 2 (EGL2) Project – An update from the Chairman was noted. It was **Resolved** that Cllr Thompson consult with the Council's Agent in the respect of legal services. It was noted that the Parish Council was not responsible for professional services fees in connection with the Project.

The Chairman wished everyone a Merry Christmas and a Happy New Year.

There being no further business, the meeting closed at 8.00 pm.

Signed.....



Date..... 24/1/2024