

Hutton Cranswick Parish Council
Minutes of the Meeting of the Parish Council, held on the 28th January, 2026.
The Meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Ingham, Kelly, Kemp, Poolford, Richardson, Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson (in the Chair). Residents: Two. The Clerk recorded the minutes.

26/001 Apologies: Cllrs: Alderton; Bucknall and Jones. Ward Cllrs: Bibb and Owen.

26/002 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Ingham – item 10(a) and minute 26/010(a) – Non-pecuniary – In-Bloom Member.

Cllr Ingham – item 10(b) and minute 26/010(b) – Non-pecuniary – SRA Committee Member.

Cllr Poolford – item 17 and minute 26/017 – Non-pecuniary – Allotment Tenant.

Cllr Mrs Simpson - item 10(a) and minute 26/010(a) - Non-pecuniary - In-Bloom Member.

Cllr Mrs Simpson - item 10(b) and minute 26/010(b) - Non-pecuniary - SRA Committee Member.

26/003 Minutes – Resolved – That the minutes of the meeting of the Council held on the 17th December, 2025, be approved and signed as a correct record (proposed Cllr Ingham/seconded Cllr Swan).

26/004 Public Participation – A request from Jon Grubb to speak following the Councillors had considered the management of the allotments (item 17), was granted. Thereafter, Mr Grubb welcomed the approach proposed by the Council in reviewing its management of the allotments. He noted The National Allotment Society was a representative body for allotment holders, it had no legal authority. The legislation required a landlord to give a tenant a minimum of 12 months' notice to quit expiring on or before the 6th April or on or after the 29th September. Therefore, Mr Grubb stated he was able to remain on the allotments up to April, 2027.

Mr Grubb reported the progress made with recovering his poultry stolen from his allotments, and the contact he and his partner had with the Police to apprehend the thieves. Since the start of the police investigation, Mr Grubb had had threats made towards his household.

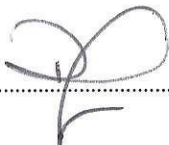
The Council recognised that it had not strictly adhered to the tenancy agreement, but tenants must not pre-empt any future action that the Council may take. It was a fact that unfortunately, the Council was surprised at the number of birds kept on his allotments. The Council had not pre-determined its position on changes to the management of the allotments and trusted the working group led by Cllr Swan would take note of the views of tenants, as part of the recommendations to the Council. The aim was for the Council to receive a report in July.

It was noted Cllr Sibley-Calder and Cllr Bibb were to carry out an inspection of the roads in the Village and draw up a schedule of potholes to be reported to East Riding of Yorkshire Council Highways for repair.

26/005 Financial Monitoring: -

- (a) 2025-26 Budget – Month 10 position was discussed and noted. A review of the investment in the Public Sector Deposit Fund Account was to be considered at the February Meeting.
- (b) Bank Statements and Reconciliation, January, 2026 was £154,374.27.
- (c) East Riding of Yorkshire Council had confirmed receipt of the Council's Local Precept Demand of £42,405.00.
- (d) On-line banking – the clerk apologised for the delay in exploring setting up on-line banking.

Signed.....



Date 25th February 2026

26/006 Questions to Ward Councillors: –

- (a) Repairs to the ‘Watton to Cranswick’ signpost at the junction of Station Road - Meggison’s Turnpike.
 - (b) Concern from residents about the siting of some of the porta cabins on Cranswick Industrial Estate.
- It was noted Cllr Bibb had confirmed by email that he had actioned the requests.

26/007 Council Priorities – An update from the Priorities Working Group Meeting on 20th January, 2026 was noted:

Fiona Bone had resigned from the group. Cllr Thompson had thanked her for her contribution and support.

a) Communications – The updating of the Local Business Directory was progressing. The Events calendar has been simplified and a link to a form to be completed would be on the website. A proforma ‘What’s on in Hutton Cranswick was to be used in the village Notice Boards. All fliers/notices would be A5 in size.

b) Doctors’ surgery – Cllr Sibley-Calder had written to both surgeries. Support from the local NHS Trust would be sought but it required impetus from GP surgeries.

c) Youth Council – Requests for information about existing Youth Group had been made to surrounding parishes and Drifffield Town Council. Local schools had been contacted to meet with those young people who would be eligible or distribute a small questionnaire to them. The East Riding Youth Council had been consulted.

d) Footpath from Cranswick to Hutton – The route was from Eddlemere Lane through to Howl Lane. Cllr Thompson reported that the landowner and the East Riding of Yorkshire Council’s Countryside Access Officer supported the proposal. The process to secure permissions for the footpath was proceeding. A legal agreement with the landowner and a quote for the installation of the footpath were being prepared.

e) Parking within the Village – Cllr Swan agreed to take this priority forward.

The Group’s next meeting was on the 24th March, 2026.

26/008 Planning Decisions – The following decisions were noted:

(a) **25/02631/PLF:** Change of use of land for the siting of 20 touring caravan pitches with hardstanding, erection of shower block and other associated works at Land West of Highfield Farm, Southburn Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9AF – Full Planning Permission – Permission Granted – 17 Conditions.

(b) **25/03331/TCA:** HUTTON CONSERVATION AREA - Fell 1 no. Fir tree (1), as it has outgrown its position and removal is required to carry out maintenance of the building; Fell 1 no. Plum tree (2), as it is in poor condition and to enable landscaping of the area; Remove 1 no. Veronica Salicifolia tree (3), to enable the area to be landscaped and planted with more suitable shrubs at 18 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ - Tree Works in Conservation Areas – Raised No Objections.

(c) **25/02698/VAR:** Variation of Condition 7 (approved plans) of planning permission 19/00278/PLF (Erection of single storey extension to side, erection of storage building to rear, demolition of garage and store to rear and conversion of former club facility to accommodate an additional 7 bedrooms, in conjunction with existing B and B with associated internal and external alterations, and insertion of a ground floor window on the eastern elevation which is retrospective), to allow the installation of a window to the eastern elevation (Retrospective Application) at White Horse Inn, 51 Main Street, Hutton Cranswick, East Riding of Yorkshire. YO25 9QN – Variation of Condition – Permission Granted – 3 Conditions.

Signed..........Date..25/2/2026..

(d) **25/03363/TCA:** CRANSWICK CONSERVATION AREA - Remove 1 no. Silver Birch tree, as it is extremely close to the garage wall and overhangs the garage roof, is in close proximity to the rear of the house, and is blocking out light at Greenview House, 5 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QT - Tree Works in Conservation Areas – Raised No Objections.

26/009 Planning Applications:

(a) **25/03510/PLF:** Erection of single storey extension to rear with alterations to roof, doors and windows (retrospective) at 22 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Full Planning Permission – No objection (proposed Cllr Thompson/seconded Cllr Sibley-Calder).

(b) **25/03603/PAD:** Display one externally illuminated Freestanding sign following removal of existing sign at Manor Farm Shop, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ – Consent to Display an Advertisement – No objection (proposed Cllr Swan/seconded Cllr Teare).

(c) EN010157: Peartree Hill Solar Farm Development – 24 weeks Examination closed – update webinar for Key Stakeholders: 28th January, 2026 and the Public: 29th January, 2026 – Noted.

26/010 Representatives reports: -

(a) **In Bloom** – At the AGM, Cllr Mrs Simpson commended the time and effort given by the ViB group members in making 2025 another successful year in the Yorkshire in Bloom competition. The group had faced two days of thorough assessment that covered the Village entry and entries for the Railway Station, the School and seven businesses. ViB members appreciated the continued support from the local businesses, the parish council, and Northern Rail.

The group's entry in the Community Rail Awards in the 'It's Your Station' category has been shortlisted for a Bronze award. The group accepted an invitation to attend the Award Ceremony planned for the 19th March, 2026. The deadline for entries into Yorkshire in Bloom this year was 26th April, 2026.

(b) **SRA** – The Committee confirmed it would not seek funding from the Council if it was decided to go ahead with a Pump Track and the track was sited at the SRA. The Committee thanked the Council for the grant towards the cost of the youth-sized goal posts. Representatives of the SRA Committee would attend the next Council meeting to present the Committee's annual request for funding and to promote the benefits the SRA bring to the community.

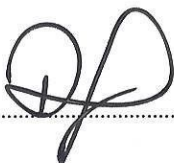
The priority for the Committee was to continue to improve the facilities in the clubhouse. The main projects were to make the changing rooms more accessible and to create an additional room for the referees. The planning permission for the new build would soon lapse, new plans would be submitted when it was appropriate.

The main fundraising events for 2026 were the monthly Quiz night, SummerFest and the Firework Fiesta.

(c) **Pond** – Cllr Sibley-Calder reported there was still a blanket of weed in the pond which he would attempt to remove when the weather improved.

(d) **Parish paths** – It was **Resolved** to explore the Council taking back the responsibility for repairs to some of the structures found on the public rights of way in the Village (proposed Cllr Poolford/seconded Cllr Teare).

Signed.....Date.....



25/2/2026

26/011 Traffic Issues:

(a) On the 19th December, 2025, the Humberside Police and Crime Commissioner had launched a Road Safety Fund to help town and parish councils; community speed watch groups and community organisations improve road safety. The fund had a budget of £40,000.00 and could provide a grant of up to 50% of costs. It was an expansion of the Speed Indicator Device (SID) Fund and could still be used to fund flashing speed signs. The initial deadline for applications was 13th February, 2026, with further opportunities likely during 2026.

In December, Cllr Sibley-Calder had submitted an expression of interest for proposed locations for SID's on Hutton Road and Station Road to East Riding of Yorkshire Council's Traffic Management Team.

(b) Install a two-sided mirror on The Green – The Council's insurance company thought the concerns of the highways officer were valid and the council should think hard about installing something that could lead to potential issues. The Bowls Club had been made aware of the highways officer's concerns and the view from the insurance company.

(c) Bus layby – Draft feasibility drawings and cost estimates for two bus laybys, one the East side and one on the West side of The Green, between the School and Main Street, were noted. The proposals were to be shared with the School, the Spar shop and the White Horse pub and details published in the April Bulletin (proposed Cllr Thompson/seconded Cllr Kemp).

(d) General – East Riding of Yorkshire Council was to be informed of issues with road signs on the A164 (South), the junction of Church Street and Howl Lane and The Balk.

26/012 Website Maintenance and Support for 2026 – Resolved – To extend the maintenance support agreement, as presented, at a cost of £1117.00 (proposed Cllr Poolford/seconded Cllr Swan).

26/013 Internal Audit – The response to a Pre-Audit Questionnaire was noted.

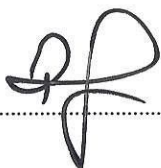
26/014 Allotments Beverley Road YEA64431 – HM Land Registry had received an application to enter a unilateral notice in the register of the Council's property (the allotments), with the beneficiary being the National Grid Electricity Transmission Plc. The Notice was in relation to the EGL 2 Project.

26/015 Centenary Wood – The maintenance work identified in Phase 2 of the woodland management plan had been completed. The replanting of trees was planned to be completed by the end of March.

26/016 SRA – The Council recognised the running of the SRA required significant resources in terms of funds and, crucially, the time and effort of the volunteers that made the SRA the success it was. The Council was keen to continue its role of providing financial support to the SRA, when appropriate. In a meaningful discussion, the Councillors shared their thoughts on future support. The Council would continue to consider any request, however . it expected non-maintenance events/projects would be self-financing and a forecast of the cost, for the running of the building and the maintenance of the sports field, would be in place and regularly reviewed. It was noted the Committee aimed to present its annual request for financial support to the next Council meeting.

26/017 Allotments – The item on the garden allotments was brought forward and considered following item 3 (minute 26/003). Two of the plots had been vacant for some time and needed to be brought back to a lettable state. It was agreed to go ahead with the work (estimated £100.00) (proposed Cllr Poolford/seconded Cllr Teare).

Signed.....



Date.....

25/2/2026

It was **Resolved** to set up a working group, led by Cllr Swan, to review the management of the allotments, all tenants would be invited to join the group. The aim was for the Council to receive a report in July (proposed Cllr Thompson/seconded Cllr Poolford).

An update from Cllr Thompson on the Beverley Road farming allotments was taken at item 17. A meeting was to be held on the 10th February, 2026 with the Land Agent, to consider the EGL2 land drainage designs from Balfour Beatty.

26/018 Play Area – To support a ‘Teach to Play Again’ initiative at the school, it would benefit the children if the play area had some swing/hang bars installed. It was agreed a costed proposal would be considered at a future meeting (proposed Cllr Sibley-Calder/seconded Cllr Kelly). A decision to go ahead and install a seesaw for younger children was deferred pending confirmation of the most suitable location for the seesaw.

26/019 InPost – It was agreed to explore the provision of InPost automatic lockers as a drop-off point to send, receive and return parcels. Suggestions for possible locations included the SRA, the railway station car park and the Spar.

26/020 Payments, January, 2026 – £4,260.80

| Cheque No | Name | Details | Net of Vat | VAT | Total (including VAT) |
|--------------|--|---|----------------|---------------|-----------------------|
| 4199 | Hutton Cranswick WI Hall Account | Hall Hire | 20.00 | | 20.00 |
| 4200 | S A Agricultural and Landscaping | Clearing of pond and disposal of waste | 455.00 | 91.00 | 546.00 |
| 4201 | Post Office Ltd | EDF - Pond - Electricity SC 01-12-25 to 31-12-25 | 20.46 | 1.02 | 21.48 |
| 4202 | S. Sanderson | Salary and expenses | 523.32 | | 523.32 |
| 4203 | Hutton Cranswick Sports and Recreation Association | Donation: maintenance of tarmac tennis courts (25/009b) | 3000.00 | | 3000.00 |
| 4204 | T Eling, Landscapes and Garden Services | Centenary Wood - hedge cutting | 100.00 | 20.00 | 120.00 |
| 4205 | Thompson's Engineering | GHL - safety chain to fishing peg | 25.00 | 5.00 | 30.00 |
| Total | | | 4143.78 | 117.02 | 4260.80 |

Resolved – To approve the payments, as presented (proposed Cllr Sibley-Calder/seconded Cllr Poolford).

26/021 Payment of invoices, following publication of the agenda – £396.00.

| Cheque No | Name | Details | Net of Vat | VAT | Total (including VAT) |
|--------------|---|---|---------------|--------------|-----------------------|
| 4206 | T Eling, Landscapes and Garden Services | Centenary Wood - Phase 2 Works - clearing branches. Remove Phomian plant - Meggison's Tumpike - Refunded by In Bloom. | 330.00 | 66.00 | 396.00 |
| Total | | | 330.00 | 66.00 | 396.00 |

Resolved – To approve the payments, as presented (proposed Cllr Teare/seconded Cllr Ingham).

26/022 Correspondence – The following correspondence was received and noted: -

- National Association of Local Councils (NALC) - Chief Executive's Bulletin – 18th December, 2025.
- Eastern Green Link 2 (EGL2) Community Liaison Group – 22nd January, 2026, Drifffield.
- Yorkshire Coast Community Rail Partnership – Newsletter - December, 2025.
- East Riding & Northern Lincolnshire Local Councils Association (ERNLLCA) – December, 2025 Newsletter.
- Update to the NALC disciplinary policy.
- Temporary Road Closure – Hutton Road from its junction with Main Street northbound for approximately 50 metres, commencing 9th March, 2026 until 2nd April, 2026, for the purpose of low voltage cable overlay to make upgrades to the network.
- Replacement of Street Lights on Sation Road, Cranswick.

Signed..........Date. 25/2/2026.....

- (h) East Riding of Yorkshire Council – Parish Open Door – Civic Services - Tell us about your local newsletters.
- (i) Police – Parish and Town News – January, 2026 - Drifffield, Rural, East Wolds and Coastal Wards.
- (j) NALC - Chief Executive's Bulletin – 15th January, 2026.
- (k) East Riding of Yorkshire Council - Town and parish councillors' bulletin – January, 2026.
- (l) Letter from 'Concerned Residents' about the siting of porta cabins.
- (m) Beverley and North Holderness Internal Drainage Board – Notice of laying the drainage rate (11.31p in the £).
- (n) East Riding 4 Community Newsletter 23rd January, 2026.
- (o) Warm Homes Plan and Heat Network Zoning Consultation Response.
- (p) The monthly inspection log of the Play Area.

26/023 Topics for The Bulletin – The topics for the next Bulletin were (a) proposal for bus laybys and (b) the location of traffic speed indicators.

26/024 Annual Meeting – Resolved to hold the Annual Meeting, on the 20th May, 2026. It was agreed to hold the Annual Parish Meeting and the Ordinary May Meeting on that date (proposed Cllr Thompson/seconded Cllr Swan).

26/025 Next Meeting – 25th February, 2026 at the WI Hall, Main Street, Cranswick.

26/026 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) (proposed Cllr Teare/seconded Cllr Swan).

26/027 Annual Leave – Resolved to approve a request from the Clerk for annual leave in 2026, as presented (proposed Cllr Swan/seconded Cllr Teare).

There being no further business, the Meeting closed at 8.48 pm.

Signed..........Date.....25/2/2026.....