

Hutton Cranswick Parish Council
Minutes of the Meeting of the Parish Council, held on the 27th March, 2024.
The meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Ingham, Jones, Poolford, Richardson, Sibley-Calder, Swan, Teare, Thompson (in the Chair).
 Ward Councillor: Dewhirst. Parishioners: Two. The Clerk recorded the minutes.

24/057 Apologies: Councillors Alderton, Bucknall, Kelly, Mrs Simpson.

24/058 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Ingham - Item 10(a) and minute 24/065(a) – Non-pecuniary – In-Bloom Member.

Cllr Jones - Item 9(b) and minute 24/063(a) – Non-pecuniary – Neighbour of applicant of planning application.

24/059 Minutes – Resolved – That the minutes of the meeting of the Council held on the 28th February, 2024, be approved and signed as a correct record (proposed Cllr Poolford/seconded Cllr Richardson).

24/060 Financial Monitoring: -

- (a) 2023-24 Budget – Month 12 Outturn was noted. It was **Resolved** that £12, 995.80 was to be carried over to the 2024-25 budget (proposed Cllr Thompson /seconded Cllr Richardson).
- (b) The Bank Reconciliation in March, 2024 was £115,564.56. The bank statement and bank reconciliation were verified and signed by Cllr Teare, being a member other than the Chairman and cheque signatory.
- (c) £17,433.83 was spent under S137 which was within the Limited of Expenditure 2023-24.
- (d) A claim to recover VAT from HMRC, in the sum of £2,453.38, was noted.
- (e) An update on the Periodic Receipts Register was noted.
- (f) The progress of investing funds with CCLA was noted.
- (g) 2024-25 Budget: – **Resolved** – To provide £11,545.51 support for the 2024-25 budget from reserves (proposed Cllr Swan/seconded Cllr Sibley-Calder).

24/061 Questions for Ward Councillors

(a) The site visit to Southgate by Yorkshire Water and East Riding of Yorkshire Council, to look at ways to alleviate the discharge of sewage and flooding has still to be arranged. A letter from a resident expressing concern about the impact on Southgate if the proposed development off Hobman Lane went ahead, was to be passed to Cllr Dewhirst.

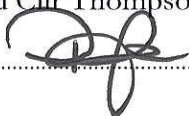
(b) Details of proposed maintenance/improvement work in and around Hutton Cranswick, included in the 2024-25 Public Rights of Way (footpath) programme was to follow. Cllr Poolford raised the lack of suitable signage.

24/062 Reserves – Resolved – To accept the Statement of Reserves, as presented: -

General Reserve	21868
Earmarked Reserves	
Support for 2024-25 Budget	11546
School Patrol Officer	4500
Footpath/cycleway - Cranswick to Hutton	77651
Total Reserves	115565

(proposed Cllr Thompson/seconded Cllr Teare).

Signed.....



Date. 24/4/2024

24/063 Planning Matters – The following decision was noted:

(a) **23/03920/PLF**: Construction of two storey extension to rear, two bay windows and porch to front, detached garage to rear, following demolition of existing garage to side at 34 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Planning Permission Granted – 3 Conditions.

(b) **23/03922/PLF**: Installation of external wall insulation and render on all elevations at Chestnut View, 9 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QT – Planning Permission Granted – 2 Conditions.

24/064 Planning Applications:

(a) **24/00379/PLF**: Erection of a dwelling, following demolition of existing dwelling and removal of septic tank, and installation of bio disc treatment plant at Bustard Nest Farm, Burn Butts Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9JL – Full Planning Permission - Resolved – Not to object to the application (proposed Cllr Richardson/seconded Cllr Thompson).

(b) **24/00512/TCA**: HUTTON CONSERVATION AREA - Fell 1 no. Cedar tree (T2) due to being in close proximity to the house, telephone wires, and power cables at 18 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Tree Works in Conservation Area - Resolved – Not to object to the application (proposed Cllr Poolford/seconded Cllr Ingham).

(c) **24/00310/STVARE**: Variation of Condition 2 (approved plans) of planning permission 22/01990/STPLFE (Construction of sub-surface cable route from Drax Power Station to Fraisthorpe Coastline with associated accesses and temporary construction compounds, in association with the Scotland to England Green Link), to allow the removal of cable routing at Skerne (application to be read in conjunction with planning application 24/00168/STPLFE) - Cross Country Cable Route From Drax Power Station to Fraisthorpe Coastline, Bridlington Road, Fraisthorpe, East Riding of Yorkshire – Strategic Variation of Condition with EIA – Noted.

(d) **24/00461/PLF**: Installation of air source heat pump to rear of hall, solar panel PV array to southwest facing roof slope and installation of replacement windows from single glazing to double glazing, along hall at Methodist Church, 4 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR – Full Planning Permission - Resolved – Not to object to the application (proposed Cllr Teare/seconded Cllr Richardson).

24/065 Representatives reports: -


(a) **In Bloom** – There was to be a special discretionary award in 2024 to mark 60 years of the competition.

The following organisations have entered this year's competition: Hutton Cranswick as a Large Village (Category C1): Hutton Cranswick Railway Station (C9): James White Family Butcher, Small Business B1: SPAR Store, Small Business B1: Paul Harrison Cars, Medium Business B2: The Farm Shop at Cranswick, Medium Business B2: The White Horse, Medium Business B2.

The Beaver Group are helping to keep the village tidy by litter picking (on and around the Green), weeding in and around the War Memorial and surface cleaning of the Millennium Sun Clock. Hymers College are helping at the Station and possibly Kings Mill Special School to help at the SRA, as has happened in previous years.

(b) **SRA** – The minutes of the Committee meeting held on the 8th March, 2024 were noted. It was **Resolved** to permit the SRA to hold a car boot sale at the Sports Area on the 12th May, 2024 (proposed Cllr Thompson/seconded Cllr Sibley-Calder). The Event Management Plan covering safety and organisation aspects of the event was to be requested.

Signed.....



Date: 24/4/2024

(c) **Pond** – Cllr Sibley-Calder had concerns that if the clearing of the pond was not complete soon, it would be too late and would have to be carried out later in the year which would result in the pond looking an eyesore. The delay was due to not being able to access the pond side with heavy vehicles.

24/066 Internal Audit – The guidance for the 2023-24 internal audit, the proposed response, evidence files supporting the response and an update action plan, following the 2022-23 audit report were noted. The recommendation and audit report for 2023-24 would be presented at the April, 2024 meeting.

24/067 Village Taskforce (VTF) Walkabout – Village Taskforce Walkabouts provide parish council representatives with the opportunity to meet face to face with East Riding of Yorkshire Council staff. The purpose was to identify minor elements for the VTF team to carry out within the built-up part of villages to include:

Painting public assets such as benches and signs.	Washing public assets such as litter bins and signs.
Small areas of strimming on public land.	Filling small scale potholes.
Cutting back vegetation on council owned land obstructing footpaths.	

Non-taskforce issues had to be reported online, by email or by phone 01482 393939 and included:

Condition/resurfacing of roads and footpaths.	Flooding including gullies and ditches.
Traffic management including speeding, speed limits and traffic surveys.	
Overgrown vegetation from private property obstructing footpaths/roads.	
Public rights of way including signage & maintenance.	

East Riding of Yorkshire Council had established a new Parish Open Door team that provided dedicated support for parish councils to report an issue that was unresolved, complex and needed close liaison with Council Services and needed to be escalated.

It was **Resolved** to accept the offer for a walkabout in 2024 (proposed Cllr Sibley-Calder/seconded Cllr Poolford).

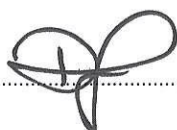
24/068 Gatehouse Lake – Resolved – That the minutes of the Gatehouse Lake Committee held on the 30th August, 2023 be received (proposed Cllr Ingham/seconded Cllr Jones). Feedback from the Gatehouse Lake Committee Meeting held on the 15th March, 2024, including the minutes of the AGM held by Gatehouse Lake Angling Club and its financial position were noted.

The replacement of the pegs had been completed to a very high standard.

An area to pitch tents for overnight anglers, on the South side, had been partly dug out, but had been put on hold as the excavation had disturbed a tree. Following inspection, it was concluded the tree was safe. It was **Resolved** that the area around the tree be banked up with soil and thereafter it could be made suitable for pitching tents (proposed Cllr Poolford /seconded Cllr Richardson).

It was **Resolved** to accept a price of £450.00 to carry out maintenance of the hedge that bordered the SRA, with any wood chippings being shared between the footpath along the border and the anglers (proposed Cllr Poolford /seconded Cllr Richardson).

Signed.....



Date..... 24/4/2024.....

24/069 Annual Governance and Accountability Return (AGAR) – The external auditor instructions for completing the 2023-24 AGAR Return were noted. A copy of JPAG Practitioners Guide 2023 had been circulated together with a draft AGAR. A final AGAR was to be presented at the April, 2024 meeting.

24/070 Payroll – arrangements for processing the Council's payroll in 2024-25 were noted.

24/071 IT support – Resolved – To accept a price of £150.00 as a one-off PC set up cost and £4.20 for a monthly Trend Antivirus and Malware Protection Licence (proposed Cllr Thompson/seconded Cllr Swan).

24/072 Website – Some technical changes by Facebook (Meta) would mean it was not possible to display Group Feeds on the website after 23rd April, 2024.

24/073 Traffic Management – Concerns about the increase in the size and speed of HGV's travelling down Main Street, Cranswick had been passed to East Riding of Yorkshire Council's Traffic Management team.

24/074 Village Flag – Resolved – to (a) accept the proposed Flag Flying Days for 2024, (b) spend £123.20 on two new Hutton Cranswick flags and (c) spend £260.00 on servicing the flagpole and to replace any parts as necessary (proposed Cllr Sibley-Calder/seconded Cllr Poolford).

24/075 Centenary Wood – Resolved – (a) That the contractor undertaking the replacement fencing be given a deadline of the 30th April, 2024 to start the work, (b) to appoint a new contractor if the 30th April, 2024 deadline was not met and (c) seek a price for removing the redundant fencing, approx. 2 metres in from the existing fence (proposed Cllr Richardson/seconded Cllr Poolford).

24/076 Garden Allotments – There was one plot to let. The flailing out and clearing out of the roadside ditch, unblocking drains and removal of tree roots had been completed. A water meter reading had been taken.

24/077 The Green – A proposal to consider providing more 'no car parking' signs on the Green was deferred. Cllr Teare was to approach the uniformed groups to help with the cleaning of the existing 'no parking signs'.

24/078 Busking Event on The Green – Cllr Sibley-Calder was to present a proposal at a future meeting.

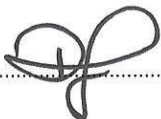
24/079 Footpath and cycleway from Cranswick to Hutton – Cllr Thompson presented a proposal for a route from Eddlemire Lane through to Howl Lane. The route went over land owned by two landowners. Initial discussion with one of the landowners had been positive. Cllr Ingham agreed to assist with the project.

24/080 Payments, March 2024 - £3,118.87

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
3995	Hutton Cranswick WI Hall Account	Hire of Hall	20.00	0.00	20.00
3996	Peter Magee	Website maintenance and support 2024 (24/047)	1133.00	0.00	1133.00
3997	Opus Energy	Pond - Electricity charge (02/02/2024 to 03/03/2024)	16.41	0.82	17.23
3998	Driffield School	Grant towards cost of Twilight Bus Service (24/046)	500.00	0.00	500.00
3999	S. Sanderson	Salary and expenses	515.84	0.00	515.84
4000	HMRC	PAYE/NIC Liability - 06/01/2024 - 05/04/2024	344.80	0.00	344.80
4001	East Riding of Yorkshire Council	Salt bin maintenance visits 2023-24	490.00	98.00	588.00
Total			3020.05	98.82	3118.87

Resolved – To approve the payments, as presented (proposed Cllr Richardson/seconded Cllr Ingham).

Signed.....



Date: 24/4/2024

24/081 Additional payment received after the publication of the agenda: – £480.00

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
4002	J A Fry Ltd	Plail and dear out road side ditch at the garden allotments	400.00	80.00	480.00
Total			400.00	80.00	480.00

Resolved – To approve the payment, as presented (proposed Cllr Swan/seconded Cllr Richardson).

24/082 Correspondence – The following correspondence was received and noted: -

- (a) Parish Foot Path Warden Scheme.
- (b) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – Newsletter – February, 2024.
- (c) Town and Parish Councils – Joint Local Access Forum – 13th March, 2024.
- (d) National Association of Local Councils (NALC) Legal Update.
- (e) East Riding of Yorkshire Rural Partnership 25th year special event.
- (f) Damage to The Green.
- (g) ERNLLCA attendee at the Royal Garden Party.
- (h) Town and Parish councillors' bulletin – 11th March, 2024.
- (i) Speed Indicator Devices Grant Scheme Pilot – agreed to investigate the opportunity further.
- (j) Beverley Beekeepers' Association - Asian Hornet incursion.
- (k) Free Portrait of His Majesty The King – agreed to request a free portrait of His Majesty The King.
- (l) The monthly inspection log of the Play Area.

24/083 The Bulletin – Topics for the next Edition: (a) Village seating (Cllr Teare,) (b) the pond (Cllr Sibley-Calder) and (c) Village Walkabout (Cllr Thompson). The deadline for the articles was the 10th April, 2024.


24/084 Next Meeting – 24th April, 2024 at the WI Hall, Main Street, Cranswick.

24/085 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) (proposed Cllr Teare/seconded Cllr Thompson).

24/086 Street Furniture – Resolved – To accept a price of £1155.00 for refurbishment of street furniture (proposed Cllr Sibley-Calder/seconded Cllr Poolford).

There being no further business, the meeting closed at 8.40 pm.

Signed.....



Date 24/4/2024