

**Hutton Cranswick Parish Council**  
**Minutes of the Meeting of the Parish Council, held on the 28<sup>th</sup> February, 2024.**  
**The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.**

**Present:** Councillors: Alderton, Ingham, Jones, Kelly, Poolford, Richardson, Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson (in the Chair). Ward Councillor: Dewhirst. Parishioners: Two. The Clerk recorded the minutes.

**24/028 Apologies:** Councillor Bucknall.

**24/029 Declaration of Pecuniary and Non-Pecuniary Interests: –**

Cllr Alderton - Items 9(a) & 12 Minutes 24/036(a) & 24/039 - Non-pecuniary – Neighbour/ Bulletin Team Member.  
 Cllr Ingham - Items 10(a) and 11 Minutes 24/037(a) and 24/040 – Non-pecuniary – In-Bloom Member.  
 Cllr Mrs Simpson - Items 10(a) and 13 Minutes 24/037(a) and 24/040 – Non-pecuniary – In-Bloom Member.  
 Cllr Mrs Simpson - Items 10(b) and 11 Minutes 24/037(b) and 24/038 – Non-pecuniary – SRA Committee Member.  
 Cllr Teare – Items 12 and 19 Minutes 24/039 and 24/046 - Non-pecuniary – Bulletin Team Member/Related to Service User.

**24/030 Minutes – Resolved** – That the minutes of the meeting of the Council held on the 24<sup>th</sup> January, 2024, be approved and signed as a correct record (proposed Cllr Poolford/seconded Cllr Richardson).

**24/031 Public Participation** – Philip Shields, a member of The Bulletin team, informed the Council that the new arrangements and format for The Bulletin had been a complete success, with the team receiving positive feedback from residents and advertisers. Copies of The Bulletin had been placed in venues and businesses in the village which had proved very popular. The continued financial support from the parish council was essential and greatly appreciated and had kept the Bulletin in a sound financial position at this time of change. The team continued to closely manage and monitor its budget. Any future request for financial support would include the provision of detailed accounts and a financial plan.

**24/032 Financial Monitoring: -**

- (a) 2023-24 Budget – Month 11 was noted.
- (b) The Bank Reconciliation in February, 2024 was £118,233.43.
- (c) It was noted the ‘Appropriate Sum’ for Section 137 spending for 2024-25 was £10.81 per elector.

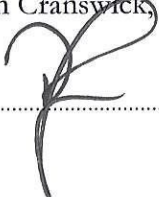
**24/033 Asset Register – Resolved** – To approve the Asset Register (Asset Value £181,075.00) (proposed Cllr Swan/seconded Cllr Ingham). The Chairman thanked Cllr Mrs Simpson for providing a report on the condition of street furniture and the bus shelters. The clerk was to obtain a quote for the work identified in the report.

**24/034 Statement of Internal Control – Resolved** – To accept the Statement, as presented (proposed Cllr Teare/seconded Cllr Richardson).

**24/035 Planning Matters** – The following decision was noted:

(a) **23/02074/PLF:** Erection of a building and construction of car parks and service area for use for the repair and maintenance of coaches, buses and commercial vehicles with a PSV operating centre and an authorised test facility for commercial vehicles, including installation of fuel pumps, erection of 2m high palisade fencing and gates and excavation of surface water balancing pond at Land North West of The Tower, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE – Full Planning Permission – Granted 6 Conditions.

Signed.....



.....Date.....

27<sup>th</sup> March 2024

**24/036 Planning Applications:**

(a) **23/03922/PLF:** Installation of external wall insulation and render on all elevations at Chestnut View, 9 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QT – Full Planning Permission - Not to object to the application (proposed Cllr Richardson/seconded Cllr Poolford).

(b) **24/00388/PLF:** Erection of building for use as offices with attached workshop, warehouse and associated infrastructure at Land West of Cranswick Caravan Storage Limited, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – Full Planning Permission – The Council agreed not to object to the application, but suggested that consideration be given to the installation of electric charging points as part of the project (proposed Cllr Teare/seconded Cllr Alderton).

**24/037 Representatives reports: -**

(a) **In Bloom** – Cllr Mrs Simpson had previously circulated the Annual Report from the Village In Bloom group. The Chairman congratulated the group on its success in 2023.

The work at the Station was to be entered in the new Judging Category (C9). A working party for overall work at the Station was planned in April. The area at the entrance to the SRA had been refurbished. The Scout group was to litter pick on The Green on evenings in April and May. The group was to have a stall at the SRA Summerfest to raise awareness of its activities and invite new volunteers to join the group. A Plant Swap was planned for perennials.

(b) **SRA** – At an Open event on the 2<sup>nd</sup> March, 2024, the Committee would present its five-year plan and give local people an opportunity to have a say of how to develop the SRA. Despite the harsh weather most fixtures went ahead. Refreshments had been sold at matches as a further opportunity to raise funds. The removal of an internal wall to create more space in the hall was due to start. The recent 'Mr & Mrs' event was very successful. The next fundraising event was Southgate and Friends on 16<sup>th</sup> March, 2024. The Committee was updating all its policies.

(c) **Pond** – The lights on the island would be turned off at the end of the month.

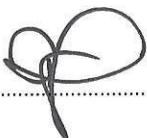
**24/038 SRA** – A request for an annual grant from the SRA Committee had been made and although supported by the Council, the request lacked detail. Cllr Mrs Simpson would ensure the Council was sent a copy of the Committee's latest accounts and that any future requests for financial support to the Council was more of a formal report including a financial plan of how funding was to be used. It was **Resolved** – To grant the request from the SRA Committee and provide £5000.00 towards the maintenance at the SRA (proposed Cllr Richardson/seconded Cllr Sibley-Calder).

**24/039 Bulletin – Resolved** – To grant the request from the Bulletin Team for £4000.00 towards the financing of the 2024 Bulletin (proposed Cllr Swan/seconded Cllr Jones).

**24/040 Village in Bloom – Resolved** – To grant the request from the In-Bloom Team for a grant of £1,500.00 (proposed Cllr Richardson/seconded Cllr Poolford).

**24/041 Play Area** – Cllr Thompson reported that the proposal to replace the cantilever basket swing with a Titan carousel was not practically feasible. Other alternative play equipment was to be considered.

Signed.....


Date **27<sup>th</sup> March 2024**

**24/042 Gatehouse Lake** – The repairs to the access road had been completed. The damage to some of the areas had become worse since the original inspection and some additional areas had deteriorated. It was noted that additional materials and time was required to complete the works.

**24/043 Seating** – A resident had suggested the use of the grassed area at the junction of Beech View and Laburnum Avenue be an area where a seat could be placed, on the occasion that the parish council received a request from a bereaved family to leave something for the village in memory of their loved one. The parish council supported the idea, however, permission would need to be sought from East Riding of Yorkshire Council.

A suggestion to locate a seat close to the crossroads at Megginson's Turnpike and Rotsea Lane was to be explored (proposed Cllr Poolford/seconded Cllr Thompson).

**24/044 Business Management** – Councillors and the Clerk had transferred to .GOV email accounts.

**24/045 Garden Allotments** – There was one plot to let. Rent had been received from all tenants. It was **Resolved** to accept the Pest Control arrangements proposed by East Riding of Yorkshire Council for the period ending 31<sup>st</sup> March, 2025 at a cost of £255.12 (proposed Cllr Swan/seconded Cllr Alderton).

**24/046 Driffield School's Twilight Bus Service – Resolved** – That £500 be granted to the Driffield School's Twilight Bus Scheme (proposed Cllr Thompson/seconded Cllr Ingham).

**24/047 Website Maintenance and Support for 2024 – Resolved** – To extend the maintenance support agreement, as presented, at a cost of £1133.00 (proposed Cllr Swan/seconded Cllr Teare).

**24/048 East Riding Playing Pitch Strategy Consultation** – With the support of Sport England, East Riding of Yorkshire Council was to develop a new Playing Pitch Strategy for the East Riding. The Clerk had consulted the SRA and the Bowls Club and was to complete the survey with details of the facilities in Hutton Cranswick.

**24/049 The Green** – It was agreed to consider providing more no car parking signs on the Green. Cllr Thompson was meeting officers from East Riding of Yorkshire Council to consider other measures to protect the Green.

**24/050 Busking Event on The Green** – Cllr Sibley-Calder was to present a proposal to a future meeting.

**24/051 Payments, February 2024 - £6,216.87**

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3987	Hutton Cranswick WI Hal' Account	Hire of Hall	20.00	0.00	20.00
3988	Opus Energy	Pond - Electricity standing charge (02/01/2024 to 01/02/2024)	16.98	0.85	17.83
3989	T. Eling Landscapes and Garden Services	Centenary Wood - annual maintenance work	732.00	146.40	878.40
3990	T. Eling Landscapes and Garden Services	Gatehouse Lake : repairs to access road (23/288)	2180.00	436.00	2616.00
3991	Hutton Cranswick Sports and Recreation Association	Grant towards cost of cutting back trees (23/294)	1200.00	0.00	1200.00
3992	S. Sanderson	Salary and expenses	485.64	0.00	485.64
3993	Russell Thompson	Expenses: purchase of HP Envy laptop	832.50	166.50	999.00
<b>Total</b>			<b>5467.12</b>	<b>749.75</b>	<b>6216.87</b>

**Resolved** – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Jones).

Signed..........Date: **21<sup>st</sup> March 2024**

**24/052 Additional payments received after the publication of the agenda: – £18.00.**

<u>Cheque</u>					<u>Total</u>
<u>No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>(including</u>
					<u>VAT</u>
3994	Russell Thompson	Land Registry fees re footpath from Station Road to Hutton	18.00		18.00

**Resolved** – To approve the payments, as presented (proposed Cllr Richardson/seconded Cllr Teare).

**24/053 Questions for Ward Councillors**

- (a) Cllr Dewhirst was to press for the proposed site visit to Southgate by Yorkshire Water and East Riding of Yorkshire Council to consider measures to alleviate the discharge of sewage and flooding.
- (b) Cllr Dewhirst was to provide details of proposed maintenance/improvement work in and around Hutton Cranswick included in the 2024-25 Public Rights of Way (footpath) programme.
- (c) Cllr Dewhirst agreed to provide the clerk with details of East Riding of Yorkshire Council's new 'open door service' system of communicating repairs to the Council.

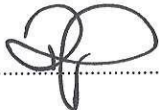
**24/054 Correspondence** – The following correspondence was received and noted: -

- (a) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – Newsletter – January 2024.
- (b) Nomination for ERNLLCA's allocated place at the Royal Garden Party on 8<sup>th</sup> May 2024.
- (c) Update from Hutton Cranswick Art Group.
- (d) Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – February 2024.
- (e) Felling of tree bordering Centenary Wood.
- (f) Comments from Yorkshire Water on; current issues on Station Road; its infrastructure in the Village; its powers to ensure it can manage the waste from new buildings. E-mail from Rt Hon Sir Greg Knight MP – Yorkshire Water and contract partner Lanes for Drains was to undertake CCTV work in the village to try and assess the cause of the current problem of flooding and sewage discharge.
- (g) Roads and footways in Hutton Cranswick and objection to create parking spaces on The Green.
- (h) Southgate sewage/flooding update from a resident.
- (i) Centenary Wood - condition of bird feeders/boxes – Cllr Teare would contact the Leader of the Scout Group to see if the Scouts could make any improvements to the feeders/boxes.
- (j) The monthly inspection log of the Play Area.

**24/055 The Bulletin** – Topics for the next Edition: (a) Litter (Cllr Mrs Simpson), (b) Car parking signage on The Green (Cllr Alderton) and (c) Seating (Cllr Teare).

**24/056 Next Meeting** – 27<sup>th</sup> March 2024 at the WI Hall, Main Street, Cranswick.

There being no further business, the meeting closed at 8.15 pm.

Signed.....

Date..... 27<sup>th</sup> March 2024