

**Hutton Cranswick Parish Council**  
**Minutes of the Meeting of the Parish Council, held on the 25<sup>th</sup> March, 2026.**  
**The Meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.**

**Present:** Councillors: Alderton, Bucknall, Ingham, Jones, Kelly, Kemp, Mrs Simpson, Swan, Teare, Thompson (in the Chair). Residents: Three. The Clerk recorded the minutes.

**26/057 Apologies:** Cllrs: Poolford, Richardson and Sibley-Calder. Ward Cllr Bibb.

**26/058 Declaration of Pecuniary and Non-Pecuniary Interests: –**

Cllr Alderton – item 12 and minute 26/067 – Non-pecuniary – Member of the Bulletin Team.

Cllr Bucknall – item 15 and minute 26/070 – Non-pecuniary – Allotment Tenant.

Cllr Ingham – item 10(a) and minute 26/065(a) – Non-pecuniary – In-Bloom Member.

Cllr Ingham – item 10(b) and minute 26/065(b) – Non-pecuniary – SRA Committee Member.

Cllr Kemp – item 10(a) and minute 26/065(a) – Non-pecuniary – In-Bloom Member.

Cllr Kemp – item 10(b) and minute 26/065(b) – Non-pecuniary – SRA Committee Member.

Cllr Mrs Simpson – item 10(a) and minute 26/065(a) – Non-pecuniary - In-Bloom Member.

Cllr Mrs Simpson – item 10(b) and minute 26/065(b) – Non-pecuniary - SRA Committee Member.

Cllr Teare – item 12 and minute 26/067 – Non-pecuniary – Member of the Bulletin Team.

Cllr Teare – item 14 and minute 26/069 – Non-pecuniary – Member of the Village Show Group.

**26/059 Minutes – Resolved** – That the minutes of the meeting of the Council held on the 25<sup>th</sup> February, 2026 be approved and signed as a correct record (proposed Cllr Alderton/seconded Cllr Teare).

**26/060 Public Participation** – Mr Walsh raised two issues; the first was that he welcomed the recent work at Centenary Wood, however, he believed the Wood was overwhelmed with heaps of redundant brush and requested the Council considers reducing the heaps to a more modest number. This request would be raised with Cllr Poolford.

The second was, as a blue badge holder he was allowed to park close to the Spar Shop. With the recent introduction of the new white markings, he believed this restricted him from doing so which made it far more difficult to park near the Spar Shop resulting him now travelling to Driffield to shop.

Mr Walsh asked if the Council would consider providing car parking.

The white markings had caused much confusion; their purpose was advisory in supporting the existing restrictions. Vehicles should still not be parking in the area covered by the markings during the operational no waiting times of the single yellow lines. The no parking time was clearly specified on the time plate as [8am - 6pm] – [Mon – Sat].

An article to clearly set out the parking restrictions on Main Street was to be published in The Bulletin

Providing car parking on The Green, which was Common Land, was possible but would require a decision by the Planning Inspectorate in England on behalf of the Secretary of State for Environment, Food and Rural Affairs.

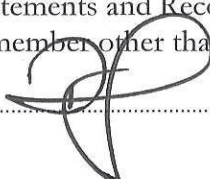
**26/061 Financial Monitoring: -**

(a) 2025-26 Budget – Month 12 position was discussed and noted.

(b) **Resolved** to make a £973.00 Reserve for work complete but not paid for (proposed Cllr Teare/seconded Cllr Swan).

(c) Bank Statements and Reconciliation, March, 2026 was £143,745.78, which was verified and signed by Cllr Teare, being a member other than the Chairman and cheque signatory.

Signed.....



Date.....

22<sup>nd</sup> April 2026

- (d) £18,113.00 was spent under Section 137, which was within the Limit of Expenditure for 2025-26.
- (e) £1,736.61 was to be reclaimed from HMRC for VAT spent between 01/10/2025 to 31/03/2026.
- (f) **Resolved** to make a £92,367.00 Reserve to support the costs of the 2026-27 revised budget (proposed Cllr Thompson/seconded Cllr Ingham).

**26/062 Questions to Ward Councillors:** – Cllr Bibb had sent his apologies, as he was unable to attend the meeting.

- (a) The ‘Watton to Cranswick’ signpost at the junction of Station Road/Meggison’s Turnpike had still to be repaired.
- (b) Following Cllr Sibley-Calder and Cllr Bibb’s walkabout, the condition of roads and footways in the Village had been reported to Highways. Some of the potholes had been repaired
- (c) Cllr Teare welcomed the report on ‘Churn of Villagers’ over the last 5 years.
- (d) Cllr Ingham requested that Highways be reminded about repairing the Howl Lane signpost.

**26/063 Council Priorities** – Cllr Ingham reported an update from the meeting held on the 24<sup>th</sup> March, 2026:

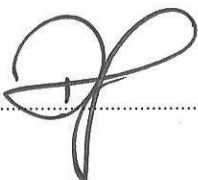
- a) Comms Group: the website was to be updated following responses from some local businesses. Unfortunately, some local organisations were still not submitting event dates for the calendar. The Welcome Pack was to mirror the Website and was to be published as an A5 booklet.
- b) Doctors Surgery: Following a negative response from one of the Driffield Surgeries to establish a new local practice in the Village, the group was to explore an alternative approach.
- c) Youth Council: No responses had been received from neighbouring Parish Councils or schools relating to Youth Groups. Following a recent presentation to the uniform groups, it was clear that a different approach was needed to engage local youngsters. Ideas for small projects or quick wins were to be explored.
- d) Footpath and Cycleway from Cranswick to Hutton: An update from Cllr Thompson previously circulated was discussed. East Riding of Yorkshire Council’s Countryside Officer supported the proposal, as did the Landowner. A Legal Agreement was being drawn up. A worked-up estimate was noted. Financial Regulations permitted acceptance of a single price. Cllr Teare proposed at least two quotes be obtained, this was seconded by Cllr Ingham and agreed, one Councillor abstained from voting.
- e) Parking within the Village: There had been mixed responses to the new road markings on Main Street near the Spar. A new councillor was needed to lead on this priority.

The Group’s next meeting was on the 26<sup>th</sup> May, 2026.

**26/064 Planning Decisions** – The following decisions were noted:

- (a) **25/03603/PAD:** Display one externally illuminated Freestanding sign, following removal of existing sign at Manor Farm Shop, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ – Consent to Display an Advertisement – Permission Granted – 6 Conditions.

Signed.....



Date.....

22 April 2026

**26/065 Representatives reports: -**

(a) **In Bloom** – Northern’s Regional Community & Sustainability Manager was progressing the works to remedy the building fabric problems and the poor state of the fencing and the platforms at the Station.

The Chairman congratulated the In Bloom team on achieving a Bronze Award for the “It’s Your Station!” (Category 11). Two members of the group had attended the recent National Community Rail Awards Event to collect the Award.

The group was part of the Yorkshire Coast Community Rail Partnership, and the Partnership won a Discretionary Award for “Outstanding Contribution to Community Rail”.

Cllr Mrs Simpson also reported that the local businesses she had contacted so far intended to enter in the Yorkshire In Bloom 2026 Competition. Entries had to be submitted by 27<sup>th</sup> April, 2026.

(b) **SRA** – Cllr Ingham reported the SRA was recruiting for a cleaner; moving forward with InPost parcel lockers and setting up a 100 Club lottery as a fundraiser.

**26/066 Traffic Issues:**

(a) An article on the restriction on parking near the Spar and White Horse pub was to be published in The Bulletin.

(b) A grant application was to be made to the Community Safety Fund towards the cost of speed indicator devices.

(c) Bus layby – Prior to committing to the next stage of the feasibility, at a cost of £700.00, the Council was awaiting a view from East Riding of Yorkshire Council on how the scheme might be progressed; an ‘In Principle’ agreement to the proposed design and an indication as to the next steps to go through to implement the scheme.

**26/067 The Bulletin – Resolved** – To approve the application for £4,000.00 towards the costs of The Bulletin in 2026 (proposed Cllr Jones/seconded Cllr Ingham).

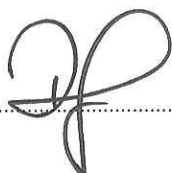
**26/068 Gatehouse Lake** – A copy of the minutes of the Gatehouse Lake Angling Club’s Annual General Meeting and latest financial statement had been previously circulated and were noted. The Council recognised the excellent work undertaken by the Club in making the Lake such a pleasant area to visit.

**26/069 Village Show – Resolved** – To approve the application for £1,000.00 towards the costs of the Village Show in 2026 (proposed Cllr Ingham/seconded Cllr Swan).

**26/070 Allotments** – The work to the vacant plots that needed to be brought back to a lettable state had been completed. One of the plots had been let. It was **Resolved** to accept the quote of £340.80 for the pest control contract (6 visits) from East Riding of Yorkshire Council (proposed Cllr Teare/seconded Cllr Swan).

The approved drainage plans and the commencement date for fencing works for the EGL2 Project were noted.

Signed.....



Date.....

22<sup>nd</sup> April 2026

**26/071 Reserves – Resolved** – To note the report provided by the Clerk and decisions earlier in the Meeting under Financial Monitoring (minute 26/061 (b), (c) and (f)) and approve Reserves: -

<b>General Reserve</b>	<b>33693</b>
<b>Earmarked Reserves</b>	
Support for 2026-27 Budget	92367
Carried Forward from 2025-26	973
Speed Indicator Devices -PCC to fund up to 50% of £5000.00	2500
Bus Layby - Cranswick Green	14213
<b>Total Reserves</b>	<b>143746</b>

Reserves would be adjusted to reflect the financial position at the 31<sup>st</sup> March, 2026 (proposed Cllr Bucknall/seconded Ingham).

**26/072 Annual Governance and Accountability Return (AGAR)** – The external auditor’s instructions for completing the 2025-26 AGAR Return were noted. A draft AGAR had been previously circulated and was to be provided to the internal auditor. A final AGAR submission was to be presented at the 22<sup>nd</sup> April, 2026 meeting.

**26/073 Internal Audit** – The Clerk had arranged to meet the auditor on the 10<sup>th</sup> April, 2026. It was planned for the audit report for 2025-26 to be presented at the April, 2026 meeting.

**26/074 Payments, March, 2026 – £6,268.66**

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
4215	P.A. Watson	Replacement of bus shelter at Jenkinson Lane	3785.00		3785.00
4216	Hutton Cranswick WI Hall Account	Hall Hire	20.00		20.00
4217	Post Office Ltd	EDF: - Pond - Electricity SC (01-02-26 to 01-03-26)	21.19	1.06	22.25
4218	S. Sanderson	Salary and expenses	523.52		523.52
4219	HMRC	PAYE/NIC Liability (06/01/2026 - 05/04/2026)	465.13		465.13
4220	Business Stream	Water Charge at allotments: (11/12/25 - 10/03/26).	25.37		25.37
4221	T Eling, Landscapes and Garden Services	Cutting Greens - 02-03-26: Adjusting temporary fence/removing hanging branch	295.00	59.00	354.00
4222	East Riding of Yorkshire Council	Salt Bin Maintenance Visits during 2025-26	495.00	99.00	594.00
4223	Elker Lodge Services Ltd	Internal Audit 2025-26 (25-213)	300.00	60.00	360.00
4224	Business Stream	Water Charge at the pond: (15/12/25 - 18/03/26).	17.39		17.39
4225	Autela Payroll Services Limited	Payroll Services: December 2025-March 2026: HMRC EOY	85.00	17.00	102.00
<b>Total</b>			<b>6032.60</b>	<b>236.06</b>	<b>6268.66</b>

**Resolved** – To approve the payments, as presented (proposed Cllr Ingham /seconded Cllr Swan) and approve to replace cheque 4200, as the contractor’s bank would not accept the cheque as written (proposed Cllr Thompson/seconded Cllr Jones).

**26/075 Payment of invoices, following publication of the agenda – £578.00**

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
4226	Dave Thompson	Plough/rotavate vacant allotment plots (26-017)	100.00		100.00
4227	P.A. Watson	War Memorial - repairs to gate hinge & the surround on the flower garden (25-273)	220.00		220.00
4228	T Eling, Landscapes and Garden Services	Cutting Greens 23-03-26	215.00	43.00	258.00
<b>Total</b>			<b>535.00</b>	<b>43.00</b>	<b>578.00</b>

**Resolved** – To approve the payments, as presented (proposed Cllr Bucknall/seconded Cllr Ingham).

Signed.....  Date: 22<sup>nd</sup> April 2024

**26/076 Correspondence** – The following correspondence was received and noted: -

- (a) The Big Do – 5<sup>th</sup> to 8<sup>th</sup> June, 2026 - Community Project Webinar 5<sup>th</sup> March, 2026.
- (b) East Riding & Northern Lincolnshire Local Councils Association (ERNLLCA) – February, 2026 Newsletter.
- (c) Service of Licensing for The Revd Craig Smith.
- (d) Thanks, from the Chair of the SRA Committee for hearing the presentation and the grant.
- (e) National Association of Local Councils (NALC) - Chief Executive's Bulletin – 5<sup>th</sup> March, 2026.
- (f) The East Riding of Yorkshire and Kingston Upon Hull Joint Local Access Forum 18<sup>th</sup> March, 2026.
- (g) NALC - Chief Executive's Bulletin – 12<sup>th</sup> March, 2026.
- (h) Offer of introductory briefing on proposed Clean Air Solar Farm (Kingfisher Solar Farm).
- (i) Safety issue in Centenary Wood.
- (j) Request for assistance - John A. Kravec - No. 310 Czechoslovak Squadron RAF – the request was to be posted on the local community Facebook page.
- (k) Business Stream 2026-27 - Yorkshire Water - Metered Water Charges - 2.9% increase.
- (l) NALC - Chief Executive's Bulletin – 19<sup>th</sup> March, 2026.
- (m) The monthly inspection log of the Play Area.

**26/077 Topics for The Bulletin** – The topics for the next Bulletin were (a) Parking on Main Street and (b) Dr's Surgery provision).

**26/078 Recruitment Process** – Cllrs Thomson, Ingham and Sibley-Calder(to be confirmed), would commence the recruitment process for a new Clerk.

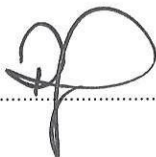
**26/079 Next Meeting** – 22<sup>nd</sup> April, 2026 at the WI Hall, Main Street, Cranswick.

**26/080 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960)** (proposed Cllr Teare/seconded Cllr Swan).

**26/081 Farming Allotments** – Councillors discussed possible options about the Council's allotments.

There being no further business, the Meeting closed at 9.00 pm.

Signed.....



Date.....

22<sup>nd</sup> April 2026