

Hutton Cranswick Parish Council
Minutes of the Meeting of the Parish Council, held on the 25th February, 2026.
The Meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Alderton, Bucknall, Ingham, Jones, Kelly, Kemp, Poolford, Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson (in the Chair). Residents: Four. The Clerk recorded the minutes.

26/028 Apologies: Cllr Richardson: Ward Cllr Bibb

26/029 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Bucknall – item 21 and minute 26/048 – Non-pecuniary – Allotment Tenant.
 Cllr Ingham – item 10(a) and minute 26/037(a) – Non-pecuniary – In-Bloom Member.
 Cllr Ingham – item 10(b) and minute 26/037(b) – Non-pecuniary – SRA Committee Member.
 Cllr Ingham – item 12 and minute 26/039 – Non-pecuniary – In-Bloom Member.
 Cllr Ingham – item 18 and minute 26/045 – Non-pecuniary – SRA Committee Member.
 Cllr Kemp – item 10(a) and minute 26/037(a) – Non-pecuniary – In-Bloom Member.
 Cllr Kemp – item 10(b) and minute 26/037(b) – Non-pecuniary – SRA Committee Member.
 Cllr Kemp – item 12 and minute 26/039 – Non-pecuniary – In-Bloom Member.
 Cllr Kemp – item 18 and minute 26/045 – Non-pecuniary – SRA Committee Member.
 Cllr Poolford – item 21 and minute 26/048 – Non-pecuniary – Allotment Tenant.
 Cllr Mrs Simpson – item 10(a) and minute 26/037(a) - Non-pecuniary - In-Bloom Member.
 Cllr Mrs Simpson – item 10(b) and minute 26/037(b) - Non-pecuniary - SRA Committee Member.
 Cllr Mrs Simpson – item 12 and minute 26/039 – Non-pecuniary – In-Bloom Member.
 Cllr Mrs Simpson – item 18 and minute 26/045 – Non-pecuniary – SRA Committee Member.

26/030 Minutes – Resolved – That the minutes of the meeting of the Council held on the 28th January, 2026 be approved and signed as a correct record (proposed Cllr Ingham/seconded Cllr Poolford).

26/031 Public Participation – A resident suggested that to improve visibility when joining the A164 at Hutton Balk, the grass verge and bushes close to the crossroads must be regularly maintained. The Council had previously raised this issue with East Riding of Yorkshire Council and would do so again.

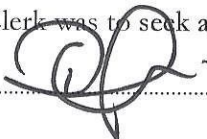
26/032 Financial Monitoring: -

- (a) 2025-26 Budget – Month 11 position was discussed and noted.
- (b) Bank Statements and Reconciliation, February, 2026 was £150,287.01.
- (c) The cashflow based on the profile of receipts and payments for the period ending 31st March, 2027 demonstrated that it would be beneficial for the Council to transfer £20,000.00 from its Current Account into its Public Sector Deposit Fund Account. It was agreed that a cheque be raised forthwith (proposed Cllr Teare/seconded Cllr Sibley-Calder).

26/033 Questions to Ward Councillors: – Cllr Bibb had sent his apologies, as he was unable to attend the meeting.

- (a) The ‘Watton to Cranswick’ signpost at the junction of Station Road/Meggison’s Turnpike had still to be repaired.
- (b) Cllr Sibley-Calder had had to re-arrange a meeting with Cllr Bibb to look at the condition of roads and footways in the Village. In the meantime, Cllr Sibley-Calder had reported 18 potholes that he considered needed urgent repair. East Riding of Yorkshire Council had not agreed that all that had been reported were urgent enough to schedule a repair.
- (c) The Clerk was to seek a report on ‘Churn of Villagers’ over the last 5 years.

Signed.....



Date.....

25th March 2026

26/034 Council Priorities – The following updates were noted:

- a) **Doctors' surgery** – Cllr Sibley-Calder reported that The Medical Centre, Drifffield was unable to establish a new local practice in the Village. A reply from The Park Surgery was awaited.
- b) **Footpath from Cranswick to Hutton** – Cllr Thompson had had productive meetings with; the landowner regards the progressing of a legal agreement; and the East Riding of Yorkshire Council's Countryside Access Officer about securing permissions for the footpath. A budget price for fencing and constructing the footpath was being sought.

The Group's next meeting was on the 24th March, 2026.

26/035 Planning Decisions – The following decisions were noted:

- (a) **25/03510/PLF**: Erection of single storey extension to rear with alterations to roof, doors and windows (retrospective) at 22 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Full Planning Permission – Permission Granted – 4 Conditions.

26/036 Planning Applications:

- (a) **26/00244/PLF**: Erection of single storey extension to rear and oak portico to front, following demolition of porch; construction of chimney to side, following demolition of chimney to front at Rowan Garth, 7 Howl Lane, Hutton, East Riding of Yorkshire, YO25 9QA – Full Planning Permission – No objection (proposed Cllr Swan/seconded Cllr Thompson).

26/037 Representatives reports: -

- (a) **In Bloom** – The In Bloom group was re-designing its section on the village website. The election of Officers for 2026 and the appointment of an Auditor were agreed at the AGM. The group agreed future plans for 2026 including to enter the Yorkshire in Bloom 2026 competition. The entry had to be submitted by 26th April, 2026. The main theme this year was "Bringing Nature Home" to highlight the importance of gardens in the battle against climate change. It was agreed planting should encourage birds and insects to increase wildlife and pollination.

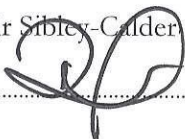
There was to be a change of members that care for the two ground beds on Hutton Green, and the maintenance of the four containers on Hutton Road. The seating/planted area on Hutton Balk was to be reviewed. The phormium on Meggison's Turnpike has been removed and the bed was to be re-designed and re-planted. The planted area at the top of Howl Lane still had to be re-established by East Riding of Yorkshire Council. The next meeting was on 14th April, 2026.

A £250.00 grant from Northern Rail (Northern) was to be used for new planting at the Station. The group had a productive meeting with representatives from Northern/YCCRP to consider the serious safety issues at the Station. The wall bulging and subsidence on platform 1 behind the shelter into the car park and the need for a retaining fence along this section, had been reported to the station manager. A full relay of the platform surfaces had been requested for the platforms. Permission had been granted for a rock structure in the sedum garden and a leaflet holder in the shelters. Northern had been provided with an Annual Outline plan, a Safety Brief, an Annual Feedback Form and a revised Station Adoption Fund Report. An on-line safety briefing was planned for the 4th March, 2026.

- (b) **SRA** – The presentations from the Chair and the Treasurer of the SRA Committee were noted.

- (c) **Pond** – Cllr Sibley-Calder reported that the pond was now to be dredged.

Signed.....



Date 25th March 2026

(d) **Parish paths** – Cllr Poolford had started the assessment of the structures found on the public rights of way in the Village. Making good the muddy ground on Footpath 1 at the access from the field to Centenary Wood was to be undertaken by the landowner.

26/038 Traffic Issues:

(a) ANPR Speedwatch scheme – the Council had submitted an expression of interest for proposed locations for speed indicator devices on Hutton Road and Station Road. The Office of the Police and Crime Commissioner and East Riding of Yorkshire Council had jointly assessed the application. Unfortunately, due to the exceptionally high number of applications received across the region, the application had been unsuccessful. Should further opportunities arise in future phases of the scheme the Council was encouraged to reapply.

(b) Bus layby – The key stages and outline cost estimates for two bus laybys, one on the East side and one on the West side of The Green, between the School and Main Street, were noted. The Clerk was to seek a price from the consultant on work to liaison with East Riding of Yorkshire Council, to determine if the proposal was acceptable.

26/039 Grant application from Village in Bloom – Resolved – To approve the application for £1,500.00 towards the costs of Village in Bloom in 2026 (proposed Cllr Poolford/seconded Cllr Sibley-Calder).

26/040 Statement of Internal Control – Resolved – To approve the Statement, as presented (proposed Cllr Swan /seconded Cllr Ingham).

26/041 Investment Strategy and Policy – Resolved – To adopt the Strategy and Policy, as presented (proposed Cllr Teare/seconded Cllr Kelly).

26/042 Inventory of land and other assets – Resolved – To adopt the Asset Register, to include the actual cost for the replacement bus shelter on Jenkinson Lane (proposed Cllr Teare/seconded Cllr Swan). It was noted consumables were not recorded and the Total Fixed Assets for the Annual Return was £215,992.05.

26/043 Martyn's Law – Information from the Home Office on premises scope and events scope was noted. Cllr Teare was to take note of the guidance as part of the Event Management Plan for the Village Show.

26/044 SRA Committee – Fiona Bone, the Chair of the SRA Committee outlined the challenges faced by the Committee in continuing with its aspiration of providing a facility that gives people the opportunity to; enjoy sport and recreational activities; come together for community events; help charitable organisations; and to promote the use of the SRA. The escalating cost of maintaining and improving the existing building being the main challenge. The recent bad weather had not helped, as it had dented the SRA earning potential.

Fiona outlined the considerable achievements made so far, the ongoing fundraising activities and the projects planned for years 3-5, in her role as Chair of the Committee. The new build was at present not a priority.

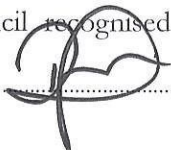
Committee members and volunteers continued to work extremely hard at the SRA.

Ian Sanderson, the Treasurer of the SRA Committee, provided a summary and brief explanation of the financial challenges, including the basic running costs, facilities development, achieving income and grants and affording future projects.

The Chairman thanked Fiona and Ian for their presentations and clarifying points raised by Councillors.

The Council recognised the commitment and endeavour made by all involved at the SRA.

Signed.....



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26/045 Grant application from the SRA Committee – Resolved – To approve the application for a £6211.00 grant towards the maintenance of the hall and sports fields (£5511.00) and the cost of the shuttle bus hire for the Summerfest 2026 (£680.00). Payment of the £680.00 was subject to proof of payment by the SRA (proposed Cllr Poolford/seconded Cllr Bucknall).

26/046 School Crossing Patrol Officer – Resolved to accept the SLA proposed by East Riding of Yorkshire Council for the academic year 2026-27 (proposed Cllr Sibley-Calder/seconded Cllr Jones).

26/047 Annual Governance and Accountability Return - Section 1 Annual Governance Statement – The Council's website consultant confirmed the parish council section of the website complied, as best as possible, with Assertion 10: Digital and Data compliance. A disclaimer was to be added in relation to the remainder of the website.

26/048 Allotments – Work would commence on the two of the vacant plots that needed to be brought back to a lettable state, when the ground conditions improved. Cllr Thompson had signed off the EGL2 land drainage designs, in agreement with the Land Agent and Balfour Beatty.

26/049 Play Area – Costed proposals for installing swing/hang bars, a replacement slide and the most suitable location for a seesaw for younger children would be considered at the meeting on the 22nd April, 2026.

26/050 Centenary Wood – The replanting of the trees, as part of the work identified in Phase 2 of the woodland management plan, had been completed. Plans for Phase 3 would be drawn up later in the year.

26/051 Payments, February, 2026 – £3,941.40

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
4207	Peter Magee	Website: Maintenance and Support 2026 (26/012).	1117.00		1117.00
4208	Hutton Cranswick W1 Hall Account	Hall Hire	20.00		20.00
4209	Local Transport Projects Ltd	Bus layby: costed feasibility study (25/270c)	1561.24	312.25	1873.49
4210	Post Office Ltd	EDF: - Pond - Electricity SC 01-01-26 to 31-01-26	20.11	1.01	21.12
4211	S. Sanderson	Salary and expenses	622.69	17.10	639.79
4212	Peter Magee	Changes and updates to the website	270.00		270.00
Total			3611.04	330.36	3941.40

Resolved – To approve the payments, as presented (proposed Cllr Ingham/seconded Cllr Teare).

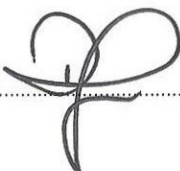
26/052 Payment of invoices, following publication of the agenda – £576.00

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
4213	T Eling, Landscapes and Garden Services	Centenary Wood - Phase 2 of Woodland Management Plan - planting trees; Make safe Willow tree and Oak tree	480.00	96.00	576.00
Total			480.00	96.00	576.00

Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Alderton).

26/053 Resignation of the Clerk – A recruitment process would commence forthwith.

Signed.....



Date: 25th March 2026

26/054 Correspondence – The following correspondence was received and noted: -

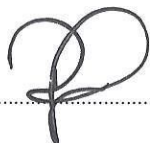
- (a) National Association of Local Councils (NALC) - Chief Executive's Bulletin – 29th January, 2026.
- (b) Village Road Conditions.
- (c) Eastern Green Link 2 (EGL2) Community Liaison Group – 22nd January, 2026 , Driffield - Presentation.
- (d) Proposed Yorkshire Wolds Area of Outstanding Natural Beauty - Publication of Consultation Response Analysis Report and Commencement of Notice Period.
- (e) Reservoir Safety Reform Programme consultation.
- (f) Village Halls Conference – Staying on Top – 13th March, 2026.
- (g) East Riding of Yorkshire Council (ERYC) - 'Town and parish councillors' Bulletin – February, 2026.
- (h) HEY Smile Newsletter - February, 2026.
- (i) Thanks, from the SRA Committee for the grant towards the maintenance of the tennis courts.
- (j) East Riding 4 Community Newsletter 13th February, 2026.
- (k) NALC - Chief Executive's Bulletin – 19th February, 2026.
- (l) Play area inspection training.
- (m) Meet the ERYC Executive Director Sessions – Town and Parish Council Meet and Greets.
- (n) ERYC - Local Plan webinar- 24th February, 2026.
- (o) The monthly inspection log of the Play Area.

26/055 Topics for The Bulletin – The topics for the next Bulletin were (a) Doctor's Surgery reply from The Medical Centre and (b) The Speedwatch scheme and Community Speed Watch Group.

26/056 Next Meeting – 25th March, 2026 at the WI Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.52 pm.

Signed.....



Date.....

25th March 2024